
WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

Minutes of the meeting held at Walton-in-Gordano Village Hall Monday 14th April 2014, 7.30 pm

next minute 3722

Present: Cllrs Brian Cannell (Chair), Ann Charlesworth, Richard Kent, Floss Morgan, Mike Ralston

In Attendance: Claire Leandro (NSC Liaison), Don Hill (Clerk)

3712 APOLOGIES: Cllr Ashton (NSC) PC Clarke

3713 DECLARATIONS OF INTEREST: Cllr Ralston, as immediate neighbour re minute 3717, application 13/P/1911/F. Cllr Kent re minute 3719, 2014 Annual Parish Meeting, re Walton Common as immediately neighbouring farmer.

3714 MINUTES OF LAST MEETING Agreed, and signed by Chairman and Clerk.

3715 MATTERS ARISING None.

3716 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: No reported crime, but crime in nearby villages has prompted a reminder for watchfulness to be included in the May Information Sheet. PSCO Graham Roberts is on long term sick leave, and the Clerk sent him good wishes from The Council. Copies of the March Avon & Somerset Police & Crime Commissioner Newsletter were made available to members.

3717 PLANNING

Decision Due: 13/P/1911/F Application withdrawn.

Enforcement: Case 2013/0235; Arodene retrospective/waterlogged path; Tom Isbell handling.

3718 STREETS AND OPEN SPACES

The Coast Road: potholes and loose areas due to be repaired.

B3124 Signage: New 30mph sign has been ordered.

Cross Tree Junction: Finger post repair.

Horses signs at Cross Tree: Signs ordered.

Walton St 20 mph: Cllr Ralston and The Clerk met NSC's Frankie Mann and Paul Watkins. Whilst the reduction of the Walton Bay 40 mph to 30 mph was noted as a residents' aspiration, it is the Walton Street 20mph that is deemed the more immediately achievable. As a gesture of goodwill North Somerset Council will pay for a speed count to start the process - this will be set up in a few weeks time: if the outcome and the background incident information are robust, a Feasibility Study (about £500), will be needed. If this study proposes the adoption of a 20mph limit as the optimum solution, a Traffic Regulation Order (£2500) will follow, with signs and implementation costing £150/£200 per sign. Traffic calming may be needed for the wider sections of road, but the measures put in during 2010 will probably suffice for the rest. As there is no NSC budget for this, an outside figure of some £5000 will have to come from the Parish. We were pointed to the Police Communities Trust, which may be a source for the bulk of this cost:

<https://www.avonandsomerset.police.uk/services/police-community-trust/general-grant/application-for-a-grant-from-the-police-community-trust/> . On initial study this source of funding does not look too hopeful.

Other possible funding sources include local subscription, NSC grants/direct funding, or other external grant sources. It was agreed that the traffic count results will determine the strength of the case and the likelihood of a feasibility study producing an argument in favour of 20mph. At this stage, and given a strong prognosis for a yes to 20mph as an outcome, £500 will have to be found for the feasibility study. This can either be raised locally or be funded from the 2015-16 precept (which also has to bear the cost of the 2015 election). It is at the point of decision on the feasibility study that a strategy for funding beyond that exercise can be developed in the light of funding opportunities at the time. Who funds the other 20mph zones around sensitive areas such as schools etc? **We need more clarity on when a proposed speed reduction**

scheme is deemed necessary (and we assume funded by highways) and a 'nice to have' possibly funded by the local community. Clerk to check with Frankie Mann/Cllr Ashton

Moor Lane Culvert Inspection: To be done by Mike Brown as part of his inspection regime. The Chairman was concerned that a commitment in writing be gained from NSC that culvert inspection would be carried out on a guaranteed periodic basis. The Clerk said an e-mail stating the present position was available (quoted as a Clerk's note below). Whilst this was accepted as the pro tem situation, and may be the best on offer, the Chairman felt a firmer written commitment should be sought once the culvert inspection regime has been completed and responsibilities assigned. A decision was not drawn, but the condition of Walton Brook is so critical that it will keep the matter alive.

On 4 Apr 2014, at 08:58, Ann-Marie Wood <ann-marie.wood@n-somerset.gov.uk> wrote:

Good morning Don. At the present time the current arrangements still stand, i.e. The culvert inspection regime is still under a district wide review and for the interim period Mike Brown will inspect the culvert as part of his routine highway inspections works.

Regards

Ann-marie Wood - Senior Engineer Flood Risk Management

Highways & Transport, North Somerset Council, Tel: 01934 427518, Fax: 01934 426884,

Post: North Somerset Council Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ

Additional Pipes at Moor Lane Culvert: Work completed.

Moor Lane: Grips Done.

B3124 Gully: Done.

3719 OTHER MATTERS

Website: Still work in progress. It was agreed that once the site became chargeable, a single annual cheque will be raised against invoice to cover the costs.

May 2013 Annual Parish Meeting: Clerk has e-mailed Chris Giles to invite him to outline Avon Wildlife Trust Plans for Walton Common, and explain their wider role within the Gordano Valley. No answer as been received. **Clerk to pursue a response.**

3720 COUNCILLORS' REPORTS

Cllr Charlesworth: Wanted to put on record her thanks to those responsible for, and those who carried out the work on the Moor Lane culvert, which was done with good humour and efficiency.

Cllr Morgan: Reported that pipes appear to have been put in the trench earlier noted as having been dug in the field opposite the Golf Course in Walton Street. The Clerk reported that this had been viewed by NSC's Mike Brown and considered to be normal agricultural drainage. It appears to be clay pipework to drain water more efficiently from a soggy area of the field towards the Paris drain, where it would eventually arrive anyway, for transport under the highway to the Golf Club ponds and down Walton Brook; not drainage introduced from elsewhere to overburden the recently repaired Paris drain.

Cllr Kent: A recent walk on Walton Common was clouded by discarded dog excrement in plastic bags. This happens in many other places too, and is blatantly inconsiderate. If waste is un-bagged it will at least break down, bagged and "dumped" it will contaminate the area for a very long time. The practice is inexcusable and the **Clerk is to put a piece in the Information Sheet to alert at least the "locals" to the problem.**

Cllr Ralston: Expressed thanks to NSC's Frankie Mann and Paul Watkins for the timeliness of their meeting and follow-up in relation the the proposed Walton Street 20mph speed limit at minute 3718 above.

Cllr Cannell: On the B3124 between Hackswood House and the 30mph sign are 3 utility covers in the highway, one of which is loose. **Clerk to report to NSC.**

3721 FINANCE

Accounts 2013-14: Accounts for the financial year were circulated prior to the meeting and noted as being broadly in line with expectations. They are presently out on internal audit by Roy Betts and will be presented at the May meeting to be signed off together with the external audit paperwork.

Bank Mandate: Cllr Ralston has submitted his signature to Lloyds: **Clerk to check that it is in the system.**

Cheques: Cheques 670-675 from Lloyds TSB chequebook were cancelled. Then Lloyds did not pay the Clerk's March 2014 pay & expenses via SO, believing it to have been cancelled via the amendment form covering the period from April 15th onwards. So Clerk's March 2014 pay & expenses are included here as a

prior year item to be paid by cheque. **676** Prior Year to D Hill re March pay & expenses £131.80. **677** ALCA Subscription £51.68. **678** Zurich Insurance £212.00. **679** Village Hall re Meeting £9.00

Referenda: Clerk has information on file. Central Government proposals to limit parish precepts are being re-visited for 2015-16. In a Referendum or Parish Poll (handled via NSC, but re-charged to the parish), voting is between 4pm and 9pm on a specific date, at a polling station. Given hiring, staffing, publicity, mailing and administration costs, change from £500, (some 16% of the WaLG precept), would be surprising.

Capital & Electoral Budgeting: The scenario below was posed to Pete Sloman, NSC's Head of Financial Management:

*The Council needs to set a **Revenue Budget** and a **Capital Budget** each year. The Revenue Budget funds day to day running costs which are, after deducting any related income, met from the precept. The **Capital Budget** funds one off investment in Council assets and is usually funded from balances, reserves and any external funding that may be available. In WaiG, as the capital items do not generate revenue from which to build up reserves, those reserves need to come from the precept via a Capital Provision.*

Providing for this on an annualised basis looks like this (figures are notional):

Regular Expenses	£3300
Election Provision	£500
To Capital Reserve Account (£5000 over 10 years)	£500
TOTAL	£4300
± difference from £1500 of current a/c balance c/f - say...	-£300
ANNUAL PRECEPT	£4000

Clearly, there may not be elections, or capital spend may come early, or be made late. Some sort of average around £4000 (at today's prices) will become the "norm".

Questions:

- 1. is this scenario a correct one?*
- 2. how do we get the precept from £3000 to £4000 given possible "capping" (which is what started this train of thought)*
- 3. how do we ensure the Capital Reserve does not get too large or small without wild fluctuations in precept?*

Pete's reply was:

In terms of your questions, they are consistent with those often asked by Town and Parish Clerks, particularly those with smaller precepts.

Firstly with regard to capping, I think it is likely that at some point in the future, Government will extend its 'capping' regime and apply some form of maximum increase to local councils. However, my personal view at this stage is that I think it is more likely to only apply to the larger Town and Parish Councils who for example, have to include a breakdown of the precept within the Council Tax billing information. If there were to be some form of limit to smaller parish councils, it could be determined in a way that a referendum would be needed if a precept increased by either £x or x% whichever the higher. The precedent for this type of arrangement has already been established with regard to smaller District councils to allow them greater flexibility.

However, you are right in recognising that the risk exists, and therefore some form of planning for one off costs is required, and I would see the sense in the establishment of a capital reserve to avoid significant fluctuations in the precept demand in future years.

With regard to ensuring the fund is not too large, I think that providing the criteria for basing the contribution is clearly set out and regularly reviewed by the Parish Council, then this should allow for the reserve to be kept at an appropriate level thereafter.

The meeting discussed the reasoning behind building up a capital reserve; Pete Sloman, NSC's most senior management accountant, "sees the sense" in doing so. **The Clerk is to prepare a proposal** to share with professional accountants and ALCA, who's advice will help to ensure that the rigours of best practice and transparency are integral to it. Cllr Ralston undertook to work with the Clerk and to access some professional accounting input.

The meeting closed at 9.00 pm

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Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

Minutes of the Annual General Meeting held at Walton-in-Gordano Village Hall Monday 12th May 2014, 7.00 pm

next minute 3737

Present: Cllrs Brian Cannell (Chair), Ann Charlesworth, Richard Kent, Floss Morgan, Mike Ralston

In Attendance: Don Hill (Clerk)

Public Attendance: several people were in the hall waiting for the Annual Parish Meeting, which followed.

3722 APOLOGIES: Cllr Ashton (NSC) PC Jenny Clarke, Claire Leandro (NSC Liaison)

3722a ANNUAL GENERAL MEETING FORMALITIES

ELECTION OF CHAIRMAN AND VICE CHAIRMAN: Cllr Morgan took the chair and invited nominations for the post of Chairman. Cllr Charlesworth proposed Cllr Cannell for the post and this was agreed to unanimously without a vote. Cllr Cannell duly signed the Declaration of Acceptance of Office that his position required of him. Cllr Cannell took the Chair. Cllr Charlesworth, after many years in the post, decided not to put herself forward for re-election as Vice Chairman. During discussion, Cllr Ralston emerged as the member prepared to take on the role and he was unanimously confirmed in it, without a vote. Cllr Cannell welcomed Cllr Ralston to his new role and thanked Cllr Charlesworth for her unstinting support as Vice Chairman over many years.

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES: The existing representatives, to Walton-in-Gordano Village Hall Committee of Management, Cllrs Charlesworth and Kent (by prior consent to stand) will, by unanimous agreement, continue as representatives. Cllr Morgan (minute 3530, Sept 2012) agreed to continue as representative to NSC Standards sub-committee

Cllr Kent arrived in the meeting at this point.

3723 DECLARATIONS OF INTEREST: Cllr Ralston, immediate neighbour, re minute 3727 - 14/P/0861/F.

3724 MINUTES OF LAST MEETING Agreed, and signed by Chairman and Clerk.

3725 MATTERS ARISING None.

3726 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: On April 24th, money and a wallet were removed from an unlocked car in Walton Street in what appears to have been an opportunistic crime. It emphasises the continuing plea for vigilance and for not "offering oneself up for crime".

Buses: Cllr Morgan reported on the lead-up to the establishment of Service 88, which will connect Clevedon to Portishead via Walton Bay Monday-Friday from June 2nd. A timetable was distributed with the May Information Street. Cllr Morgan said that the service owes much to the work of Cllr. Ashton, and stressed that, if it is to continue, it MUST be used - use it or lose it.

3727 PLANNING

New: 14/P0780/F: Arodene retrospective re external wood store. No applicable comments were raised against this structure, which is not too visible from the highway. There were strong but, in the context of the application inadmissible, comments made about the whole history of retrospective planning on this site making a complete mockery of the planning system and resulting in an over-developed, out of scale development. **Clerk to e-mail standard NSC parish comment sheet to the case officer.**

14/P/0861/F: Parsonage Hayes. Change of use of agricultural land to agricultural and private equestrian use. Erection of stables/agricultural building. There is not a problem with the principle of this proposal; but there a major concerns about the accuracy of the drawings and what they purport to represent. As proposed, the new buildings are very large in the context of the property of which they will form a part - overdevelopment(?). The plans are inaccurate in that they still misplace the boundary between Parsonage Hayes and its neighbouring properties, Sunnybank and Sylvan Lea (see attached block plan). The Block

Plan claims there to be a footprint of a previous barn. It is believed that whatever the debris at this point, there was no previous barn. The proposed site plan indicates an existing footprint that is significantly larger than that shown on the block plan (a simple alignment with the trees evidences this). The Proposed site plan omits to include a new road which is being created. The Block Plan and Proposed Site Plan have been highlighted to indicate these concerns and are attached to form a part of these minutes. **Clerk to e-mail standard NSC parish comment sheet, plus the plans as attached here, to the case officer.**

Arodene: waterlogged path; Tom Isbell handling.

Lorraine Field: New concern about number of sights; 12 approved, 18 rumoured and evidenced in earlier publicity signage. Enforcement case 2014/0174, Tom Isbell.

3728 STREETS AND OPEN SPACES

The Coast Road: potholes and loose areas due to be repaired.

B3124 Signage: New 30mph sign has been ordered.

Cross Tree Junction: Finger post repair.

B3142 Horses signs for Clevedon end: Now in place.

B3124: between Hackswood House and the 30mph loose utility cover. Reported 15 .04.14.

Walton St 20mph: Traffic count and report awaited.

Fly Tipping: in Moor Lane was reported. After a resident's complaint to the Clerk, it was reported again 2 weeks later; Cllr Ashton asked Mike Brown to be informed when it was cleared - which it was within 2 days.

3729 OTHER MATTERS

Website: Still work in slow progress due to Clerk's other commitments - one page to go.

May 2013 APM: Tim Curley, Walton Common Reserve Manager did not contact the Clerk re attendance. Cllr Kent saw Tim Curley during the month and Tim confirmed that the entire boundary of the Common is to be stock proofed once new lease arrangements have been finalised.

Walton Common: Clerk put a piece in the May Information Sheet re bagged discarded dog waste.

3730 COUNCILLORS' REPORTS

Cllr Morgan: The 1st Cliff Path cut is falling due: **Clerk to check via Andy Carroll when it will happen.**

Cllr Kent: The potholes in Moor lane have been yellow-painted for a long time, but still have not been done. **Clerk to ask Mike Brown for an update.**

Cllr Ralston: Above Taggart - opposite footpath up to Walton Common, are a pair of gullies. One of these has a broken top. **Clerk to report.**

Cllr Cannell: the road sign immediately below Brookside, in Moor Lane, is not visible to traffic and needs re-positioning. **Clerk to report to Mike Brown.**

3731 FINANCE

Accounts 2013-14: Audit paperwork was reviewed, approved and signed prior to dispatch to Auditors.

Accounts 2014-15: Reviewed and noted.

Bank Mandate: Cllr Ralston to submit his signature to Lloyds... again - **with the Clerk in Yatton.**

Cheques: 680 Social Club re fete marquee £500.00 **681** Village Hall re PC & APM Meetings £15.00

Capital & Electoral Budgeting: A model was prepared by the Clerk and circulated to ALCA (Noel Walters), NSC (Pete Sloman) and Cllr Ralston, cc to Cllr Ashton (**see attachment below**).

