

## **Minutes of the Meeting Held on Monday 10th September 2018 at 7.30pm in the Village Hall**

**Present:** Cllrs Brian Cannell (Chair), Mike Ralston, Rachel Dickinson, Nigel Wyliman

**In Attendance:** Colin Medus (NSC Liaison), Don Hill (Clerk)

**Public Attendance:** 0

*Before the meeting started, Richard Kent outlined to members his proposals for maintaining the wide verge on the B3124 coming into the centre of the village from the Portishead direction - from around the 30mph sign to Sandstone Cottages. This followed from him not being able to make this contribution last year when Council discussions were just starting; at the time his hedging contractor was on site. Members agreed to discuss the proposal under Parish Maintenance, below. Richard left before the meeting started, but before he left, did express a concern that the recently introduced 20mph speed limit did not yet appear to be producing a reduction of speeds up to Church Farm/the Church entrance.*

**4182 APOLOGIES** Cllr Nigel Ashton

**4183 DECLARATIONS OF INTEREST** None

**4184 LAST MEETING MINUTES**

Minutes of the May 14th Parish Council AGM and meeting and of the Annual Parish Meeting were agreed and signed by Chair & Clerk. *(The June & July meetings were cancelled).*

**4185 MATTERS ARISING NOT DEALT WITH ELSEWHERE** None

**4186 EMERGENCY SERVICES, TRAFFIC & TRANSPORT**

**Police:** No crimes reported to date. New Police contact PCSO Haley Hembery

**SpeedWatch:** The new police approved site at the Plumtree Cottage field gate is working well and can be used in both directions. The electronic speed recorder has been on loan from NSC during the summer, and has been used at various locations on the B3124. It has recorded 80,000 drivers breaking the speed limit over 65 days (this just in a single direction!): this an average of some 1200 per day. This kit does not record the actual speeds like the police and full NSC kits do. During SpeedWatch team's next loan period, they will seek some sites along the Coast Road for a similar exercise.

**4187 PLANNING**

**New Applications: Lorraine Field - 18/P/4021/FUL** Application to vary condition 21 of decision 17/P/1339/F so that work can start at the bottom of the site and move up, rather than being pre-set by the completion of plots 1 & 3 (at the top of the site) first :

*'21. No caravan shall be sited on any of the caravan bases hereby approved unless and until the caravan bases on Plots 1 and 3 have been inspected by the local planning authority and confirmed that the bases are at or below the levels, shown on the approved plans Drawing no. 11/309/52/P2: Site Levels and Sections. Reason: To ensure that the caravan bases do not exceed the agreed height as shown on the approved plans, so that no caravan is overbearing and that there is no overlooking and loss of privacy for the neighbouring occupiers to the site and in accordance with policy CS12 of the North Somerset Core Strategy and policy DM32 of the North Somerset Sites and Policies Plan - Part 1.'*

Members understood the reasoning behind wanting to complete the pitches on this very steep site from the bottom up and to place the mobile homes as the work progressed upwards from the Cliff Path to the Coast Road. However, renewal of homes will have to take place over time, after site completion, so machinery access will have to **be** possible after completion of the site. Members registered a real concern that if the demanded levels for the bases of plots 1 & 3 were not achievable by the time the lower level work was done, the developer could argue the case for working to the levels that **were** possible, even if they were higher than those agreed to on the plans. Perhaps the only realistic condition to impose if the variation request is granted is that, if the agreed levels for plots 1 & 3 are not achievable when work on them is due to start, they should not be allowed to be built. **Clerk to pass these thoughts to NSC Planning.**

**Granted:** With no June or July meetings, members were e-mailed details of these applications. There were no objections. **18/P/3293/TRCA** Old Rectory House Conifer. **18/P/3036/FUH** School House extension. **17/P/5454/FUL** Nutshell Cottage re-build. **18/P/3596/TRCA** Manor House Tree

#### 4188 PARISH MAINTENANCE

**Home Farm Cottage:** Blocked gully pipe to the Brook is with NSC land drainage team. This has been an agenda item for many months now and **Colin Medus has agreed to pursue it again with the appropriate team. Cllr Ashton also agreed with the residents, during one of his parish visits, to follow the matter up.**

**B3124/Walton Street Junction:** white-lining and no entry sign in place and much welcomed.

**Possible 20mph along B3124 through Village:** Cllr Ralston is concerned to keep this possibility live, particularly given its introduction on the same road through Weston-in-Gordano. Other members agreed, and felt it may be even more appropriate to Walton, given that the S-bend that forms the focus of the village tends to be treated more like an event chicane than a highway hazard. Colin Medus explained that any progress on this that may be possible could only come after the full roll out of currently planned limits has been completed and the results analysed. Members are also acutely aware of the need to continue pressing for a 30mph limit along the Coast Road, particularly with 14 more homes due at the difficult Lorraine Field exit.

