

## Councillors are summoned to a Microsoft Teams Meeting of the Council on Monday 20th July 2020 at 6.30pm

Members of the public may join the meeting on **Microsoft Teams** by submitting a request for a link to [clerk@waltoningordanopc.org.uk](mailto:clerk@waltoningordanopc.org.uk)

Members of the public will not be able to participate in the meeting but may talk to Councillors before or after the meeting.

Don Hill - Clerk

### Agenda & Agenda Notes

*There is vacancy for another Councillor - please contact a Councillor or the Clerk if you are interested in becoming involved*

#### 1 APOLOGIES

#### 2 DECLARATIONS OF INTEREST

#### 3 LAST MEETING MINUTES - May 21st - to be agreed, and signed.

#### 4 MATTERS ARISING NOT DEALT WITH ELSEWHERE

#### 5 PLANNING

**New: 20/P/1464/TRCA:** Tree Fell - 2 Manor Cottages.

**No Prior Approval Needed: 20/P/0966/HHPA:** Rivendell replacement conservatory. **20/P/0986/LDP:** 1 Brighton Cottages; outbuilding alterations.

**Enforcement:** 1 case resolved, a new one currently before NSC.

#### 6 PARISH MATTERS

**Shoot:** Beaters enter properties to pick up birds. Estate has a right to do so on tenancies and on property it has sold (?). **Cllrs Cannell and Wilyman will check their deeds**, to see if this is so.

**Golf Club Pond:** Awaiting a Club response re flood-security lower down Walton Brook.

**Cliff Path:** Cllr Dickinson pointed to a recent NSC post saying the anticipated national funding for the SW Coast Path improvements to our section are now in place.

**Cliff Path:** Complaint re Cyclists: } See meeting paper attachment

**Highways Strategy:** implementation hiatus: }

**7.5 Ton Highway Limits:** After amazing pictures of huge transporters stuck half way up, we are hopeful that Walton Street will be signed by the end of this year.

**Walton Common Rights of Way:** Cllr Ralston update

#### 7 COUNCILLORS' REPORTS

#### 8 FINANCE

**2020-21 Accounts:** to be reviewed and agreed

**Cheques:** 793... no cheques due for signature

#### 9 DATE OF NEXT MEETING

As usual, there will be no meeting in August.

The next meeting will be on Monday September 14th. It will either be in the Village Hall at 7.30pm, or, if regulations require it, via Microsoft Teams at 6pm. Details will be posted on the Parish Council website at [waltoningordanopc.org.uk](http://waltoningordanopc.org.uk)

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## WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

**Clerk: Donald Hill**

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These minutes have been reviewed and agreed to by all Councillors, but remain draft until that agreement can be ratified at the next formal meeting of the Council

### Minutes of the Meeting Held at 6pm on Thursday 21st May 2020

*All meetings are held at 7.30pm at the Village Hall unless stated otherwise*

*Nigel Ashton, our Ward Cllr attends when possible; Colin Medus, our NSC Liaison Officer, attends every other month*

***There is a vacancy for another Councillor - please contact a Councillor or the Clerk if you are interested in becoming involved***

*Due to current circumstances, because there is not a reliable enough broadband service to adopt online meetings, because we do not currently have online banking and because various audit papers and cheques had to be signed, this meeting was convened to be held in the garden of the Village Hall. All four members of the Council were party to and commented upon the agenda items before the meeting such that the meeting itself, for the assurance of optimum spacial concerns, was largely a ratification of positions agreed pre-meeting by all four Councillors.*

**Present:** Cllrs Mike Ralston (Chair), Brian Cannell, Nigel Wilyman

**In Attendance:** Don Hill (Clerk)

**Public Attendance:** 0

**031/20 APOLOGIES:** Cllr Dickinson, as a mother of a very young family.

### ANNUAL MEETING

**032/20 ELECTION OF CHAIR & VICE CHAIR**

Members have proposed that the Current chair (Mike Ralston) and Vice Chair (Brian Cannell) remain in office for the year to May 2021.

**033/20 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

Cllr Dickinson is prepared to continue representing the Council on the Village Hall Committee of Management

**034/20 CHAIRMAN'S REPORT**

Reviewed by all Councillors prior to the meeting, noted as attached.

### ORDINARY MEETING

**035/20 ANNUAL PARISH MEETING**

Due to current restrictions it is not possible to hold a May Annual Parish meeting. Unless future guidance indicates otherwise, the next Annual Parish Meeting will be in May 2021

**036/20 DECLARATIONS OF INTEREST**

Cllr Wilyman as owner of subject property in planning application number 20/P/0966/HHPA at Minute 039/20 below.