Pete Sloman's response:

Thank you for sight of the attached, which seems to represent prudent financial planning. I think in terms of election provision, my personal view would be to work on the basis of planning for an election each term, but the Parish council if it wished, could agree to hold any underspend in a separate reserve, the use of which would be determined by the Parish council to fund:

a. a new capital item

b. bring forward future planned capital investment

c. a rebate on future planned Band D charge levels (this should be spread over a number of years, to avoid peaks and troughs)

Cllr Ralston's (Software House Solsoft) Accountants, Houghton Stone:

"agrees with Pete Sloman's comments and considers the suggested plan to be sound, unambiguous and sensible."

The meeting considered these responses and noted that the 2015-16 budget will in any event have to be higher to include the 2015 election provision. It will therefore be in January 2016 (for the 2016-17 budget) before the practical implementation of this proposal will kick-in.

The meeting closed at 7.55pm

APPROX AREA OF PREVIOUS POLY TUNNELS
AND BARN STRUCTURES (SEE PHOTOS IN
DESIGN AND ACCESS STATEMENT)

REBUILD BARN / SHED APPROX 40x5m
(SEE DRAWINGS) ON EXISTING FOOTPRINT

MIXED USE LAND /
HORSE GRAZING AREA

Larger footprint

New Road

ENCLOSED PERSONAL EQUESTRIAN
LIVESTOCK AREA APPROX 40x20m

EXISTING SMALL BRICK BUILT BARN / SHED
APPROX. 5x6M, BELIEVED TO BE A SPRINKLER
PUMP HOUSE TO BE RENOVATED AND USED AS
A TACK ROOM / RUG STORAGE.

El Sub Sta

Sylvan Lea

Myrtle
Cottage

Sunny Bank

Parsonage Hayes

NOTES:
RESPONSIBILITY IS NOT ACCEPTED
FOR ERRORS MADE BY OTHERS IN
SCALING FROM THIS DRAWING. ALL
CONSTRUCTION INFORMATION
SHOULD BE TAKEN FROM FIGURED
DIMENSIONS ONLY.

THIS DRAWING TO BE READ IN
CONJUNCTION WITH DRG's AS
LISTED ON DRAWING LIST HEADER
SHEET.

Notes

Rev.	Detail	By	Date
A	Minor amendments	APB	04-14

Revisions

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Client
JVR
Date
-
Drawn
APB
Checked
-

Project
Parsonage Hayes
Walton St., Walton-in-Gordano
BS21 7AR

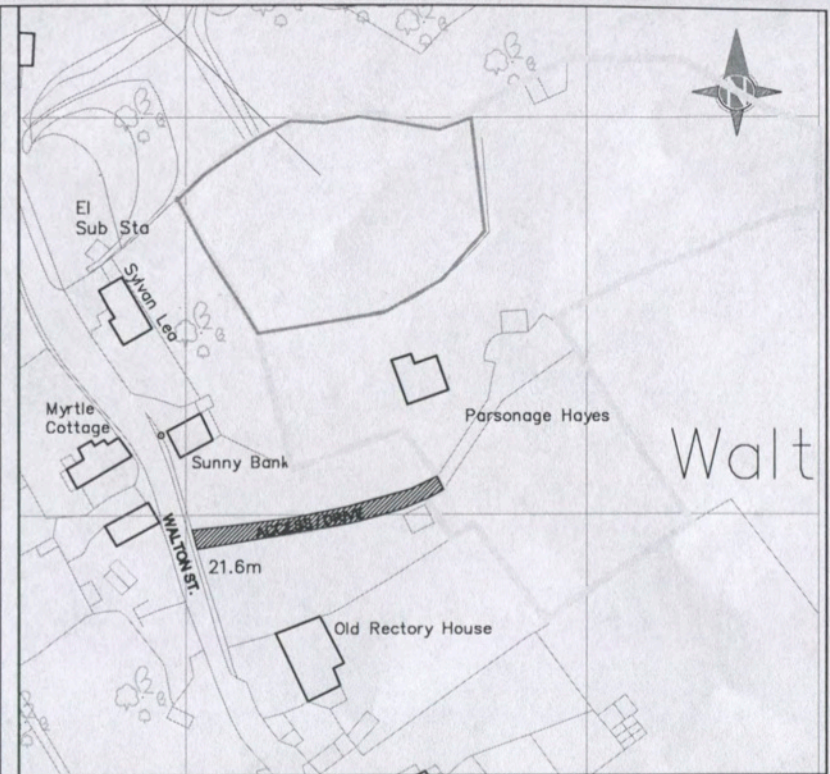
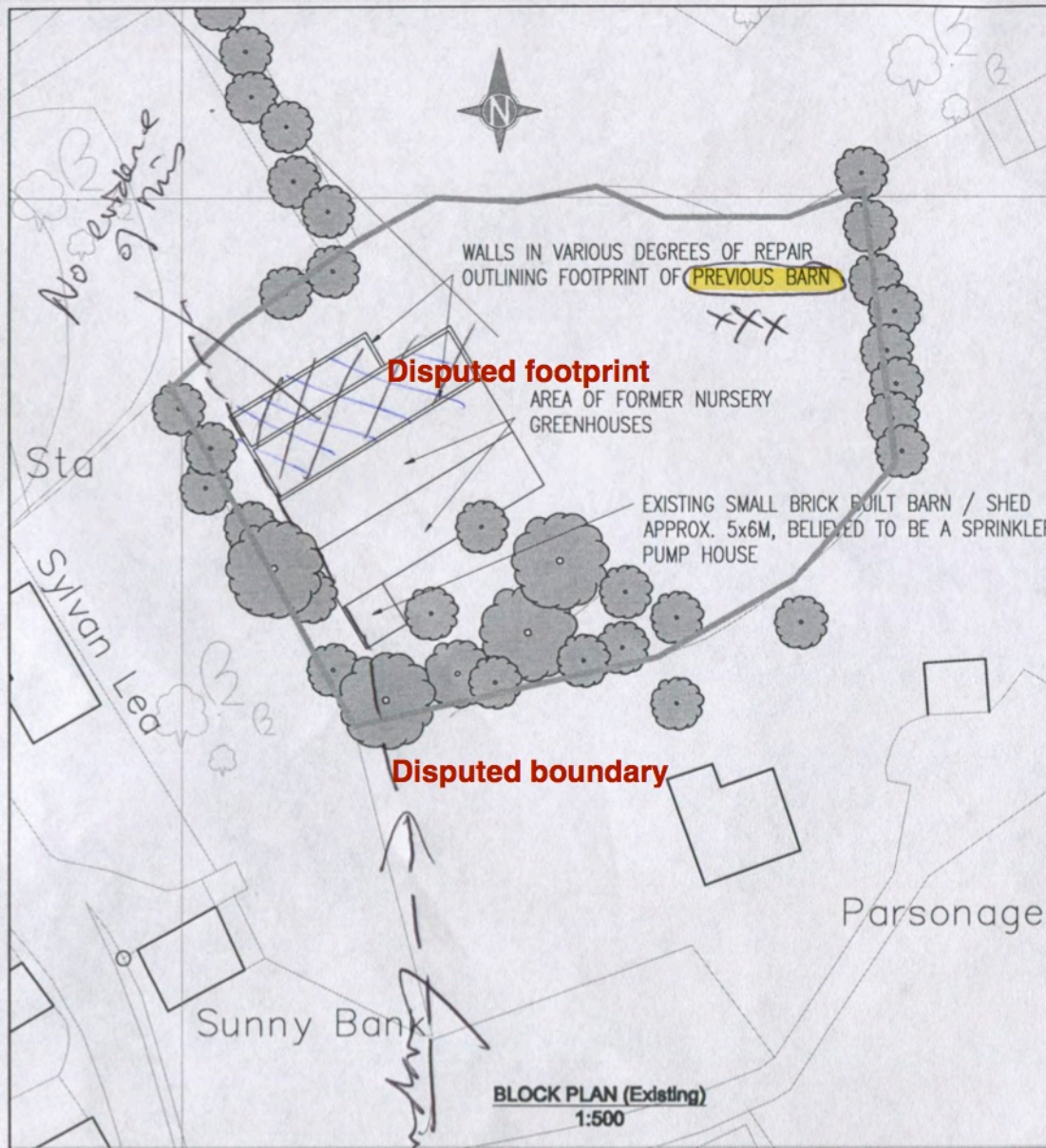
Title
Proposed Site Plan

Drawing No.
0737 - 02

Rev
A

Scale
As shown @ A3

Date



LOCATION PLAN
1:1250

NOTES:
RESPONSIBILITY IS NOT ACCEPTED FOR ERRORS MADE BY OTHERS IN SCALING FROM THIS DRAWING. ALL CONSTRUCTION INFORMATION SHOULD BE TAKEN FROM FIGURED DIMENSIONS ONLY.
THIS DRAWING TO BE READ IN CONJUNCTION WITH DRG'S AS LISTED ON DRAWING LIST HEADER SHEET.

Notes

C. ...

Revisions	By	Date
A	Minor amendments	APB 10-18

blackwell designs

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Client
JVR

status

Drawn
APB
Checked

Project
Parsonage Hayes
Walton St., Walton-in-Gordano
BS21 7AR

Title
Location and Block Plan
Existing

Drawing No.
0737 - 01

rev
B

Scale
As shown @ A3
Date

WALTON-IN-GORDANO PARISH COUNCIL - SOME ACCOUNTING-PROVISION THOUGHTS

FUNDING PARISH CAPITAL & ELECTION NEEDS <i>(with elections in all election years)</i>												
<i>(at 2013 values)</i>												
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Opening Bal	1500	1250	2000	2250	3000	1750	1500	1750	2500	1250	2000	2250
Capital Precept	0	500	500	500	500	500	500	500	500	500	500	500
Election Precept	750	250	250	250	250	250	250	250	250	250	250	250
General Precept	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000
Capital Spend			-500		-1000	-1000	-500		-1000		-500	
Election Spend	-1000				-1000				-1000			
General Spend	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000
Closing Bal	1250	2000	2250	3000	1750	1500	1750	2500	1250	2000	2250	3000

Capital costs amortised over 10years - Subject to annual review

Noticeboard 1 Cross Tree	£1000	Replace 2020-21
Noticeboard 2 Walton Bay	£1000	Replace 2019-20
Cross Tree Street Light	£1000	Replace 2023-24
Parish-owned Street Signage/Traffic Calming	£1000	Purchase 50% 2017-18 & 50% 2025-26
Parish-owned Village Orderly Equipment	£0500	Purchase 2021-22
Contingency	£0500	
TOTAL CAPITAL PROVISION	£5000	

CAPITAL PROVISION - ANNUALISED	£500
ADD ELECTION PROVISION	£250
ADD GENERAL PRECEPT	£3000
 REALISTIC PRECEPT AVERAGE	 £3750

The average number of Band D equivalent properties in the Parish in 2014-15 is 136.40

The 2014-15 precept is £3016

This equates to £22.11 per year per Band D equivalent property.

A precept of £3750 will equate to £27.49 per year per Band D equivalent property: an increase per year of £5.38.

Given capacity at Lorraine Field, etc, their will be 150 Band D equivalent properties. paying £25.00 each - an increase of £2.89 per year.

* 2011 election precept was £600 with balance needed to come from the £1500 reserve.

WALTON-IN-GORDANO PARISH COUNCIL - SOME ACCOUNTING-PROVISION THOUGHTS

	FUNDING PARISH CAPITAL & ELECTION NEEDS <i>(with an election only in 2023-24)</i>											
	<i>(at 2013 values)</i>											
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Opening Bal	1500	2150	2900	3150	3900	3550	3300	3550	4300	3050	3800	4050
Capital Precept	0	500	500	500	500	500	500	500	500	500	500	500
Election Precept	750	250	250	250	250	250	250	250	250	250	250	250
General Precept	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000	3000
Capital Spend			-500		-1000	-1000	-500		-1000		-500	
Election Spend	-100				-100				-1000			
General Spend	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000	-3000
Closing Bal	2150	2900	3150	3900	3550	3300	3550	4300	3050	3800	4050	4800

Capital costs amortised over 10years - Subject to annual review

Noticeboard 1 Cross Tree	£1000	Replace 2020-21
Noticeboard 2 Walton Bay	£1000	Replace 2019-20
Cross Tree Street Light	£1000	Replace 2023-24
Parish-owned Street Signage/Traffic Calming	£1000	Purchase 50% 2017-18 & 50% 2025-26
Parish-owned Village Orderly Equipment	£0500	Purchase 2021-22
Contingency	£0500	
TOTAL CAPITAL PROVISION	£5000	

CAPITAL PROVISION - ANNUALISED	£500
ADD ELECTION PROVISION	£250
ADD GENERAL PRECEPT	£3000

REALISTIC PRECEPT AVERAGE **£3750**

The average number of Band D equivalent properties in the Parish in 2014-15 is 136.40

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Given capacity at Lorraine Field, etc, there will be 150 Band D equivalent properties. paying £25.00 each - an increase of £2.89 per year.

** 2011 election precept was £600 with balance needed to come from the £1500 reserve.*

MINUTES OF WALTON-IN-GORDANO ANNUAL PARISH MEETING HELD IN THE VILLAGE HALL AT 8 PM ON MONDAY 14TH MAY 2012

Present: Cllr Brian Cannell (Chairman), Cllr Ann Charlesworth, Cllr Richard Kent, Cllr Floss Morgan, Cllr Mike Ralston, Don Hill (Minute Taker), Nigel Wyliman, Grahame & Brenda Matthews, Kevin & Emma Edwards, Grahame & Alison Stott, Andy Brellisford, Celia Lovell, Sue Betts, Deb Tovey, Rachel Dickinson.

3732 Apologies: Cllr Nigel Ashton (NSC Gordano ward), Claire Leandro (NSC Liaison), Mrs Rosemary Tucker. (WI).

3733 Minutes of the Annual Parish Meeting of May 13th 2013: were circulated to attendees and approved in May/June 2013.

3734 Matters Arising:

Matters to be followed up were passed to the Parish Clerk, who reported that: The **flooding and drainage** matters have been resolved by recently completed repairs. Worries about the **efficiency of NSC contractors** was well aired between the Parish Council Clerk and NSC's Streets & Open Spaces team: it remains an ongoing concern. Sue Betts' idea of **informing Parish Clerks when work was about to be done in their parishes** was shared with NSC but, despite being an obviously good idea, made no headway - nor is likely to. The **broken lifting rods on some Somerset stones** were not deemed by NSC to pose a danger.

3735 Reports to the Meeting: were read and are attached to form a part of these minutes.

3736 Open Discussion

1. Brenda Matthews sought clarification of the relationships between the Parish Council, The Village Hall and the Social Club. She expressed vexation about a draft minute of the Village Hall Committee which sought to clarify the fund-raising objectives of the Social Club: this had been drafted against the background that the Hall Committee had, some years ago, passed its traditional fund-raising responsibilities to the Social Club. Don Hill, as both Parish Clerk and Secretary/Treasurer of the Village Hall Committee of Management, gave some background to the draft minute and explained that the roles he carried out in the Parish required him to be the "boring careful" person who underpinned the much-needed enthusiasm of the "doers" by ensuring that things done in relation to the organisations were consistent with their rules and compiled with Charity Commission/Governmental legalities. The matter of hiring charges was raised. Cllr Cannell outlined various experiments in Hall hiring schemes over the past 40 years and it was explained that the present fees are £8.50 per hour, with a discount to £6.00 per hour for Parish residents. Every user of the Hall except its Management Committee for its formal meetings, is expected to pay a hiring charge. The half hour setting up time was abolished in May 2010. Cllr Cannell suggested that the detail of these issues might be best pursued between the Village Hall Committee of Management and the Walton-in-Gordano Social Club. Brenda Matthews was also concerned at the lack of adjacent car parking for the Hall. This concern is commonly held, and of long standing. Cllr Cannell gave some background about this lack of parking and the meeting noted that it was not a problem with an immediate or obvious solution.

2. Emma Edwards asked if the Parish Council were developing plans to commemorate the centenary of World War I. Whilst the answer was no, Cllr Cannell did tell the meeting that the cost of commemorative mugs had been looked at but found to be prohibitive in the context of the small quantity needed. Sue Betts outlined some of the activities that the Church will be putting on and confirmed that details will be available on the East Clevedon United Benefice website as plans are confirmed. A history of the people named on the Parish roll of honour and a choral concert were mentioned as things being considered.