**Village Gateway Preparation:** Proposal for Richard Kent to clear the wide verge on the B3124 coming into the centre of the village from the Portishead direction - from around the 30mph sign to Sandstone Cottages. Richard would clear ash saplings (around £100) and his hedging contractor would then mow the area as he works on the adjacent hedge (around £100). Members agreed that they will want Richard to proceed with this work and the Clerk confirmed that there was provision in the Parish Maintenance budget to pay for it. Richard will need to know, soon, what the Council requirement is, so the **Clerk to so inform Richard now and the decision - being about an item not specifically on the agenda - to be ratified at the October 2018 meeting.**

#### 4189 OTHER MATTERS

**GDPR compliance:** the three items below, in this minute had been pre-circulated for Member scrutiny.

1. To adopt the items listed: The GDPR Data Map; The Data Protection Policy; The Subject Access Request Procedure; The Data Breach Policy, The Records Retention Policy; The Privacy Notices. All items adopted and to be filed as part of the annually reviewed Governance documentation.
2. To receive completed Security Compliance Checklists from all Councillors. Completed signed and dated by all Members.
3. To ratify the agreed decision that the Clerk register the council with ICO and instigate the annual payment direct debit as at item 10 below. Decision ratified.

#### 4190 COUNCILLORS' REPORTS

**Cllr Wyliman:**

**B3124 Speed Calming:** What might be possible on the B3124 towards Portishead from the Cross Tree? Would White line edge-painting help to reduce speed by giving the impression that the road is narrower? It was done before and appeared to work.

**Defibrillator Positioning:** A defibrillator is about to be purchased via a Roy Betts Memorial donation and Social Club funds. The Clerk has received an enquiry about its possible positioning in the now disused 'phone box. But this does not belong to the Parish and the Miles Estate are keen for it to be removed - for closely argued and minuted reasons. The space where the box currently sits would be ideal, of course. The Social Committee will be developing ideas at its next meeting and will need to approach the Estate if the 'phone box location is to be a possibility.

**Parish Maintenance:** We tried two days use of Adrian Leonard's services last year, which were in themselves a success, but were somewhat overshadowed by Natural England following through with a wholesale clearance of their area of Moor Lane. **Clerk to see how many more days can be worked into the 2019-20 budget so that more thorough and effective use can be made of this service.**

**Brighton Cottages to Golf Course Footpath:** This always used to be cleared and has, over recent years, become virtually impassable. Clerk has already discussed with NSC's Footpaths Officer following an earlier complaint. **Clerk to follow up on this again; also to put link to NSC footpaths map on website.**

**Flowers:** The flowers donated by Glendale via NSC have proved a great boon. Clerk confirmed that they have been available once a year - around May - for several years now and hopefully will be again next May.

**Rubbish in Rhyne in Cassie's Field Gateway:** Clerk to contact Miles Estate about this as it is off the highway.

**Portishead Triathlon:** It appears the new 20mph speed limit was not adhered to by this event as its cycling competitors passed down Walton Street. No other complaints have been received, but **Clerk to follow up the speed limit issue with the NSC Events Team.**

**Cllr Ralston:**

**Broadband:** It appears there may be a hitch in getting this much needed service into the Village. If this is so, and the suppliers cut us out of the loop there will be a huge outcry among residents. This especially so, given the huge amount of pressure and publicity that has been put into promoting the need, the consequent eager expectation of a service being imminent, and the future need of such a service being as much a pre-requisite of being able to sell one's house as a telephone service is today. **Members were grateful to Cllr Ralston for keeping closely in touch with the contractors and registered a concern that any hitch - be it real or imagined - be certainly and quickly overcome - work is timetabled to start within weeks.**

**4191 FINANCE**

**2018-19 Accounts:** pre-circulated with meeting papers, reviewed and noted.

**ICO Direct Debit:** Payment form - £35 pa (discounted from £40 by using DD payment) signed.

**Cheques:** **763** HMRC PAYE Apr/May/June £88.20 (*signed and paid in July*) **764** HMRC PAYE Jul/Aug/Sep £88.20 **765** Hall Hire £9.00

**The meeting closed at 8.50pm**