**037/20 LAST MEETING MINUTES**

March 9th were agreed and signed.

**038/20 GOVERNANCE**

- i) **Updated standing Orders:** Prepared based on the 2018 NALC template - agreed to, to satisfy internal auditor requirements, posted to website and added to 2020 Governance documents to replace existing. Ratified here.
- ii) **Annual Governance Statement Approval:** In relation to the Annual Review of Governance documents (Minute 017/20 of the February 2020 meeting); agreed that Section 1 of the 2019-20 Annual Governance and Accountability Return (AGAR) - The Annual Governance Statement - was a true representation of the Council's internal governance controls.

**039/20 PLANNING**

**New: 20/P/0986/LDP:** 1 Brighton Cottages; bedroom, bathroom, playroom and office in existing detached but adjacent outbuilding. **20/P/0966/HHPA:** Rivendell replacement conservatory. **No objections to either application.** (Cllr Wilyman was not involved in the pre-meeting consultations relating to application number 20/P/0966/HHPA).

**040/20 PARISH MATTERS**

**Shoot:** Beaters enter properties to pick up birds. The Estate has a right to do so on its tenancies and, apparently, on property it has sold. **Cllrs Cannell and Wilyman will check their deeds**, to see if this is so.

**Golf Club Pond:** Awaiting a Club response re flood-security lower down Walton Brook.

**Sewage:** As advised by the Environment Agency, being followed with them directly, by Complainant.

**041/20 COUNCILLORS' REPORTS**

none

**042/20 FINANCE**

- i) **2019-20 Accounts:** agreed via email, sent for internal audit, which is now complete.
- ii) **Annual Governance and Accountability Return 2019/20 (AGAR):** Certificate of Exemption – AGAR 2019/20 Part 2 & Section 2 - Accounting Statements 2019-20: each reviewed, agreed and signed off.
- iii) **2020-21 Accounts:** Opening position **as attached**
- iv) **Cheques:** **789** ALCA Sub - £58.79. **790** Zurich Insurance £246.38. **791** Philip Smith re Internal Audit £45.00. **792** HMRC re PAYE for April/May/June £112.50.

**043/20 DATE OF NEXT MEETING**

To be announced. Monitoring papers will be circulated in lieu of meeting papers until normal physical meetings resume.

**The meeting closed at 6.20pm**

**These minutes have been reviewed and agreed to by all Councillors, but remain draft until that agreement can be ratified at the next formal meeting of the Council**

## REPORT OF THE CHAIR TO THE 2020 ANNUAL MEETING OF WALTON-IN-GORDANO PARISH COUNCIL

Due to the present coronavirus situation and our need to keep this meeting brief and to the point, I will be brief with this report, which although it a mandated part of this Annual Meeting, is usually given at the Annual Parish Meeting - immediately following this one - which, of course, is not taking place this year.

**Councillors:** With May 2019 being an election year, our 4 councillors presented themselves for re-election. As the Parish is entitled to have 5 councillors and there were only 4 nominations, we were all deemed elected without an actual election taking place. We continue to have a vacancy for a Councillor, which we can fill by co-option.

**Planning:** As usual, there were a steady stream of planning applications coming before us for comment during the year. Such is the nature of our parish that these applications prove to be interesting residential projects, rather than commercial ones. The complexity of some applications however, can demand a lot of close attention and Councillors are to be commended for the time they are prepared to give to this significant aspect of Parish Council work.

**Highways:** Our strategy for highways - Village Gates and speed limits is being hampered because the placing of some of our existing speed limit signs is at odds with current highway regulations. This means that any future works we propose will have to include the bringing of the speed limit signs much closer to our centres of population. As well as being so counter-intuitive, this will severely hamper the active and successful SpeedWatch work which volunteers in the community commit to on our behalf. We have not lost sight of our highway ambitions, but we need to find a way of achieving them without losing what took so long for the Parish to establish originally, in terms of speed limits.

**Finance:** Our day to day spend is straightforward, consisting mainly of employment costs of the Clerk various elements of parish maintenance such as the street light at the corner of Moor Lane and the B3124, and our website. We have reserves of some £8,000, which includes provision for asset replacement. However, with increasing demands for parishes to contribute to project costs such as those we envisage for our village gates, speed limits and signage, this will not go far and needs assiduous long term attention to maintain and grow it.

I must thank all my fellow Councillors for the regular hard work they put in to keeping the wheels of our Parish turning - their efforts are entirely voluntary and they draw no expenses in relation to them.

**Cllr Mike Ralston**

*May 21st 2020*