3. Cllr Cannell mentioned the imminent launching of a Walton-in-Gordano website under the auspices of the Parish Council. Emma Edwards was enthusiastic about the connection with the

younger generation by also using Facebook. Cllr Ralston, who leads on the subject for the Parish Council, has already pointed the Clerk to the Weston-in-Gordano website which includes a Facebook interface. Don Hill confessed himself woefully uneducated about Facebook, but welcomed all-comers to help, or to take pages spread to the costs. The only proviso is that the Parish Council Home Page and sub-pages must be clearly independent of other Home Pages on the site.

4. Emma Edwards reluctantly reported that, yet again, NSC contractors had recently called at her shop asking where they were supposed to be filling in potholes in Walton Street. Notwithstanding that such road works are invariably ringed in yellow, and the efforts at communicating these concerns after last year's meeting, it appears that the problem of poorly briefed operatives is endemic.

6. Alison Stott picked up on a recent entry in the Information Sheet referring to dog mess on the Common. She said there is also a problem with it on the public footpath path through her land and on the surrounding woodland paths. There was sympathy in the meeting and a general condemnation of the problem as despicable. **Don Hill undertook to put a further piece in the Information Sheet to reflect this concern.**

The meeting closed at 9.10pm

REPORTS FROM WALTON-IN-GORDANO INTEREST GROUPS

WALTON-IN-GORDANO PARISH COUNCIL - Cllr Brian Cannell, Chairman

This year in the Parish Council we have dealt with three notable items:- Walton Common, The Gordano Valley Cycle Way and the flooding problems in Moor Lane. More about these later. We were also joined in October by a 5th - co-opted - Parish Councillor, Mike Ralston.—As in previous years, a small number of new planning applications continue to come before the council. This is encouraging and surely shows our village continues to both thrive and be a place where people want to invest. North Somerset Council is regularly represented at the Parish Council meetings by Claire Leandro. Councillor Nigel Ashton, as Leader of North Somerset Council has not been able to attend the Parish Council meetings this year but his advice and support are valuable resources that the Parish Council greatly appreciates. We continue to work closely with the local police force via our local beat manager, PC Jenny Clark. Any crime issues are regularly brought before the Parish Council, although crime in WalG is fortunately rare - mostly involving occasional burglaries from private properties and businesses. The police continue to highlight the need for residents to be vigilant in how they secure their properties and belongings as well as being observant in the comings and goings of strangers. Following last year's concerns regarding vehicle speed in Moor Lane, often concentrated around specific times, we thank the local businesses serviced by Moor Lane in bringing these concerns to their clientele. A much more responsible attitude to speed and hazard awareness has been witnessed, for this we are grateful. There had been reports of increased activity on Walton Common by representatives of Avon Wildlife Trust. Concern was raised by members of the parish that major changes in access to the common were imminent, along with changes in land usage on The Common. The PC have been in contact with the relevant parties and expressed our concerns. Avon Wildlife trust were invited to send a representative to this meeting to address the village, but unfortunately response to the Clerk's repeated communications were not followed up by the person deputed to attend. The PC will continue to closely monitor and actively pursue any future issues. Last year there were a

number of local properties flooded after Walton Brook could not cope with the volume of rain water run-off. Subsequent investigation highlighted a restriction in flow where the brook passes under Moor Lane by Rivendell. We are very pleased to record that North Somerset Council have replaced the very old culvert in this location with two new large bore pipes and also re-profiled the course of the stream at this point. The flow appears greatly enhanced, and during recent heavy rain we didn't see the rise in stream levels of previous years. We would like to record our thanks to the numerous personnel from North Somerset and their contractors for the swift way that this work was carried out. These new pipes of course, require regular maintenance by North Somerset Council, and we will press them to fulfil this obligation. The proposed Gordano Valley Cycle Path continues to slowly progress. There are periodic meetings now, with representatives of interested parties, held at North Somerset council offices in Castlewood. WalG PC are ably represented by Councillors Richard Kent and Mike Ralston. Progress appears to be slow at the moment, but we keep a very close handle on any developments and as usual, any items of note are reported back to the PC and promulgated to the parish via the PC meeting and Information Sheet. Road maintenance is a regular topic. Any requests are passed to North Somerset Council Street & Open Spaces department and are dealt with in an order of priority. We thank N Somerset that, normally, our requests are cleared up very rapidly. The Parish Council continue to fund the regular monthly Information Sheet that Audrey Hollingsworth so ably edits. Walton-in-Gordano Parish Councillors are Mr Brian Cannell, Mrs Ann Charlesworth, Miss Floss Morgan, Mr Richard Kent and Mr Mike Ralston. After discussions, Councillor Mr Brian Cannell was re-elected as Chairman at the May Parish Council AGM. Following several decades of service to WalG PC, most of them as Vice Chair, Mrs Ann Charlesworth decided it was time to step down from the Vice Chair position. Councillor Mike Ralston was duly elected as Vice Chair. I would like to extend very grateful thanks to Ann for all her time, commitment and support, both to the council, and to myself and Bob Baldwin as current and previous Chair. We will not be losing Ann's considerable skills though as she continues on the PC. Councillors Ann Charlesworth and Richard Kent were re-elected as the Parish Council's representatives on the Village Hall committee. Cllr Morgan was re-elected as the Council's "on-call" representative on the NSC Standards Sub-Committee. Several Neighbourhood Watch schemes operate within the Parish, albeit spasmodically in Walton Down and Walton Bay. For the Village Scheme the two contacts are Cllr Ann Charlesworth and Mrs Emma Edwards. **Moving to Finance.** The Budget for 2014/15 was set during the January 2014 Parish Council meeting at a level of £3243. This included a number of provisions for the coming year along with a modest increase in Clerk's pay. Taking into account reserves, and a NSC Council Tax Supplement, about which, more later, the total precept for 2014/15 is £3016 Whilst it is true that Walton is one of the smallest parishes in North Somerset, our precept for 2014/15 ranks 31st out of 39 in terms of cost to a Band D property, so we are in the cheapest 1/5 of all parishes in North Somerset by precept. There are major changes coming, in how Councils can arrange their budgets. In the interim, via the complexities of central government funding to local authorities, NSC "top up" our current precept through a "grant" called a Council Tax Supplement, by some £100 per year. This has potential impacts on small councils such as WalG. Central Government strategies are still at an early stage in development and are likely to change as time progresses. The Clerk and Councillor Ralston are investigating the impacts these changes will have on how WalG manage their precept and budget. At the moment we don't foresee any overall increase in the cost of running the council, just in how we manage the funding of periodic expenses such as elections and capital spending (on such items as notice boards and the street light). Any changes will be fully discussed and promulgated at the PC meetings in the future. I would like to thank those who have shown an interest in the Parish and it's Council over the last year and encourage those who have yet to do so. Finally, on behalf of the Parish, I would like to thank my fellow Councillors: Mrs Ann Charlesworth, Mr Richard Kent, Mr Mike Ralston and Miss

Floss Morgan - not forgetting the Clerk to the Parish Council, Mr Don Hill - for their hard work and support over the last year.

NORTH SOMERSET COUNCIL - Claire Leandro. Assistant Director, Adult Care

APRIL 2013: A £6.6m programme of road maintenance and improvement begins. This is a £1.3m increase on the year before ♦ £15m Weston Package works begin ♦ Ed Vaizey MP, minister for Culture, Communications and Creative Industries officially opens the new Town Hall gateway in Weston-super-Mare. **May 2013** Businesses thinking of locating in North Somerset are invited to see what the area has to offer at the Weston Showcase exhibition ♦ Commuters, shoppers and families from Portishead enjoy better transport links to Bristol city centre thanks to the launch of the X2 and X3 bus services ♦ A flagship 40,000 sq ft office development approaches completion in Weston-super-Mare. The site is part of the Junction 21 Enterprise Area and is the new base for Knightstone Housing ♦ Britain basks in the hottest spring since 2006. More than 100,000 people visit Weston's seafront during the first May bank holiday. **June 2013:** The Red Arrows and the Avro Vulcan V bomber take to the skies over Weston Bay as part of Weston Air Day ♦ The new North Somerset Community Armed Forces Covenant is signed pledging to scrutinise all aspects of public sector work to ensure that past and present armed forces personnel are not disadvantaged as a result of having served ♦ Residents are encouraged to save time and undertake tasks online following the launch of the new council website ♦ The first (of four) integrated care teams is launched. This is the Weston Integrated Care team ♦ Jane Smith, Director of Adult Social Services retires ♦ Three service areas, adult social services and housing; children and young people services and public health merge to create one directorate; the People and Communities Directorate, led by Sheila Smith. **July 2013:** A transformed Winscombe Library re-opens after £200,000 investment. **September 2013:** The Don't Waste It campaign is launched. Aimed at cutting the £4m a year spent on sending waste to landfill, residents are encouraged to reduce waste, re-use where possible and recycle everything they can ♦ Clevedon police station moves into Castlewood as part of a multi-agency plan to improve closer working. **October 2013:** More than 50 residents go behind the scenes of The Town Hall, Weston and Castlewood, Clevedon. The tours are part of the National Customer Service week. **November 2013:** Graham Turner retires as chief executive office after 12 years in the post and 24 years at the council. He is replaced by Mike Jackson, former director of environment, transport and development at Norfolk County Council. **December 2013:** The new North Somerset Equipment and Demonstration Centre for assistive equipment, adaptations and technology opened on Monday 2 December. The MOTEX centre based Winterstoke Road, Weston-super-Mare, Somerset BS23 3YW is open Monday – Saturday 10am - 4pm. Tel: 01275 888804 **January 2014:** The ninth Your North Somerset takes place on a Sunday afternoon. The free event showcases services available to the community of North Somerset, not only from the council but from health and voluntary organisations and local businesses. Involvement from local groups and schools with dancing and workshops display the multi-culture and diversity of the county ♦ Weston College celebrated after being awarded an overall 'Outstanding' grade by Ofsted placing it among the highest performing colleges in the country ♦ Knightstone Housing Association move into their new multi-million bespoke office on the A370 near junction 21 in Weston-super-Mare. **February 2014:** New

initiative to transform empty spaces above shops. North Somerset Council is working with the Weston Town Partnership to convert empty spaces above shops into accommodation ♦ A new five-week sports project to raise school attendance and stamp out anti-social behaviour receives funding from the Police and Crime Commissioner's Community Action Fund ♦ Graham Turner who retired in November is awarded an MBE for services to local government ♦ The provision of high quality services for residents, business and visitors is a key commitment from the council, despite the funding challenge it faces. Figures show that 71% of performance indicators were on target. **March 2014:** North Somerset Council prepares an ambitious transformation programme to drive further efficiency savings as part of its strategy to cope with the continuing reduction in government funding. Proposals in the transformation programme include further rationalisation of the council's systems and support functions ♦ The Director of Public Health places the 2013 Public Health Annual Report on to the public website. It concentrates on mental health as it is the single biggest cause of years lost due to ill health, disability or early death in North Somerset and costs the UK economy over 105 billion every year in terms of treatment costs, morbidity and lost productivity **April 2014:** Official opening of the Weston Package, the £15m transport improvement scheme by Sajid Javid, MP, Financial Secretary to the Treasury. The project is completed two months early and £1.7m under budget ♦ The council becomes Dementia Friendly through a project with the Alzheimer's Society. By the end of 2014, some 300 staff and councillors will become "dementia friends". This is a key part of the council's commitment to help create dementia-friendly communities in North Somerset ♦ Council tax freeze for 2014/15 agreed by North Somerset Council ♦ Bournville and Oldmixon Nurseries extend their age range to include two-year olds.

ST PAUL'S PARISH CHURCH - Sue Betts

2013 could be seen as an end of an era for our village church. Coinciding with becoming an independent church at the beginning of the 1980's we received a generous legacy and that has been a financial 'life ring' for us. This funding has now run out and we have to seriously consider our future. We are holding an open meeting on Thursday 5th June at 7.30pm in our village church where we will be exploring all the options that lie before us. I cannot over stress the importance of this meeting, If you have used our church for a family occasion such as a christening, wedding or funeral, if you have enjoyed anything from our weekly worship to our village carol service or just spent a time of quiet reflection in our church, the decisions we may be forced to make by our lack of money will affect you. But we are not ready to give up the fight, if you live within the parish you will have received a letter asking for your support and may I thank all who have already given so generously and this is just the first of our fund raising ideas. We will go down fighting, we just ask that you don't take the church for granted because, sadly, one day it might not be there.

WALTON IN GORDANO WOMENS INSTITUTE - Rosemary Tucker. Vice President

We have 25 members and have just celebrated our 84th birthday with a luncheon for our members and guests. At Christmas we enjoyed a festive meal with a small gift from Father Christmas and we have also enjoyed coffee mornings throughout the year. We visited Highclere castle (Downton Abbey in the TV series) and have learnt about Clevedon girl guides, the Clevedon food bank, wandered around Bristol, flower arranged and enjoyed slides of nature's colours. We also made small Christmas decorations, taught to us by fellow members. A member of our institute won the Denman bursary at the w.i. College in Oxfordshire. She enjoyed a 3 day course

in Italian cooking. Our membership remains constant but we would welcome more members particularly from the parish and we look forward to another successful year.

WALTON-IN-GORDANO VILLAGE HALL - Floss Morgan, Chairman

Once again the Village Hall has been used for a variety of activities from Dance classes to Dog Training- and is ticking over with bookings. During the Summer of 2013 a team of volunteers (Floss Morgan, Sue Betts, Ray Redmore, Grahame Matthews, Deb Tovey, Barbara Palmer and Val Baldwin) saw a lot of much needed external decoration completed which involved a lot of washing and painting! Three external walls are still to be painted. A scaffold platform or extendable ladders will be needed for the end wall nearest the entrance. The notice board is to be completed and some repairs to walls and fencing need to be resolved. The front door is still a 'sticking point but I'm not sure a permanent solution can be found. However, the matter is in hand with myself and being further investigated. This year I hope the same, and more, volunteers will tackle some internal repairs and decoration. As for financial matters, the hall saw the installation of a replacement septic tank at the cost of over £5000 and this amount needs to be recouped to keep a healthy bank balance. The Social Club will be able to help with some of this but income may be down this year with the only big event being the fete on July 12th. There will be no Plant Sale or Scarecrow Festival in 2014. Thanks go to Anne and Colin Greenhill and all their plant growers for the income generated in previous years. Smaller social events will take place throughout the year to include Beetle Drives, a Mandolin/Guitar evening and a Tea Dance. Other events are in the pipeline and hopefully will be geared to the septic tank! We need everyone to think of ways of raising money and organising events. Thanks are due to Bob and Val Baldwin for the good work they do cleaning and maintaining the hall and grounds.

WALTON-IN-GORDANO SOCIAL CLUB - Floss Morgan, Chairman

In 2014 the Social Club has put on the following events so far: ♦ February 21st, Beetle Drive in the Village Hall, raising £73.25 ♦ March 28th, Beetle Drive in the Village Hall, raising £55.00 Thanks to Sue Betts for organising both events ♦ April 12th, Mandolin/ Guitar concert (Duo Recado), in the Village Hall, raising £153.00. Thanks to Graham Matthews for organising the event and to Celia, Brenda, and Roger for giving the Hall a cafe style atmosphere. Thank you Sue Betts for the use of the school stage blocks. There will be a Tea Dance, with live music, in the Village Hall on Friday 16th May which has been organised by Brenda and Graham Matthews. The only big event for this year is the fete on July 12th. It will have a 1940's theme with plenty of entertainment, stalls, food, side shows and exhibitions to keep everyone occupied, busy and amused. There will be a swing band for music and dancing during the evening. Thank you to the MANY people involved in organising this event which will attract locals and those from further afield. Thank you to the Parish Council for their donation of £500 towards the cost of the marquee (£630) needed for the fete to have an undercover venue The profit from all the events is shared equally between the Village Hall and St. Paul's Church. Both venues are need of much needed funds. At present, the Social Club is working out how best to serve the community and a clearer picture should emerge after the May and June meetings. Thank you to the newcomers who have joined the committee and been involved with organising events.

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

THERE WAS NO PARISH COUNCIL MEETING IN JUNE 2014 AS THE ASSEMBLY WAS NOT QUORATE.

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG
Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

Minutes of the Meeting held at Walton-in-Gordano Village Hall Monday 14th July 2014, 7.30 pm

(note: there was no meeting in June, as the gathering was not quorate)

next minute 3747

Present: Cllrs Brian Cannell (Chair), Ann Charlesworth, Richard Kent, Floss Morgan

In Attendance: Don Hill (Clerk)

Public Attendance: Nigel Wyliman, Kevin Edwards

3737 APOLOGIES: Cllr Mike Ralston, Cllr Ashton (NSC) PC Jen Clarke, Claire Leandro (NSC Liaison,

3738 DECLARATIONS OF INTEREST: None

3739 MINUTES OF LAST MEETING: The minutes of the AGM and the Annual Parish Meeting (*previously circulated to all attendees for approval*), held on May 12th 2014 were agreed, and signed by Chairman and Clerk.

3740 MATTERS ARISING None.

3741 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: Cycle Races: The Clerk had complaints re the speed and conduct of participants in the Portishead Triathlon and Portishead Try-a-Triathlon events as they come down the Coast Road/Walton Street. Clerk shared these with PC Clark and the NSC Events Team. Latest from PC Clark: "Just to let you know that the council have now contacted the event organiser to make them aware of the complaints and when she's heard back from them she'll let me know their views and what the council's decision will be on future events." There was a quite serious accident outside Brook Cottage, involving only a participant who did not want the incident reported. It raised a query as to whether participants are insured, and what the position would be if an accident involved other road users or other people's property. *Clerk to pass this query to PC Clark/NSC.*

3742 PLANNING

New: 14/P/1018/F Holme View Re-build - new application. Based on an existing permission - Looked at by Chairman & Cllr Morgan informally on June 9th.

Decisions Due: 14/P/0861/F: Parsonage Hayes. Change of use/Erection of stables/agricultural building.

Granted: 14/P/0780/F: Arodene wood store. Waterlogged footpath does not result from Arodene works. **14/P/1018/F** - Holme View (see above)

Lorraine Field: Enforcement case 2014/0174. The development in order, with no enforcement issues. Access issues of existing properties are a civil matter between the site/property owners.

3743 STREETS AND OPEN SPACES

Cross Tree Junction: Finger post repair.

B3124 Signage: New 30mph sign- on order.

B3124: between Hackswood House and the 30mph loose utility cover - in hand.

Walton St 20mph: Traffic count and report awaited.

Walton Street: Gully repair above Taggert in hand.

Moor Lane: Sign below Brookside in hand via Liam Abercrombie.

Coast Road Gullies: Cllr Ashton investigating improvement needs by Walton Bay Notice Board.

Cliff Path: 1st cut done.

The Coast Road: potholes done.

Moor Lane: Potholes done.

3744 OTHER MATTERS

Governance Documents: A complete set of updated documents, as listed under, was presented for annual review. Alterations were minimal and related to the inclusion of Cllr Ralston and references to the parish website as appropriate. The Annual Risk Assessment form, AK was agreed and signed by the Chairman and Clerk. The documents as updated were approved by the meeting.

AA Publications Scheme - **AB** Who We Are and What We Do - **AC** Declaration of Acceptance of Office (Councillor) - **AD** Declaration of Acceptance of Office (Chairman) - **AE** Code of Conduct - **AF** Register of Members' Interests - **AG** Standing Orders - **AH** Financial Regulations - **AJ** Complaints & Equality Procedures - **AK** Risk Assessment - **BA** Clerks Employment paperwork - **BB** Staff Appraisal Form **CA** Meeting Agenda Format

Website: Waiting for a connection. Domain names to be bought in both .org.uk and .org forms, as they are not expensive and it secures the .org identity for the parish.

Backwell Neighbourhood Plan "Backwell Future": NSC have a consultation out on this. It is referred to here as an interesting example of what "localism" can mean for the larger parishes. The relevant e-mail was forwarded to Members on May 22nd.

Electoral Registration: From June 2014, instead of the head-of-household filing in the registration form, each individual eligible voter must fill in their own: ergo, all non-heads of household will be asked to re-register - which can now be done online.

Street Light: The Clerk reported that NSC are negotiating a new 4 year contract to run from October 2014, and that WalG PC have been formally attached to that negotiation. No action is needed, as our usual contact at NSC energy consultants, Energy Management, are handling.

3745 COUNCILLORS' REPORTS

Cllr Kent: understands, from the Avon Wildlife Warden for Walton Common that there will be clearance activity - flails etc - starting shortly, on the Common. [Clerk to put a note in the August Information Sheet to this effect.](#)

3746 FINANCE

Accounts 2014-15: circulated before the meeting, were reviewed and noted.

Bank Mandate: Cllr Ralston's paperwork reappeared and he is now a signatory.

Clerks' Pay: Real hours versus paid hours, HMRC and minimum hourly rate. NALC/ALCA are preparing a position in relation to HMRC interest in actual hours worked by Clerks, versus hours they are paid for. This is in the context of minimum wage legislation. It may be that PC's will need to state more specifically, in writing, what hours a Clerk works for the remuneration they receive. No action needed until a further briefing is received from NALC/ALCA.

External Audit: Under The Local Audit & Accountability Act 2014, parishes with turnover under £25,000 per year will not be subject to an external audit. Government are consulting on a mandatory audit-substitute transparency code. This will effectively require us to continue preparing the audit paperwork as before, but publishing it on our noticeboards and website instead of sending it out for audit.

Cheques: 682 Village Hall re meeting hire £6.00

The meeting closed at 8.20pm

**Minutes of the Meeting held at Walton-in-Gordano Village Hall
Monday 8th September 2014 at 7.30pm**

Present: Cllrs Brian Cannell (Chair), Mike Ralston, Ann Charlesworth, Richard Kent, Floss Morgan
In Attendance: Don Hill (Clerk)

3747 APOLOGIES: Cllr Ashton (NSC) PC Jen Clarke, Claire Leandro (NSC Liaison),

3748 DECLARATIONS OF INTEREST: None

3749 RESIGNATION OF A MEMBER: The Chairman reported that Cllr Kent, due principally to the erratic demands of his farming calendar, has tendered his resignation as from the end of this meeting. Above murmurs of disappointment from members, the Chairman said that Cllr Kent had always contributed unstintingly, notwithstanding the seasonal demands of his work, that the meeting recognised, had not always made that contribution easy. In thanking Cllr Kent, the Chairman hoped he would continue to be “on hand” with his valuable rural expertise if members needed to call on it. Members unanimously endorsed the Chairman’s words and Cllr Kent confirmed that yes, he will be happy to be “on hand” as needed. Cllr Kent’s letter of resignation to the Chairman was passed to the Clerk. **The Clerk will notify NSC; and also the Village Hall Committee and the Gordano Greenway Group that Cllr Kent will no longer be representing the Parish Council as a member of their meetings. Clerk to also remind the Hall Committee of the need to remove Cllr Kent from the Charity Commission list of Trustees.**

3750 MINUTES OF LAST MEETING: The minutes of the July 14th 2014 meeting were agreed, and signed by Chairman and Clerk.

3751 MATTERS ARISING None.

3752 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: Cycle Races: An additional complaint re an August 31st race plus information re Gordano Greenway proposed B3124 event were reported to the Clerk. He shared this with Cllrs Kent, Ralston, PC Clark, and NSC. PC Clark feels that cyclists non-aggressive calling out... “shouting” between themselves is part of what happens during such events and is not a police matter. However, the safety, aggressive behaviour and insurance issues of the initial enquiry are still “on the table” awaiting a response from race organisers. Cllr Ralston reported that his car was hit and damaged by a cyclist outside Church Farm. The cyclist became abusive and left the scene refusing to acknowledge the damage he had caused. Cllr Ralston is in the process of reporting the matter to the police which, notwithstanding this electronic age, he has to do at a police station if he can find one open.

The Gordano Greenway event is not a police matter. However, in his initial follow-up, the Clerk visited the new Greenway website and Facebook pages. These contained a revised Greenway working document and reported Greenway Group meetings as being held 3 monthly. Cllrs Kent and Ralston had not been made aware of any of these developments, and have not been aware of any meetings since February 2014. **Cllr Ralston will investigate and report back.**

Mountain Biking on the Common: Cllr Kent noticed someone on a mountain bike going up to the Common from Walton Street. This may have been a one-off. However, vigilance will be needed to ensure that it does not become a regular biking venue, as happened with cycles and motor bike in Nortons wood some years back.

3753 PLANNING

New: 14/P/1661/WT Crosstree Farm Acacia Fell. Cllrs consulted by e-mail; no objections notified.
Granted: 14/P/0861/F Parsonage Hayes. stables/agricultural building: permission is conditional upon the use being restricted to PRIVATE equestrian and agricultural purposes.

3754 STREETS AND OPEN SPACES *No action during July/August-Clerk to chase Mike Brown*

Cross Tree Junction: Finger post repair.

B3124 Signage: New 30mph sign - on order.

B3124: between Hackwood House and the 30mph loose utility cover - in hand.

Walton St 20mph: Traffic count and report awaited.

Walton Street: Gully repair above Taggert in hand.

Moor Lane: Sign below Brookside in hand via Liam Abercrombie.

Coast Road Gullies: Cllr Ashton investigating improvement needs by Walton Bay Notice Board.

3755 OTHER MATTERS

Website: Waiting for a connection. Domain names to be bought in both [.org.uk](#) and [.org](#) forms, as they are not expensive and it secures the [.org](#) identity for the parish.

Walton Common: Clerk put piece in August Information Sheet re planned clearance work.

Electoral Review of NS Wards: As circulated to members in early August, the final recommendation of the Boundary Commission is that the existing Gordano Ward (of which this Civil Parish is a part with Tickenham, Weston-in-Gordano, Clapton-in-Gordano and Portbury), will become, at May 2015, the Gordano Valley Ward. The Gordano Valley Ward will include the existing 5 Gordano Ward Parishes and Easton-in-Gordano. North Somerset currently with 61 wards, will have 50 wards from May 2015. An order in Parliament is going through this Autumn to finalise these arrangements.

Age UK/NSC: Linda Griffin (0744 398 3505) is Community Connect Agent covering Portishead, to Clevedon. They have an A4 directory to point the older generation to available support services. They want organisations to be "Folder Holders". Cllrs Morgan and Ralston are aware of the Age Concern work and pointed out that while there is no parish office to receive callers, scope for non-electronic support is limited. It was decided that the Clerk can hold the folder; each member has for reference via the meeting papers, a PDF version prepared by the Clerk; and that the **Clerk will put the PDF version up on the Council's website (Clerk has not been able to find it on Age UK/NSC sites). Clerk to update Linda Griffin.**

Walton-in-Gordano Social Club: The Chairman circulated a copy of a Social Club e-mail from its Secretary, Andrew Francis, explaining the re-constitution of the Club as from August 2014. Members noted the re-orientation of the fund-raising objectives and the plans to distribute funds from a "donations pot" to applying organisations. The pre-August 2014 practice of the Village Hall and the Church receiving the surplus from events on a 50/50 basis will cease. Whilst the Social Club reorganisation may have implications in relation to future Parish Council donations, should the Social Club apply, these were not considered at this meeting.

The Chairman outlined a sequence of telephone contacts and e-mails between himself, Cllr Ralston and Andrew Francis during the past few weeks. The core of these communications revolved around a wish by the Social Club to adjust the previously agreed basis upon which the 2014 fete marquee donation was made. This meeting confined its discussion to a request within the subject e-mail that the Parish Council agree to the distribution of £750 each to the Village Hall and the Church for 2015, rather than the originally accepted 50/50 profit split, which would mean the Hall and the Church each receiving some £1500.

After lengthy and detailed discussion, members felt that such retrospective alteration of the basis upon which its public funds are dispersed would not be proper and would cast uncertainty upon the agreed validity of any future disbursements. A 50/50 profit split between Hall and Church, formed the basis of the 2014 donation to the Social committee as constituted at the time of the donation, and at the time the fete. The meeting was unanimous in deciding that the basis of the Council's donation must stand, and that the profit from the 2014 fete should be equally split between the Village Hall and St Paul's Church. **The Chairman will relate this decision to the Social Club.**

3756 COUNCILLORS' REPORTS

Cllr Charlesworth: Moor Lane: **1.** Cardboard has been dumped in Moor Lane opposite the old tip road. **2.** The open section of brook is “invisible” and a consequent hazard to unwary motorists. Maintenance of this is acknowledged to be the responsibility of the tenant farmer/Miles Estate. **Clerk to follow up both these matters.**

Cllr Morgan: Cliff path cutting and maintenance has happened as promised... but the cut has not been completed around Barton's, where it is overgrown with stinging nettles. As 2 weeks have passed, **Clerk to follow up with Andy Carroll.**

Cllr Kent: A Somerset stone is raised in Walton Street. Clerk noted that those usually get refitted without him needing to report them. However, if this does not happen, **Clerk to report to NSC.**

Cllr Cannell: Noted that waste containers continue to be left out for days, rather than being put out on the evening-before/morning-of collection, then removed, to avoid pavement congestion. NSC are currently loath to become involved in complicated enforcement procedures in these cases and the meeting decided to minute the concern but, for now, to take no further action.

3757 FINANCE

Accounts 2014-15: circulated before the meeting, reviewed and noted. The Clerk reported that the 2nd half year precept has been paid by NSC via BACS.

Cheques: 685 Village Hall re meeting hire £9.00 **686** HMRC re July-Sept PAYE £80.70

The meeting closed at 8.50pm

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG
Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

Minutes of Meeting at Walton-in-Gordano Village Hall Monday 13th October 2014 at 7.30pm (Green = action performed: red = action due)

Present: Cllrs Brian Cannell (Chair), Mike Ralston, Ann Charlesworth, Floss Morgan

In Attendance: Claire Leandro (NSC Liaison) Don Hill (Clerk)

Public Attendance: Nigel Wyliman, Andy Brellisford, Kevin Edwards

3758 APOLOGIES: Cllr Ashton (NSC), PC Jen Clarke.

3759 DECLARATIONS OF INTEREST: Cllr Ralston re Minute 3766. An interest re the proximity of the enquiry prompted by a neighbouring tree having caused damage to his property.

3760 LAST MEETING: September 8th minutes agreed, and signed by Chairman and Clerk.

3761 MATTERS ARISING None.

3762 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: Cycle Races (Complaint 1st laid on 25th June 2014): Clerk to chase NSC's Sara Vincent to try and elicit some effective response (cc Claire Leandro).

Burglaries September saw two reported burglaries at Walton Bay. Other residents may have been confronted without reporting it. Clerk placed a warning piece in the October Information Sheet. Police are holding a meeting at "The Ship" on Thursday October 16th to try and set up Neighbourhood Watch Schemes on the Park Home sites. Cllr Morgan is involved.

Neighbourhood Watch: Cllr Cannell noted that, now the shop has closed, Emma Edwards has withdrawn from her Neighbourhood Watch Work and thanked her for all the effective work she has put into it. The meeting unanimously endorsed this sentiment.

3763 PLANNING

Granted: 14/P/1661/WT Crosstree Farm Acacia Fell.

3764 STREETS AND OPEN SPACES

Cliff path: Andy Carroll cut back done as needed, on Friday Oct 3rd.

B3124 Signage: Done

Moor Lane: The 2nd - reported - horse/road narrows sign on the Brookside Cottage side of Moor Lane was not attended to. Clerk to ask Liam Abercrombie to realign it.

Walton Street 20mph: Traffic count delayed due to backlog. Date is awaited via Frankie Mann.

Clerk to seek assurances that the works below will be undertaken BEFORE winter rains set in

B3124: between Hackswood and the 30mph loose utility cover - in hand.(Reported 15 April 2014).

Walton Street: Gully repair above Taggart in hand. (Reported 15th May 2014).

Moor Lane: NSC chasing IBD/Miles Estate re clearance of open/behind houses Brook sections.

Rhyne Management: NSC shared with IDB concerns re growth in the rhyne at Commission Bridge. Cllr Ashton visited Moor Lane recently to look at the issues raised.

New works 2015-16 (?): Improve gullies by Walton Bay Notice Board; road surface in Moor Lane. Cross Tree Junction: Finger post repair. *These are "wish list" items that Clerk to approach Cllr Ashton for a view on.*

3765 OTHER MATTERS

Website: This is now live. A piece will go into the November Information Sheet. Clerk has informed those who automatically receive Approved minutes via E-mail.

The Gordano Greenway: Cllr Ralston reported that, in conversation with Cllr Yates-Round of WelG PC, it was apparent that there were no new developments re this scheme at present. Cllr Yates-Round has been seeking community support/involvement via a website/Facebook page. With no specific development to progress, there has been no new Steering Group meeting called. Cllr Ralston said he would appreciate the involvement of another Member to represent this Council on the Steering Group, to replace Cllr Kent. The meeting agreed to this and *asked the Clerk to leave the matter as a Clerk's Report item for a future meeting.*

Age UK/NSC: Clerk found link to NSC and put information/link on PC website.

WalG Social Club: Chairman related the decision at Minute 3755 to the Social Club Secretary. *Clerk to ask the Club Secretary for e-mail confirmation that the 50/50 disbursement of funds as indicated at Minute 3755 will take place.*

Cllr Kent's Resignation: As the resignation occurred more than 6 months before an election, a by election notice has had to be posted, with nominations open until October 13th. Clerk informed Hall/Gordano Greenway/NSC that Cllr Kent will no longer be a Council representative on their groups.

Council Representative on Village Hall Committee: A vacancy arose on the departure of Cllr Kent. Cllr Ralston said he would be happy to fulfil the role and the meeting agreed unanimously, without a vote. *Clerk to inform the Village Hall Committee of this decision.*

Moor Lane Street Light: 4 year contract (SSC/SWALEC), in place to Sept 2018.

PC Meeting Dates: Would the PC be prepared to change its meeting day to a Thursday or Friday to accommodate a Hall multiple booking? The Clerk circulated members with the request before the meeting. Whilst there appeared to be no objection in principal, a move might set an unwelcome precedent. The possibility was discussed, together with theta of keeping the day but changing the meeting time, or of holding future meetings in St Paul's Church. The change of time was found not to be practical. The use of St Paul's Church on a permanent basis was tried some years ago and did not prove successful. In the end, it was felt that, while such a change of meeting day may benefit the Hall this year, a move would open the Council to future such requests when block bookings clashed with Council meeting days (for example the Clerk noted that during 2013-14 Thursday evenings - one of the days now on offer - were fully booked by a block-booked event).

Information Sheet: The summary below, of e-mails between the Clerk and Audrey Hollingsworth refer: They followed from the Clerk's request for cost information April-September inclusive, so that a cheque could be raised to cover. The meeting discussed and noted the situation - being particularly embarrassed that, as guardians of public funds, they were not positioned to compensate Audrey for her good intent.

Audrey Hollingsworth to Clerk

The costs for the 180 copies each month have been £9.00. Total £54.00. In addition, 180 small coloured fliers were produced in May and June to highlight important fund raising events, at a cost of £4.50 each month Total £9.00 If the Committee prefers not to refund this additional expense I am willing to pay for the fliers myself, as my contribution to the village.

Clerk to Audrey Hollingsworth.

Thank you for the £54 cost report re the Information Sheet for the April-September 2014 period. I will organise a cheque for this to be authorised at the October 13th Parish

*Council meeting. Obviously, if you are happy to make a donation to the originators of the flier in the form of standing its cost, that is a matter between them and you. **Do, however, be sure that they know of your generosity and the predicament they embarrassed you with!** As you know, the Parish Council funds the double-sided Information sheet each month, and is happy for occasional parish-related information pieces to be circulated with it. However, the initiator of an additional information piece is expected to pay for it; be they the police, NSC, the Parish Council, the Churches, or community organisations. Contributions for the Information Sheet are expected to be of a length appropriate to the size and nature of the publication, and must be “edit- able” for copy-fit purposes, by you - the editor. Of course, it is open to the Council, in listening to residents and, in reviewing the objectives of the Information Sheet from time to time, to change things like its format, frequency, etc.*

3766 COUNCILLORS' REPORTS

The cardboard in Moor Lane was gone and the Somerset stone in Walton Street was re-set when the Clerk checked a week after the September meeting; these matters were not, therefore, reported to NSC.

Cllr Ralston: 1. Walton Common work appears to be in hand per Minute 3745 - July 2014. Notwithstanding Cllr Kent's information at that minute, **Clerk to ask Avon Wildlife what is the context of the current activity and how does it fit with their plans for the future under the new Miles Estate/Avon Wildlife Lease?**

2. Tree Felling. What are the rules regarding tree felling? Cllr Cannell believes that planning regulations (WT orders) relate to trees within a conservation area. **Clerk to confirm the rules relating to this planning issue.**

3. Information Sheet: The regular balance of entries seems weighted towards the Church contribution, to the extent that the publication might appear to be one from the Church (who have their Parish Magazine), rather than one funded by the Parish Council, who's monthly contribution is somewhat minimalistic. There is, presently, a need to “fill” two sides of A4; there is, equally, a need to do so from the information presented for inclusion. Might the Council wish to review the publication to ensure that an appropriate balance is offered between cost, content, interest groups and - primarily - the expectations of recipients? **Agreed: to take the topic forward to a future meeting, for review.**

Cllr Morgan: Some of the painted - “slow” - signs on the highway in Walton Street are becoming very faded and need re-painting. **Clerk to report to Mike Brown and establish what the road repainting criteria are and how they apply to the Walton Street problem.**

3767 FINANCE

Accounts 2014-15: reviewed and noted. The Clerk explained that the September bank statement reconciled the accounts as presented, but that August statements were not received. **Copies of these will be sought via Lloyds at Yatton.**

Bank Mandate: the new bank mandate needed, removing Richard Kent's name, will be attended to when the 5th Councillor situation is resolved via election/co-option.

Cheques: 687 Solsoft Web hosting to end March 2015, £120.00 **688** Village Hall hire £6.00 **689** A Hollingsworth re Information Sheet April-Sept 2014 £54.00.

The meeting closed at 8.30 pm

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG
Tel: 01934 835578 Mobile: 07774 125578 e-mail: waigpc@icloud.com

Minutes of Meeting at Walton-in-Gordano Village Hall Monday 10th November 2014 at 7.50pm

The Chairman was unavoidably delayed and the meeting started at 7.50 pm rather than at 7.30 pm.

Present: Cllrs Brian Cannell (Chair), Mike Ralston, Ann Charlesworth, Floss Morgan

In Attendance: Claire Leandro (NSC Liaison) Don Hill (Clerk)

Public Attendance: Nigel Wyliman, Andy Brellisford

3768 APOLOGIES: Cllr Ashton (NSC), PC Jen Clarke.

3769 DECLARATIONS OF INTEREST: Cllr Ralston re Planning Item on Clerk's report relating to Enforcement investigation at his home, Sunnybank, Walton Street.

3770 LAST MEETING: October 13th minutes agreed, and signed by Chairman and Clerk.

3771 MATTERS ARISING None.

3772 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: No reported crime. The Neighbourhood Watch/No Cold Calling Zone inaugural meeting at The Ship resulted in properties in Kingfisher and Skylark Way signing up.

Cycle Races: the complaints history of these annual races was re-visited with NSC's Sarah Vincent. The summary below lays out the latest position:

Given:

Cycle races are, by definition fast and competitive

Contended

- 1. Without being closed to traffic and pedestrians the use of Walton Street is dangerous to the point of being administratively reckless*
- 2. Notwithstanding 1 above, race signage and marshalling of the races is inadequate*
- 3. The Council has minuted concerns as to the insurance cover of cyclists - particularly road-sports cyclists*

Noted

The assurances following complaints in 2013 have been ignored by the 2014 race organisers

Requested

That the races be re-routed so that they do not travel down Walton Street in Walton-in-Gordano

Sarah Vincent to Clerk 15 Oct 2014

Following your initial complaint I tried to contact Mr Whitmore of DB Max, the event organiser, to discuss the concerns about the route of the cycling stage of the triathlon. I was unable to speak to him on the phone, and have sent two emails asking for his comments on the points raised, but have not received any response. **Should the organiser apply to hold this event in 2015 we will withhold permission until discussions have been held to identify a safe route that all parties are happy with.** Sorry that I'm unable to provide any more information, but if I do manage to speak to the organiser I'll update you on the situation.

Note: The organisations "British Cycling" and "CTC (the national cycling charity)" offer their members event organiser's insurance policies and individual cyclist third party policies. We can *only presume* such insurances are in place for the subject events. **For cyclists - sports or leisure - third party insurance is currently optional...** but the debate rages.

Clerk to ask Sarah Vincent when the 2015 application is expected and enter a calendar date for follow-up, to remind her of the force of our objections.

3773 PLANNING

New: none.

Tree Felling. Queries about tree felling crop up regularly. Felling rules come from The Forestry Commission and/or the Local Planning Authority (LPA), in our case, NSC's Planning Office, advised by the Government's "Planning Portal".

The Forestry Commission, in its guide “Tree Felling - Getting Permission” states that: “Certain types of felling do not need permission from the Forestry Commission under The Forestry Act 1967, as amended. Included in the list not needing permission are: ‘fruit trees, or trees growing in a garden, orchard, churchyard or designated public open space (e.g. under the Commons Act 1899)’.”

Planning Portal Guidance Notes state that: “Protected trees include those covered by a tree preservation order (TPO) or those which grow in a conservation area. You will need to contact the LPA even if you wish to prune branches overhanging from a neighbour’s protected tree. You should send one copy of the completed form to your LPA.”

Enforcement: NSC report 2 Walton St cases: **2014/10100** Hill Cottage - shipping container; to be removed. **2014/0439** Sunnybank - use of agricultural land as garden; history being investigated.

3774 STREETS AND OPEN SPACES

B3124: between Hackswood and 30mph sign - Water utility cover looseness noted but not deemed to need attention yet. **Clerk to note on calendar for follow-up in 6 months.**

Walton Street: Gully repair above Taggart temporarily barriered off pending repair. **Clerk to ask if barrier can be less intrusive to motorists at this difficult point in the road.**

Street Paint in Walton Street: Noted by NSC (Liam Abercrombie) but not to be pressed for until decisions made re possible 20mph limit.

New works 2015-16: Improve gullies by Walton Bay Notice Board; road surface in Moor Lane. Mike Brown reports there are no foreseeable “new” works. The gullies are running free and Moor Lane’s surface is subject to regular inspection - a minor defect has been marked up for repair.

Moor Lane - Brook: Open section done. IBD do twice a year for Miles Estate. IBD section behind houses due mid-Nov. Beyond that, Environment Agency clear yearly. The Chairman suspended the meeting to invite Nigel Wyliman to comment on a recent grass cut-back of the open section. This was not done by IBD and was very inadequate. The cuttings were left in the water flow and caused a blockage that Nigel cleared. The meeting resumed. **Clerk to contact Anne-Marie Wood/Lorraine Miles to establish exactly who is going to be doing this work and to seek assurances as to the standard of the work.**

Moor Lane: Horse/road narrows sign realignment - done. *(Liam Abercrombie)*

Walton Street 20mph: Speed surveys under way. Implementation will cost some £5000 - to be paid for by the Parish Council. Cllr Ralston suggested that, if the idea is to be implemented, and given the dearth of other funding sources/grants, the Parish Council would need to accumulate the needed funds over a period of years, by an increased precept and perhaps by reviewing areas of current budget, such as the donations fund. **Clerk to ask Frankie Mann what the NSC/Police attitude is to such schemes in terms of enforcement.**

3775 OTHER MATTERS

Website: The meeting considered 4 options relating to e-mail subscriptions tied to the website. It took account of the increasing need to store Council related e-mails as an integrated and evidential record.

1. £1.99/month for 5 ‘POP’ email accounts for all of the Council. Relatively simple, but being phased out by most suppliers. No facility to automatically copy in the Clerk to all correspondence. Also not ‘centrally’ stored. i.e. the mails are downloaded to where they are set up. If that pc/Mac fails then the mails are lost.
2. £2.40 per month/email account. Microsoft, with full calendaring, storage etc (a real ‘corporate style email provision). Ability for it to be set up so that whoever emails whomever (so long as they have accounts of this nature) – a copy will go to the Clerk. This would cost £2.40 x 5 = £12 (inc of Vat - to be checked) and paid directly to Microsoft).
3. Option 2), but maybe just for the Clerk as official point of contact - £2.40/month total. Everyone else uses their own email addresses.
4. Option 3), but for £3.10/month as this includes SharePoint – which is a document depository. i.e not just for public facing minutes as per the website; it’s a permission based’ system for files which are not public facing. So, there could be different directories which are accessible to some, but not others.

The meeting noted that website budget was available, and agreed to subscribe to Option 2 to provide 5 e-mail addresses - one for each Councillor and to Option 4 (again with a maximum of 4 addresses available) to provide, at this point, a single e-mail address for the Clerk. **Clerk & Cllr Ralston to implement.**

WalG Social Club: 50/50 funds disbursement to Hall/Church awaiting new bank account set-up.

Walton Common: Clerk awaiting news of Avon Wildlife’s plans from their Chris Giles.

Information Sheet: Review due per Minute 3766.

Parish Councillors: Cllr Charlesworth confirmed that she will be standing down at the next election in May 2015 - she will be a sore miss. Two people expressed an interest in joining the Council to fill the vacancy opened by Richard Kent’s resignation; Nigel Wyliman (a former Councillor) and Andy Brellisford, both of

whom were present at the meeting. They had agreed between themselves that Nigel Wyliman would withdraw his interest at this time and that Andy Brellisford would put his name forward for co-option. The Council were happy to accept an application from Mr Brellisford, which he was asked to send, by e-mail, to the Clerk. **Clerk to send Mr Brellisford an information pack.**

Parish Council Meetings 2015-16: Dates agreed as 2nd Monday monthly on: April 13th - May 11th (7pm PC AGM + 8pm APM) - June 8th - July 13th - No August meeting - Sept 14th - Oct 12th - Nov 9th - Dec 14th - Jan 11th - Feb 8th - March 14th. Venue Village Hall, Start (except May as indicated, 7.30pm. **Clerk to book Hall.**

2nd PC Rep on Gordano Greenway Steering Group: Appointment still to be made.

Gordano Greenway E—mail from Grahame Stott: Grahame Stott, of The Manor, wrote to the Clerk & Cllr Ashton with concerns about the lack of information re this project. Mr Stott is concerned that information available via websites/Face Book pages run by the Chair of the Steering Group and by the principal project advisor, John Grimshaw, indicates a complete disregard of property owners' views. After the August 2013 project draft, there were well rehearsed and minuted concerns emanating from Walton-in-Gordano Parish Council and significant points raised by property owners; these have been conspicuously ignored in the March 2014 update. Mr Stott ended by saying:

"While the principle of a cycleway between Clevedon and Portishead is admirable, the village most impacted is Walton-in-Gordano. Serious consideration needs to be given as to whether a workable solution through the centre of the village is possible or whether alternative routes need to be considered. As there has been a history of Walton [in Gordano] Parish Council views being ignored or distorted (as per the various Walton Parish Council minutes), we need to ensure that villagers legitimate concerns are taken into account."

The meeting discussed Mr Stott's e-mail. There has only been an initial Steering Group meeting, in February 2014. There have been no further meetings on the grounds that there have been no developments. However, the meeting noted that the Greenway website and its content post-date the Steering Group meeting. These developments appear to have been progressed by the Steering Group Chair without consultation with, or report back to the Group. Much seems to have happened with which the group should have some sense of ownership. The Steering Group as presently structured appears to be ineffective. It is understood that the Group has a membership covering the cycling fraternity and property owners. Cllr Ralston, this Council's representative on the Group, feels that NSC could usefully be more central to its running, and should hold the Chair. **Claire Leandro offered to find out more about NSC's view of its role within the Group.**

3776 COUNCILLORS' REPORTS

Cllr Charlesworth: Moor Lane: 3 doors/plastic at tip road and rubbish in rhyne. **Clerk to report.**

Cllr Morgan: **1.** Cliff Path eroded by fence some 200yards from the Two Acre gate towards Portishead. **2.** Would NSC be responsible for repairing the steps on the path that give access to the Two Acre gate? **3.** At the Barton site entrance there is an area for waste collection that is not used. It is overgrown and scruffy. Could it be put to a more constructive use? Clerk pointed out that it was the private property of the Barton Site; Cllr Morgan said she would approach them. **Clerk to approach NSC's Andy Carroll re points 1&2.**

Cllr Cannell: **1.** The hedge is overgrown around the left hand 30mph sign out of the village towards Portishead. Clerk and NSC had noted this and shared the problem with Richard Kent. Richard has, some time ago, assured the Council that he will clear around the sign when he does his November hedge trim. **2.** When will the salt/grit bins be replenished? **Clerk to ask Mike Brown.**

3777 FINANCE

Accounts 2014-15: Circulated prior to meeting, discussed and noted.

Donation Requests: Applications received so far are from the Social Club and the Village Hall. To be reviewed at December meeting.

Bank Mandate: New one needed.

Cheques: 690 Village Hall Hire £9.00

The meeting closed at 9.00 pm

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@waltoningordanopc.org.uk

Minutes of Meeting at Walton-in-Gordano Village Hall Monday 8th December 2014 at 7.30pm

Next minute 3788

Present: Cllrs Brian Cannell (Chair), Ann Charlesworth, Floss Morgan

In Attendance: Don Hill (Clerk)

Public Attendance: Nigel Wyliman, Andy Brellisford

3778 APOLOGIES: Cllr Ralston, Cllr Ashton (NSC), PC Jen Clarke, Claire Leandro (NSC Liaison).

3779 DECLARATIONS OF INTEREST: None.

3780 LAST MEETING: November 10th minutes agreed, and signed by Chairman and Clerk.

3781 MATTERS ARISING None.

3782 CO-OPTION OF A 5th COUNCILLOR

Andy Brellisford submitted an application for co-option to the Clerk. This was discussed in a brief open session with Mr Brellisford. Cllr Cannell proposed, Cllr Charlesworth seconded, and it was unanimously agreed that Mr Brellisford be co-opted as a Member of the Council. Mr Brellisford signed a Declaration of Acceptance of Office, submitted a Register of Interest form to the Clerk, took his place at the meeting as a Member and signed the Attendance Register.

3783 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: No reported crime.

Cycle Races: Item in the Clerk's Calendar for follow-up with Sarah Vincent in February 2015.

3784 PLANNING

New: none.

Enforcement: **2014/10100** Hill Cottage - container removal. **2014/0439** Sunnybank - withdrawn.

3785 STREETS AND OPEN SPACES

Walton Street: Gully repair above Taggart temporarily barriered off pending repair.

Salt/Grit Bins: When will the salt/grit bins be replenished? **As expected... !!! No response from Mike Brown. Clerk to chase.**

Moor Lane: Reported rubbish removed.

Moor Lane - Brook: clearance of open section: The Miles Estate and NSC's Ann-Marie Wood accept that this is the responsibility of the tenant farmer, (The Estate have undertaken the work pro tem, as the farmer is unwell). They are establishing exactly who is going to be doing this work and that it is done regularly and to a satisfactory standard. IDB have cleared behind the houses.

Walton Street 20mph: Collated results are available for three speed survey locations. As expected, mean vehicle speeds declined towards the village centre with 85th percentile speeds of approx:

35mph at Brighton Cottages

30mph at Taggart House

25mph at Sylvan Lea

The police view of 20mph limits is that, should an authority wish to impose one, the police will not enter an objection. This is not the same as an endorsement, nor is it an implicit indicator that the police believe it to be the best use of scarce funds. Given the speed survey results to hand, there is unlikely to be a significant improvement to them by the imposition of a 20mph limit. The nature of Walton Street means that enforcement - even given the severely limited resources to hand - is not realistically possible for all the historic reasons that have prevented the Parish from

having a Speedwatch scheme. Engineered systems (speed bumps, obstructions, priority markings) would be more self-enforcing and not be so reliant on police enforcement. They would not be cheap. NSC considered these at the time of the major Walton Brook works. They concluded that the only safe scheme through such a narrow and tortuous area was the "narrowing" white lines and reflectors that they put in experimentally. Decisions based on this information were deferred to the January meeting. Cllr Morgan raised the 40mph stretch of Coast Road through Walton Bay, which, given the mean speeds shown by speed checks over the years - some 42pmh - are likely to fall prey to the same analysis.

Cliff Path: 1. Eroded by fence some 200 yards from the Two Acre gate towards Portishead. Andy Carroll investigating. **Clerk to chase.** **2.** Repair of the Two Acre access steps from the Cliff Path are the responsibility of the Site owner.

B3124: Hedge at left hand 30mph sign out of village towards Portishead has been cut.

3786 OTHER MATTERS

Website: Website and e-mail systems now operating fully. Our agents, Solsoft, have undertaken to pay Microsoft the monthly subscription, as the rules, costs, signatory needs and security involved in raising the needed credit card were inappropriately complex. The monthly cost will be reimbursed to Solsoft via standing order. **Clerk to arrange.**

Walton Common: Clerk awaiting news of Avon Wildlife's plans from their Chris Giles. **Clerk to chase for a response.**

Information Sheet: Review per Minute 3766 proposed for March/April. **Clerk to create a diary follow-up.**

Parish Council Meetings 2015-16: Hall booked.

2nd PC Rep on Gordano Greenway Steering Group: Cllr Brellisford, a keen cyclist, offered himself for the role and his appointment was unanimously made. **Clerk to inform Steering Group.**

Gordano Greenway: Referring to the Steering Group Chairmanship, NSC's David Fish explained that.. "At the moment the project is still led by Weston-in-Gordano who have been undertaking a significant publicity exercise on the project. I'm sure Walton will be aware of the success of this campaign and the growing support for the scheme. We have been waiting for the outcome of the publicity before arranging another steering group meeting but we are definitely due another group meeting, and I expect this to be organised by Weston for the new year. Whilst it is likely that NSC will eventually take over as the project lead, there are definite merits to the status remaining as a locally lead project for the time being. Some of this relates to the scheme start-up, such as the ongoing publicity but there are also funding options which may make a community project a more viable option, such as community funding or charitable status. The fact remains that we are very interested in the project and will be keeping a close involvement as things develop."

COUNCILLORS' REPORTS

Cllr Morgan: 1. The 3 wooden bridges on the Parish stretch of Cliff Path get dangerously slippery in wet weather. Could chicken wire or some other slip-resistant treatment be given to these bridges? **Clerk to follow-up with Andy Carroll.** 2. the bus stop opposite Severn Leigh is overgrown and has a platform that is too high to be useful. **Clerk to seek a remedy from NSC and information about when the new disabled bus stands will be put in at Walton Bay.**

3787 FINANCE

Accounts 2014-15: Reviewed and noted.

Donation Requests: Applications received from the Social Club and the Village Hall. It was noted that the Social Club have still not made the promised disbursement of funds to the Village Hall and Church, despite the fact that this has, historically, been done in July/August. The meeting was unanimous in instructing the **Clerk to write to the Social Club Secretary to say that their 2015 Fete application will not be considered at the January budget meeting unless written evidence is available that these disbursements have been made.**

Bank Mandate: New one, removing Richard Kent and adding Cllr Brellisford, competed and passed to Cllr Brellisford to submit, with his identity, at Lloyds Bank, probably in Yatton.

Cheques: 691 HMRC re PAYE £80.70. **962** Audrey Hollingsworth re Oct-Dec Information Sheets £27.00 **693** Village Hall Hire £6.00

The meeting closed at 8.30 pm

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@waltoningordanopc.org.uk

Minutes of Meeting at Walton-in-Gordano Village Hall Monday 12th January 2015 at 7.30pm

Present: Cllrs Brian Cannell (Chair), Mike Ralston, Andy Brellisford, Ann Charlesworth, Floss Morgan

In Attendance: Claire Leandro (NSC Liaison), Don Hill (Clerk)

Public Attendance: Kevin Edwards

3788 APOLOGIES

Cllr Ashton (NSC), PC Jen Clarke.

3789 DECLARATIONS OF INTEREST

Cllrs Brellisford and Ralston re Walton St 20mph item (Minute 3794 iii) and Portishead Triathlon (Minute 3792 ii) - both live at the critically narrow section of road.

Cllrs Charlesworth, Ralston, Morgan and Brellisford, as members of the Village Hall Committee of Management - an applying group as indicated in Minute 3797 iv), Finance - Donation requests, below.

3790 LAST MEETING

December 8th minutes were agreed, and signed by Chairman and Clerk.

3791 MATTERS ARISING

None.

3792 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

i) Police: No reported crime.

ii) Cycle Races down Walton Street: Application for Portishead Triathlon Event now with NSC. Based on representations from the Clerk and PC Clarke, NSC are minded to insist on a road closure for the duration of race use - probably an hour before 9am on Saturday August 15th (not a Sunday as in previous years). The question of resident access and movement during the closure period was raised. **Clerk to query this with NSC/Police.**

iii) Bus stop opposite Severn Leigh: overgrown and platform too high to be useful. Clerk e-mailed for information re bus stop upgrades on 15 Dec 2014. **Clerk to chase for response.**

3793 PLANNING

i) New: 15/P/0011/F Golf Club - Re-build and Enlarge Irrigation Pond off Walton Street: Using present maintenance needs as an opportunity to enlarge the pond is understood and not, of itself, objected to. The drawing appeared not give a clear indication as to the depth of the pond, nor the volume of water it will hold. In relation to its increased size, **two concerns arise. First**, what happens in the event of a breach - two properties along Walton Brook down from the pond - Taggart House and Springhead - are likely to be affected should a breach occur. The degree to which those properties will be affected will, at least in part, depend on the volume of water the pond holds, and the location/flow direction of any overflow/emergency emptying arrangement built into it. **Second**, the pond's size will make it a possible attraction to those young folk who seem attracted like magnets to such an opportunity for a dip; this will put the dippers at risk and may, over time, damage the pond's lining - possibly causing a breach. What health and safety precautions will be included to minimise such unwelcome merriment? **Clerk to submit these concerns to NSC planners.**

- ii) **Norton's Wood:** 14/P/2610/F - Loft Conversion: East Clevedon, but neighbouring WalG. Noted.
- iii) **Enforcement: 2014/10100** Hill Cottage - container removal still awaited.

3794 STREETS AND OPEN SPACES

- i) **Walton Street:** Gully repair above Taggart due.
- ii) **Salt/Grit Bins:** When will the salt/grit bins be replenished? **Clerk to seek answer for third time - Claire Leandro undertook to pursue.**
- iii) **Walton Street 20mph/Pedestrian Friendly Zone:** Further discussion took place in relation to Minute 3785. It was accepted that the cost of imposing a 20mph speed limit now, is not supportable. Cllr Ralston voiced the long-held wish of residents to be "given their village back", to be able to walk freely and safely between each other's homes - in some cases even to be able to exit front doors safely. Given the time it took to achieve the village's 30mph speed limit, the meeting did not want to lose sight of a speed limit, or some engineered option, being introduced in the future. The Chairman outlined the history of options that have been mooted over the years, several of which re-emerged during this discussion. Ideas raised included - access only signs, black circle (advisory) 20mph signs/road markings, pedestrian signs, and a one-way system (against which, Cllr Brellisford pointed out, there would be an inevitable increase in traffic speed). It was agreed that the key area of concern runs from Cross Tree to Taggart House. **The Council will need to pursue a dialogue with NSC and the Ward Councillor to develop workable and affordable options.**
- iv) **Cliff Path:** Erosion work done - well. **Clerk to thank Andy Carroll.**
- v) **Cliff Path:** Three wooden bridges on the Parish stretch get dangerously slippery. Could chicken wire or some other slip-resistant treatment be given to them? **Clerk to pursue response.**

3795 OTHER MATTERS

- i) **Website:** The monthly SO to Solsoft approved and signed. **Clerk to take the to bank.**
- ii) **Walton Common:** Clerk awaiting Avon Wildlife's plans. Chased 15 Dec. **Clerk to chase again.**
- iii) **Healthwatch North Somerset:** the local health watchdog set up to champion patients' rights in North Somerset, has launched a website to empower local people to inform health and social care bosses what's good and what's bad about health and social care in the county. The online Feedback Centre will be accessible at www.healthwatchnorthsomerset.co.uk, where people will be able to easily and anonymously rate the care that they received from local Hospital services, GP services, Care Homes, Pharmacies, Dentists – in fact all the health and social care services used by people in North Somerset. Research indicates that half the public who consider complaining about NHS services do not, because "it will to be too bureaucratic and end up making no difference". Healthwatch North Somerset believes that by helping patients to more easily express their views they can improve health and social care locally.
- iv) **North Somerset Clinical Commissioning Group:** The current contract for Community Health Services in North Somerset expires on 31 March 2016; these are services cover health and care for adults and children including; community nurses, the Minor Injury Unit in Clevedon, learning disabilities and clinical support for people with long-term conditions such as diabetes and dementia. Consultation, re the awarding on new contracts, runs from 2nd February – 24th April 2015. they are happy to attend a (Feb/March/April) meeting if members might find it beneficial (email dates to procurement@northsomersetccg.nhs.uk) or will welcome comments online, during the consultation period, via a survey link from www.northsomersetccg.nhs.uk .

Claire Leandro gave some welcome background to items iii) and iv) above; the Clerk has prepared pieces about them for the February Information Sheet.

3796 COUNCILLORS' REPORTS

- i) **Cllr Brellisford: The Gordano Greenway:** In the absence of a steering group meeting since February 2014, there appears to be no obvious momentum behind the project Might joint Weston-in-Gordano/Walton-in-Gordano events help to re-energise progress? It was noted that WelG PC's Cllr Peter Yates-Round has been putting much personal effort into a web-page/Facebook presence to gauge interest. Given that the stimulus to the project is to connect Clevedon School and Gordano School, WalG PC put forward, some months ago, a "practical" route option along the B3124 highway. This was prompted by the "getting between locations" objective - a more

practical than leisure need (there is an existing leisure cycle route signposted between Portishead and Clevedon via Clevedon Lane/Norton's Wood Lane); no response has yet been received in relation to this option.

The Chairman outlined the history of the proposals to date, the sense of "imposition" with which the existing proposal "emerged" and alarmed residents, and the sensitivities surrounding possible use of the old WC&P rail bed (which, quite unlike the Strawberry Line, has been totally reabsorbed into agricultural use since the late 1930s). Cllr Ralston was concerned that the Walton position stood in danger of being perceived of as too focused on property owner objections to the Greenway using their land, at the expense of a studied consideration of alternatives that might help an acknowledged "good idea" come to fruition. Cllr Cannell pointed out that property-owner support is key to speedy progress of the published proposal and that that support appears to be absent in both Weston and Walton. It is suspected (though not via analysis), that the bulk of Web Page/Facebook support is coming from residents at either end of the proposed route rather than those resident along it, and that the bulk of enthusiasts are probably not educated to the problems of achieving their dream as presented.

As there have been no Steering Group meetings for a year, it is not easy to bring together rational alternatives to present to people living along the route, so that their opinions can be directly canvassed - perhaps via the websites/Information Sheets of the parishes through which the route is proposed to pass. **Cllrs Brelisford and Ralston, as the Council's representatives on the Gordano Steering Steering Group, agreed to contact Cllr Yates-Round to see how best the Steering Group might research enthusiasms and concerns that residents along the route may have.**

ii) Cllr Morgan: Cliff Path: There is apparent sewage run-off from the Barton Mobile Home Park, where it parallels the Cliff Path at Skylark Avenue. **Clerk to report to NC.**

3797 FINANCE

i) Accounts 2014-15 to date: were discussed and noted.

ii) Pension Regulator: "Automatic Enrolment". A new layer of administration will creep into the Council's employment responsibilities from January 1st 2016 - WalG PC's "staging date:

Automatic enrolment legislation will affect all employers with at least one member of staff in the UK. An employer's duties will switch on from their staging date.

If the employer does not have any members of staff that need to be automatically enrolled, there is no requirement to have a pension scheme in place on the staging date. The types of staff that need to be automatically enrolled are:

- Aged between 22 and state pension age
- Working or ordinarily working in the UK
- Earning over the automatic enrolment trigger which is currently £10,000 per annum

All members of staff between 16 and 74 have the right to become a member of a pension scheme from the employer's staging date, even if they do not earn £10,000 per annum.

As a minimum, all employers will need to let their staff know how automatic enrolment affects them by sending them a written communication. The employer will also need to keep certain records and tell the Regulator how they have complied with their duties.

The Clerk has registered the Council with the Pension Regulator and given his name and address as the point of contact. The Clerk - does not wish to take up the opportunity of joining a pension scheme. There will therefore be no necessity for the Council to establish a pension scheme during the duration of the present Clerk's employment. The operational requirements of the scheme will have to be adhered to by the Clerk, on behalf of the Council, as they emerge over the next 12 months and beyond. Pension rights will have to be reviewed as part of the employment process of a new Clerk, but must not influence the choice of appointment; neither must any prospective employee be inhibited from their freedom to make whatever decision they wish to, in relation to their pension rights. This item noted. **Clerk will include topic with Governance paperwork on file.**

iii) Bank Mandate: Cllr Brellisford still to submit at a Lloyds Bank.

Time Overrun: The meeting was clearly overrunning. Members unanimously agreed to suspend Standing Order 3.01 - as it relates to a two hour time limit for meetings.

iv) Donation Requests: were received from The Social Club and The Village Hall. It was noted that Cllrs Ralston and Charlesworth were Parish Council Representatives on the Village Hall Committee of Management, Cllr Morgan was an elected member and Cllr Brellisford was a Co-opted member of the same Committee.

Discussion of the requests took place against the backdrop of the Council having to provision £1200 for the May 2015 parliamentary and local elections, and revised budgeting processes per minute 3731 (May 2014) that also ensure “best practice” under new central government prompted localism and transparency protocols.

Given future demands of Parish Councils to fund more of their own needs, Cllr Ralston expressed himself as against the granting of donations, at least for this financial year. Cllr Brellisford suggested that, if donations are to be granted, then they might be for a proportion, rather than for the whole, of the requests. Cllr Charlesworth felt that the Village Hall was of perhaps more evident benefit to the community as a whole, and probably deserved primary consideration. Cllr Cannell expressed himself disappointed that the usual disbursements to St Paul’s Church and the Village Hall had still not taken place at the meeting date - January 12th 2015, notwithstanding that they have historically been made in July/August each year. The Clerk queried of Members why, given the problems the Social Club were experiencing in setting up their new bank account, they had not made the disbursements from their existing bank account - to which there was no answer on hand. The meeting was concerned about making donations of public funds under its responsibility, against the uncertain background that seems to have prevailed during the past months. It was noted that, despite acknowledged funding problems, St Paul’s Church had not put in a donation request. Cllr Morgan wanted to be assured that, if no donations are to be made, the sum provided in the draft budget would remain in the 2015-16 budget as a capital provision. After lengthy discussion, Members decided unanimously not to make any donations during its 2015-16 financial year. **Clerk to relay the Council’s decision to the applicants.**

v) 2015-16 Budget & Precept: A draft budget was circulated for consideration prior to the meeting. The donation provision was agreed to be a capital provision (see above), and the draft budget was agreed as under. **Clerk to submit precept request of £4107.**

Expenses & Provisions		Funding	
Clerk	1644	From reserves re election costs	600
Hall Hire	108	Community Charge Supplement	100
Public Light	65	Precept	4107
Clerk/Cllr Expenses	315		
Insurance	250		
Audit	50		
Subscriptions	55		
Information Sheet	120		
Website	500		
Total general Expenses	3107		
To Election Provision	1200		
To Capital Provision	500		
Total Expenses & Provisions	4807	Total Funding	4807

vi) Cheque Issued : 694 Village Hall Hire £15.00

The meeting closed at 9.50 pm

WALTON-IN-GORDANO PARISH COUNCIL

Walton-in-Gordano - Walton Down - Walton Bay

Clerk: Donald Hill

18 Mitford Slade Court, Mendip Road, Yatton, Somerset BS49 4JG

Tel: 01934 835578 Mobile: 07774 125578 e-mail: clerk@waltoningordanopc.org.uk

Minutes of Meeting at Walton-in-Gordano Village Hall Monday 9th February 2015 at 7.30pm

next minute 3808

Present: Cllrs Brian Cannell (Chair), Andy Brellisford, Ann Charlesworth, Floss Morgan

In Attendance: Claire Leandro (NSC Liaison), PCSO Julie Lewis, Don Hill (Clerk).

3798 APOLOGIES

Cllr Mike Ralston, Cllr Nigel Ashton (NSC).

3799 DECLARATIONS OF INTEREST

Cllr Brellisford re Walton St 20mph and Cycle Race - he lives at the narrow section of road.

3800 LAST MEETING MINUTES

The draft minutes of January 12th were queried by Cllr Ralston via e-mail before the meeting, and due to his being unwell, via Cllr Brellisford on his behalf, at the meeting. At minute 3796 1), Cllr Ralston was concerned that the minute was not a complete and accurate summary of the discussion. The meeting discussed Cllr Ralston's concerns and proposed amendments at length, before agreeing the draft minutes to be a true and accurate summary of the discussion and having regard to its context in the history of previous minuted discussions dating back to January 2013 (Minute 3571). The minutes were then signed, without amendment, by The Chairman and Clerk.

3801 MATTERS ARISING

None.

3802 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

Police: No reported crime. Julie Lewis explained the re-organisation that has - happily - brought her back to us again as PCSO. 2014 saw a significant drop in local area crime. This is due in large part to increased awareness of crime prevention, and Julie reminded the meeting that any worried resident or group of residents can seek free crime prevention advice. Old police mobile phones have been replaced by tablets that allow instant photo' evidence, immediate back-up information and, significantly, cross-partner reference and support between the Police and North Somerset Council agencies. With this upgrade, Julie stressed that she is happy for her comms details to be readily available to the public and provided them as: PCSO 8510 Julie Lewis; Mobile - 07889 655398; e-mail: julie.lewis@avonandsomerset.police.uk. **Clerk to put this information in the March Information Sheet.** Julie left the meeting at 7.40pm.

Cycle Race down Walton Street: Resident protocols re access and movement during the closure period awaited from NSC. **Clerk to pursue.**

Walton Bay Bus stops: Vegetation cut back. "Accessible" raised pavements due by the end of 2015: reduced budgets mean a delayed timetable. No date, as yet, for work at Walton Bay. There are no new service 88 timetables on the bus stop posts. **Clerk to ensure this happens or that a timetable is posted in the noticeboard with a reference to the bus company website.**

3803 PLANNING

Granted: 15/P/0011/F Golf Club - Irrigation Pond. The abstraction point for the pond is 100 metres away. However, the source of Walton Brook - the object of significant flooding in Walton Street over many years - runs from the head of the proposed project, down Walton Street via two threatened properties (in the case of a catastrophic event) - Taggart House and Springhead Cottage. The meeting, whilst being wholly supportive of the application, noted that the permission granted made no reference to a flooding risk assessment relating to those two properties (it also

noted that there were no representations from residents forming part of the grant paperwork). Clerk to seek clarification from the NSC Case Officer, sharing his communication with the residents of Taggert House and Springhead Cottage.

Enforcement: 2014/10100 Hill Cottage - container removal still awaited.

West of England Joint Planning Strategy: The 4 unitary authorities that equate to the old county of Avon - now "The West Of England" - are developing a joint planning strategy to meet the government requirement for house building. They have "Calls For Sites" consultations running, which are looking for potential building sites within their areas. **Noted.**

A village strategy for Walton-in-Gordano (re the 20mph proposal): NSC advises that, in terms of Strategic Planning, Walton-in-Gordano does not have a settlement boundary, is in the green belt and (the village) is in a Conservation Area. This means there are very limited development opportunities. There are no known current Conservation Area grants available. **Noted.**

3804 STREETS AND OPEN SPACES

Walton Street: Gully repair above Taggert due.

Grit Bins The parish has one grit bin, - by the golf course in Walton Street. This was provided free (they were £100 at the time) in December 2008. The one opposite Squires Cottage is Weston-in-Gordano's. At the beginning of each season the NSC contractor should visit every bin, rejuvenate and refill as necessary. NSC are not pro-active in keeping bins replenished but will refill them as necessary when notified (via the website, call centre or area engineer), ideally within 2 working days. The golf course bin is presently full. The Coast Road/Walton Street have, since the bin was placed, become part of the regular highway salting-route programme.

Walton Street 20mph/Pedestrian Friendly Zone - Cross Tree to Golf Course: Tony Barrow has suggested to the Clerk that the recent speed test results through the narrow section are to be expected, and that the approaches - up from Cross Tree to Church farm and down from Brighton Cottages to Taggert House - are where driver "attitudes" are set. He asks are these approach areas not flat enough to take speed bumps? He also acknowledges that speed bumps will be noisy. PC to pursue a dialogue with NSC and Ward Councillor to develop workable and affordable options. Clerk to update residents via the April Information Sheet and, there, propose the matter as a topic for the May Annual Parish Meeting.

Cliff Path: Slippery wooden bridges. Clerk to chase Andy Carroll.

Cliff Path: Sewage run-off at Skylark Avenue has ceased.

3805 OTHER MATTERS

Walton Common: No response from Avon Wildlife re their plans.

The Gordano Greenway: Cllrs Ralston and Brellisford met with Weston-in-Gordano's Cllr Peter Yates-Round, who reported that the initiative is moving on in 'leaps and bounds'. High level politicians both local and national are among the many influential people now putting their support behind it, as, indeed, are the residents of the Gordano Valley as a whole. This Weston-in-Gordano Parish Council led initiative has support from the majority of residents in Weston-in-Gordano, Portishead Town Council (Cllr Reyna Knight is Steering Group member), Clevedon Town Council (Cllr Bryn Hatch is Steering Group member), local MP Dr Liam Fox, Deputy PM Nick Clegg, North Somerset Council, 10109 supporters and followers on Facebook, 46 active followers on Twitter, Sustrans, and various local businesses in Clevedon and Portishead who have designed and financed the Gordano Greenway website www.gordanogreenway.co.uk. There is also a register of 70 volunteers/supporters. Detractors to the presently proposed route (as opposed to the principal of the scheme itself) include, within Walton-in-Gordano, The Miles Estate and The Manor House.

Copy of letter to Liam Fox, from Nick Clegg:

Dear Liam,

Thank you for your letter of 4 December enclosing correspondence from your constituent Peter Yates-Round, concerning a proposed cycling route for Weston-in-Gordano - the Gordano Greenway....

On 27 November, I announced £114 million for the Cycling Ambition cities. This funding builds on last year's awarding of £77 million for eight cities across England, including the West of England which was allocated £7.8 million. The councils involved in this project are Bath and North East Somerset Council, Bristol City Council, North Somerset Council, and South Gloucestershire Council.

The Government also provides significant amounts of funding through the Integrated Transport block for local highway authorities to support small scale initiatives, including schemes such as the Gordano Greenway. This funding is not ring fenced and offers local authorities the freedom to develop and implement solutions which

best suit their localities. Therefore I would encourage your constituent to raise their scheme with North Somerset Council. Furthermore, Growth Deals, within the context of the Local Enterprise Partnerships Strategic Economic Plans, enable local partners to bid for local growth funding for their top priority schemes. This allows real decision making at a local level by local partners who know best how to promote growth in their area. Such schemes can include sustainable transport projects such as cycling schemes, so your constituent might want to consider making representations to the West of England LEP too.

I do hope this is helpful.

This sort of support is what North Somerset Council have been looking for in order for them to formally back the initiative and Cllrs Ralston and Brellisford will be pursuing this with NSC. The Councillors are also keen to open up a dialogue with Walton-in-Gordano residents via the Information Sheet, Parish website and social media as appropriate, and to publicise the Greenway website (www.gordanogreenway.co.uk) and Facebook page.

Cllr Brellisford posed the question “what is the proposed route?”. He suggested that this particular Greenway needs to be a practical alternative to using the B3124, at least for non-leisure users. It is also necessary to have some clarity as to the route as the basis for developing a useful dialogue with stakeholders. Cllr Cannell referred to the route within the Greenway report on file - across the bed of the valley - the concern that this route might be a “Trojan Horse” for a route along the long defunct WC&P railway line, and the proposal presented by this Council for a route along the existing highway verge. Cllr Brellisford brought up the Greenway proposal now on its website. It is different to the plan this Council has on file, and appeared - upon quick inspection - to show the route between Walton and Weston running along the B3124 verge - apparently per this Council’s proposal. Cllr Brellisford agreed to go back to Weston Cllr Yates-Round to clarify “what is the proposed route?” so that public dialogue within Walton-in-Gordano will be conducted against a “plan”, rather than against a “notion”. *[Clerk’s note: in printing the plan off for this minute it shows as running inside the boundary hedges of both the Walton to Weston section (not along the B3124 verge) and the Walton to Clevedon section].*

3806 COUNCILLORS’ REPORTS

Cllr Charlesworth: Moor Lane fly tipping: going out of the village towards Harley Hill, there is a large plastic/glass aquarium in the left-hand ditch at the first gate past the 30mph sign. There is also building rubble in the right hand rhyne between the Commission bridge and the first gate on the left (Cassie’s Gate). **Clerk to report to Miles Estate.**

3807 FINANCE

Accounts:

- i) **2014-15 to date:** were circulated with the meeting papers and noted. The Village Hall - and presumably St Paul’s Church - received a £1078.67 donation from the Social Club on January 15th, re the 2014 Fete, for which this Council provided a donation towards marquee costs.
- ii) 2015-16 Precept: £4107 requested by e-mail 21 Jan 15 & confirmed as received.
- iii) **Bank Mandate:** Cllr Brellisford to submit at a Lloyds Bank.

New Accounting Procedures: The Department for Communities and Local Government issued, in December 2014, a “Transparency Code for Smaller Authorities”. Under this code WalG PC, as a Smaller Authority, is no longer subject to external audit. In the interests of transparency, however, it is required to adhere (with two adjustments) to the record-keeping and publicity obligations it operated to when it was subject to audit. The adjustments required are that the Council:

1. Publish Draft Minutes no later than one month after the meeting to which they refer.
2. Publish Meeting Papers - i.e. the papers circulated to members before meetings.

Both 1. and 2. can be satisfied by putting the items on the website (Minutes would need to be headed “Draft Until Approved”). As draft minutes are included in the meeting papers, 1. can be satisfied by action at 2. except in August, when there is no meeting or paperwork. The meeting noted these changes.

NSC Draft Financial Plan: Budget 2015-16 & Plan to 2018 forwarded to Members Feb 3rd.

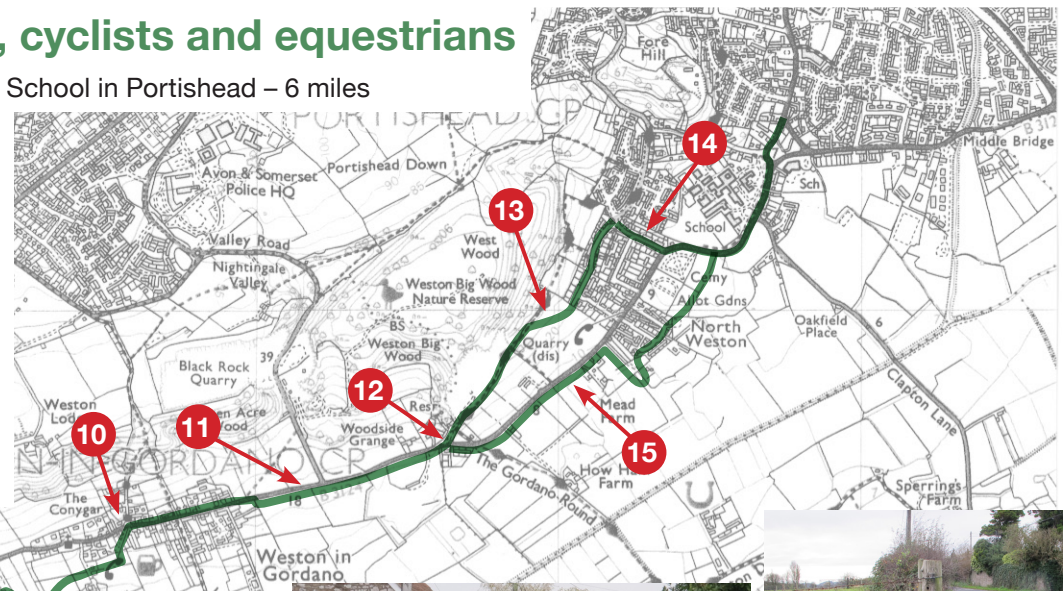
Cheques: 695 Village Hall Hire £12.00

The meeting closed at 9.10 pm

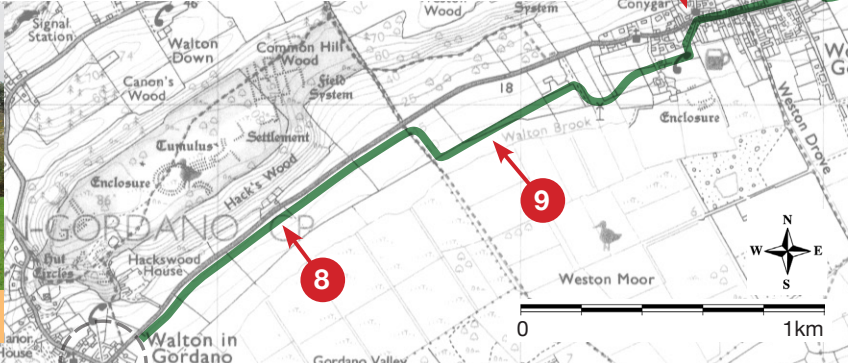
A Clevedon and Portishead Route for walkers, cyclists and equestrians

Map showing some key points on the overall route from Clevedon to Gordano School in Portishead – 6 miles

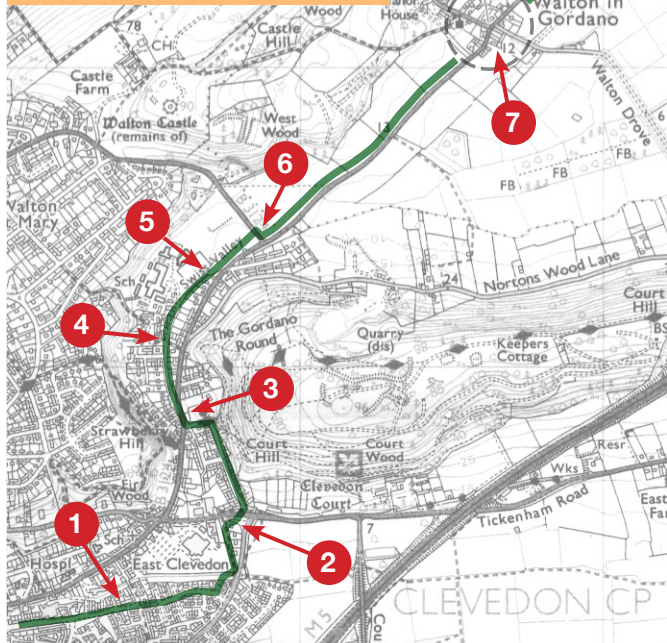
1. Follow quiet residential roads and cut through from the Triangle.
2. Link up to existing toucan crossing of main road.
3. Existing light controlled crossing is suitable for shared use.
4. Valley Road is the course of the former railway and its rough surface could be improved.
5. A path could be fitted in at the back of the school parking and fenced separately along the school boundary to Holly Lane.
6. Make a new path just inside the hedge line along the north side of the main road. Fence this off securely against livestock.



View of path past playing fields



Edge of field adjacent to main road looking towards Weston in Gordano



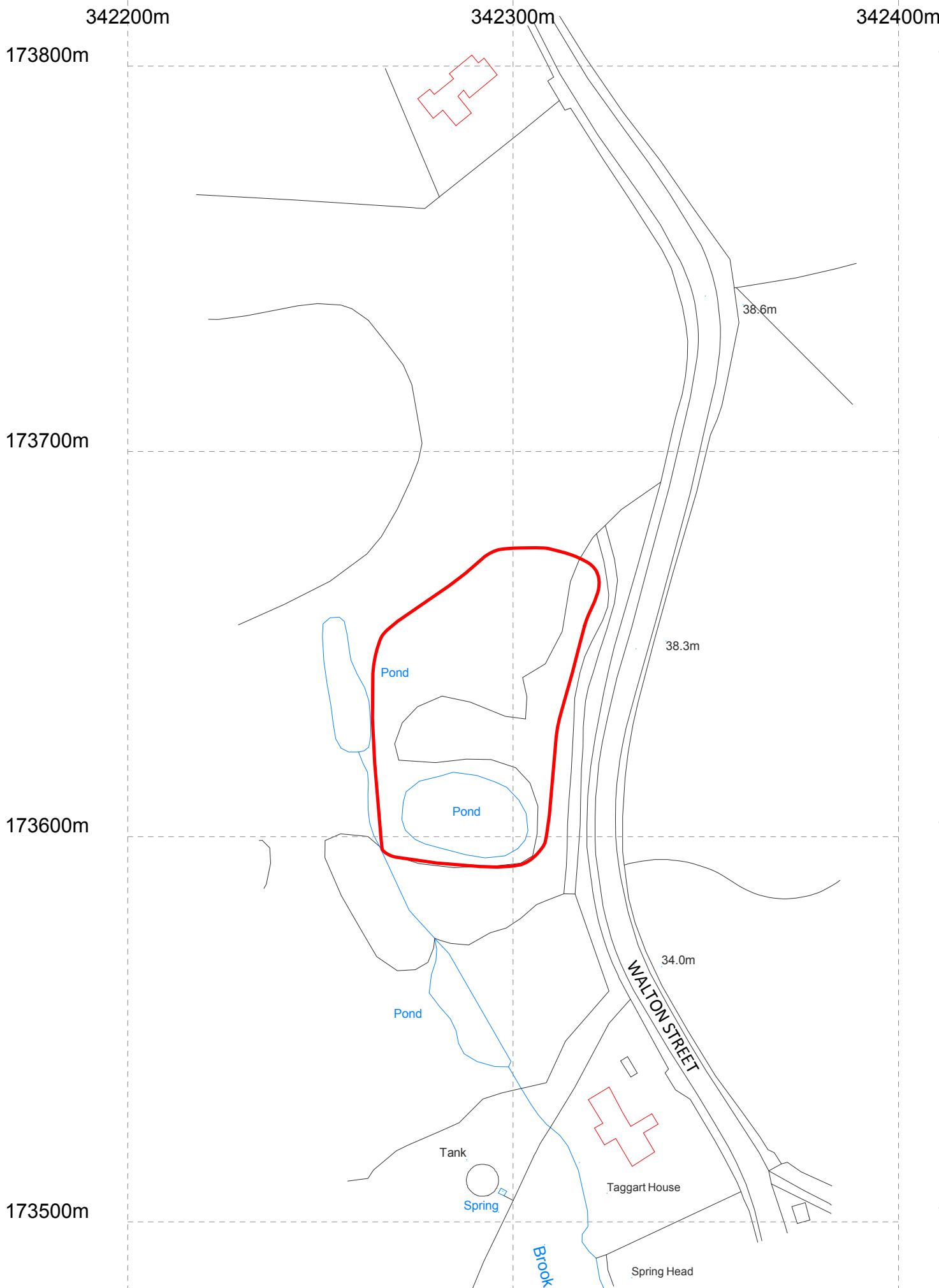
7. Traffic calm and create space much as has already been done in Weston in Gordano.
8. Over this section run along the field edge south of the road, again just inside the hedge.
9. The former railway is already a permissive path with a shared stone surface remaining in places. There would need to be careful detailing near the cattle crush and around privately owned Roberts' Field.
10. For the time being at least follow through the village where advisory cycle lanes could be

used to provide a safer place for family cyclists. It might be possible to extend the railway path to the back of the pub car park.

11. Once past the village move into the field verge as soon as possible for a much more attractive path on the sunny side of the hedge away from traffic. The sketch on the next page shows how this would look.
12. Cross the road again via another central island. Follow the field along the boundary of the quarry where there are some interesting details to pick up.

13. If possible fence across the field direct to Underwood Road. Any fencing would require a farm access crossing unless this upper part of the field was to be planted as an extension of the woodland.

14. Follow minor roads through to rejoin the Clevedon Road and then widen the footway for a route past Gordano School.
15. Alternatively stay on the south side of the road and fashion a route along the side of the allotments to emerge opposite the school.



LOCATION PLAN - Scale 1:1250



Minutes of Meeting at Walton-in-Gordano Village Hall Monday 9th March 2015 at 7.30pm

Present: Cllrs Brian Cannell (Chair), Mike Ralston, Andy Brellisford, Floss Morgan

In Attendance: PCSO Julie Lewis, Don Hill (Clerk).

3808 APOLOGIES: Cllr Ann Charlesworth, Claire Leandro (NSC Liaison), Cllr Nigel Ashton (NSC).

3809 DECLARATIONS OF INTEREST: Cllrs Brellisford & Ralston re Walton St 20mph and Cycle Race - they live at the narrow section of Walton Street most effected.

3810 LAST MEETING MINUTES: The minutes of the February 9th 2015 meeting were agreed and signed, by The Chairman and Clerk.

3811 MATTERS ARISING: None.

3812 EMERGENCY SERVICES, TRAFFIC & TRANSPORT

- i. **Police:** No reported crime. Cycle pulled into path of car (not speeding) at Cross Tree; no serious injuries sustained by the 16 year old cyclist as she “bounced” off the car: her parents are believed to be paying for damage to the car. Julie Lewis mentioned a telephone scam where people calling back to a “00” (overseas) cold-call number will find themselves paying premium reverse-charge costs into the pockets of the scam perpetrator. Also, when making direct mail or online purchases, people are asked to realise that by consenting to receive marketing information from third parties, they are exposing themselves to possibly having their personal data sold to some third parties who have criminal intent. [Clerk to put piece in April Information Sheet about these topics.](#)
- ii. **Cycle Race Down Walton Street:** The update below from Darren Mason - NSC Seafront & Events Officer, was noted; Julie Lewis confirmed that there seems to have been specific effort put in to addressing WalG concerns.

Research indicates that a road closure is not the best solution - speeds will increase in the knowledge that there are no vehicles on the road, creating additional risk. Once a closure is in place there is no obligation to maintain resident access. Under triathlon regulations there is no requirement for road closures to be in place re cycling. Cyclists must follow normal rules of the road and infringements of the law are the responsibility of the competitor. NSC do not have authority to dictate routes or insist on a road closure.

The organiser visited Walton and has come up with the following:

The marshal usually located near the Golf Course will be re-located to before where the road narrows. An additional marshal will be located here as well, and both will wave yellow flags to warn competitors to slow down.

A marshal is located at the junction with the B3124, where the course turns left back to Portishead. Competitors should be slowing and if necessary stopping to give way to traffic that has priority. All a marshal can do is warn the competitor of the junction, they will not advise if it's clear to continue as the responsibility is on the competitor to abide by the rules of the road. Some competitors will stop before advancing, some will slow and 'coast' round the corner if they judge the road to be clear. By reducing speed through the village cyclists should be approaching this junction more slowly and reduce the likelihood of riding out in front of cars. This will be assessed and if needed, a compulsory foot-down point created in future, should a problem be identified. Slowing through Walton and the B3124 junction will be specifically mentioned in the briefing.

Warning signage will be put up a couple of weeks in advance to warn the event is due to take place. Warning signage to notify other road users will be displayed for the race. For the B3124 junction this specifically includes warning signs for traffic travelling from Clevedon towards Portishead well in advance of the junction.

To avoid clashing with a Bristol Sportive event the organiser has moved the event from June to August; also, the event has been moved from a Sunday to Saturday. This is to prevent any impact on church goers.

The more competitive riders will be sent out first and should be off the roads by 8.30am, this will mean only the recreational entries will be on the roads after this time.

An on-the-day contact number will be available, should there be any issues.

The organiser says that should anyone in Walton want to be involved with marshalling he would be delighted. Any additional local knowledge will also prove invaluable. Updates will be shared as they arise.

- iii. **Avon Fire Brigade** are campaigning to discourage the use of Chinese style sky lanterns, due to the risks they pose. The floating lanterns contain a naked flame which represents a significant fire risk to life and property when they come down to earth. In 2013 CCTV footage proved a sky lantern to be the cause of a fire at a recycling plant in the West Midlands. More than 200 firefighters and 39 fire engines were deployed over several days to tackle the fire involving plastics and paper. These lanterns are also a cause of concern to farmers following cases of livestock being injured or killed from eating the metal parts accidentally chopped into animal feed during harvest, or getting caught in wire frames that have landed in fields. Lanterns have also been mistaken for distress flares at sea, placing a demand on the resources of HM Coastguard. *(as prepared for the April Information Sheet)*. Clerk to diarise a repeat in the August Information Sheet.

3813 PLANNING

- i. **Granted: 15/P/0011/F Golf Club Pond: Flood risk queried with NSC's Tom French, who replied:**
The application had no objections from either our flood risk management team or the Environment Agency, therefore I had no reasons to refuse the application on this basis. The site owners have a duty to ensure that the irrigation ponds do not result in flooding to adjacent properties as outlined in my delegated report.
- ii. **Enforcement: 2014/10100 Hill Cottage - container removal.** Whilst being sympathetic to the problem, members noted that it has been some 9 months since NSC first included this on their enforcement list. Clerk to contact NSC to check progress.

3814 STREETS AND OPEN SPACES

- i. **Walton Street:** Gully repair above Taggart due. In diary for follow-up 1st June.
- ii. **Cliff Path:** Slippery wooden bridges. Clerk to chased Andy Carroll again.
- iii. **Moor Lane:** Rhyne rubbish/glass aquarium cleared.
- iv. **Walton Street 20mph/Pedestrian Friendly Zone - Cross Tree to Golf Course:** Update via April Information Sheet prepared, announcing the topic for inclusion at the May Annual Parish Meeting.
- v. **Walton Bay Birch's/Two Acre junction onto highway:** Further to concerns expressed last year, when the Walton Street/Walton Bay speed limit issues were first raised, the Clerk has recently received more complaints about the difficulty of exiting onto this particularly dangerous and fast section of the Coast Road *(Clerk's note; which is also the focus of human traffic as the bus stops and notice board are there)*. One resident asked if an engineered solution would be possible to slow the traffic. The Clerk shared this information with with Cllr Ashton, who has offered to ask highway engineers to see what the options would be - if any. Although this will not in itself be "job-done" at least we would then know the extent of the task we are looking at. Clerk to accept Cllr Ashton's offer.

3815 OTHER MATTERS

- i. **The Gordano Greenway:** Cllr Ralston reported that the Greenway idea now seems to be established as a good one in principal by those who will become key players in funding it

(Central Government, North Somerset Council etc). It is only now that a route - any route - can be painstakingly developed by detailed - and undoubtedly lengthy - negotiation with individual property owners in relation to emerging route options. It seems that the Greenway Steering Group have had concerns about the way the original report was put about as a "done deal" rather than a vehicle for marketing research and the key protagonist of that approach - John Grimshaw - is no longer on the frontline of the project. This sets a new tone against which the project may or may not be able to progress. Cllrs Cannell and Morgan emphasised that an atmosphere of bulldozing and threat certainly has no place in negotiations with property owners.

- ii. **Cycling of Footpaths:** Cllr Brellisford reported that not just occasional cyclists, but formal cycling groups (e.g. Bristol University) use the woods above Springhead as a route from the golf course to Walton Street. He undertook to prepare a letter that the Clerk can circulate to such groups, reminding them of the status of designated footpaths as one not permitting cycling.
- iii. **NSC Consultations/Policies Plans & Strategies:** Consultations come up from time to time as NSC policies, plans and strategies are updated. Members can visit n-somerset.gov.uk and click on "Your Council", then "Consultations" or "Policies, Plans and Strategies", for full information.
- iv. **2015 PC Elections:** Members have nomination packs; nomination notice goes up on March 25th.
- v. **Walton Bay Notice Board:** Bottom lock is jammed shut. Cllr Morgan trying to arrange its repair.

3818 COUNCILLORS' REPORTS

Cllr Ralston: Superfast Broadband: This is not going to be available in Walton as it would have to be brought up from East Clevedon. However, a possible doubling of speeds seems possible and Cllr Ralston is pursuing this.

3817 FINANCE

Accounts:

- i. **2014-15 to date:** reviewed and noted.
- ii. **Bank Mandate:** an alteration had to be signed by two members: Cllr Brellisford to re-submit.
- iii. **Revised SO re Clerks pay:** the meeting agreed to this being prepared and signed before next meeting.
- iv. **Cheques:** 696 HMRC re PAYE for Jan-March 2015, £80.70. 697 A Hollingsworth re Information Sheet Jan-March, £27.00. 698 Village Hall for hall hire, £6.00

The meeting closed at 8.30pm