

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas

Clevedon Road

Portishead

BS20 8PN

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 8th APRIL 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp, G Rutley
Mrs C Dixon (Clerk)

1517 APOLOGIES: -

1518 MINUTES OF LAST MEETING (11.03.01): These were agreed and signed by the Chairman and Clerk following deletion of the words "pair of semi" in item 1513 Planning under reference 02/P0387/F.

1519 MATTERS ARISING FROM MINUTES:

a) Traffic Speed on Coast Road – Still no further survey between Arodene and Squire's Cottage had been undertaken. Clerk to ascertain what is happening. The measurement criteria had not been confirmed by PC Bartlett and he had now taken on duties elsewhere.

b) Road Signage on Coast Road – Still no meeting had yet been arranged with Cllrs. Jupp and Rutley.

c) Road Markings at Cross Tree – Awaiting developments. The Parish Gang had not been able to carry out this work.

d) The Cross Tree – Nothing to report.

e) Walton Bay Caravan Park - Nothing to report

i) The Brook – Clearing of open sections – The Parish Gang had not been able to clear the open section for safety reasons and a local farmer is to be asked to do the work.

j) SITA Street Cleansing – Mr Reed had still not contacted Councillor Charlesworth to arrange a meeting. Clerk to ring Mr. Reed.

l) New signpost fingerboards at Moor Lane Junction – Parish Gangs unable to do this work, but there is a special gang due to come round and paint all the signposts.

n) Neighbourhood Watch – Nothing to report.

o) Narrowness of Moor Lane at Harley Hill End – Clerk to write to Highways.

p) Combined Community Safety Action Team – Meeting held on March 13th 2002.

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q) Collapsing Steps on Footpath from Plumtree Cottage to Walton Common – Clerk to chase for repair/replacement. Parish Gangs unable to repair.

1520 PLANNING

North Somerset Council's letter advising of North Area Planning meeting on 11th April 2002.

01/P2217/F Walton Bay Park Homes & Caravan Site, Walton Bay, - Planning Refusal for erection of two storey dwelling house and conversion of store and toilet block to garage.

01/P1624/RM Pre decision amendment for comment – Charlcombe Caravan Park, Down Road, Redcliffe Bay, Portishead – Revised housing layout re erection of 80 dwellings. NOTED

Clerk had received copy letter sent to Mr Cripps by North Somerset re development at Walton Bay advising there is no breach of planning control.

Clerk had received letter from a Mr Pearson advising that a gate onto coast path from Coast Caravan Park had been bricked up. It was believed that this was a permissive right of way and owner could do this. Clerk to check with North Somerset Council and reply accordingly.

1521 CLERK'S REPORT

No further news re weight restriction on bridge in Moor Lane. Awaiting public notice.

Re the Walton Tree, the tree officer from North Somerset Council made a site visit and has recommended that no disturbance should be made to the base of the tree.

Reference rubbish and movement of earth from verge on Coast Road, Councillors wanted to see reinstatement of sloped verge to deter parking and make for easy drainage. Clerk to write to Cllr. Nigel Ashton.

Reference portable flood signs, Clerk had received reply from Cllr Ashton that Legal Department at North Somerset Council unable to approve Councillors erecting signs for health and safety reasons, insurance and also Area Inspector needs to decide if signs are required to maintain consistent standards.

Letters from North Somerset – List of Tree Preservation Orders in Walton in Gordano - NOTED.

- Housing strategy questionnaire – NOTED
- Highway Improvement & Maintenance Programme 2002/3 – NOTED
- North Somerset Spring Clean May 2002 – NOTED
- North Somerset Local Plan – CIRCULATED
- Writes of Way magazine – CIRCULATED
- Revisions to Bus Service 600 – NOTED/NOTICEBOARD

Message received from parishioner concerned at revised bus service 600 – NOTED

CPRE - Village of the Year Competition – TO BE PUT BEFORE ANNUAL MEETING

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1521 CLERK'S REPORT (continued)

DEFRA – Letter re impact of Code and local parish councils – CIRCULATED
WSP Transportation – North Somerset Freight Strategy and Map – Consultation – NOTED
George Tutill – Queens Golden Jubilee memorabilia. – NOTED
Standards Board of England – Acknowledgement of confirmation of Walton's adoption of Code of Conduct.

1522 COUNCILLORS' REPORTS

Cllr Mrs Charlesworth – Advised of item in Community Leisure magazine, Pride in our Town campaign – Litterline 08704 002200.
Shelterbelt near halfway house looked as if the top third had been removed.
Cllr. Cannell – Concerned there was still no road markings in the village and the damage to the verge on the Coast Road.
Cllr Rutley – Concern at the poor road signage on the Coast Road. Advised of Jubilee Garden Party on 3rd June at Walton Bay House.
Cllr. Jupp – Concern at Walton Bay Caravan Park development – holiday caravans being moved and signs saying site is closed (Phase 2).

1523 FINANCE

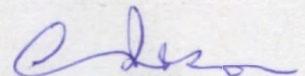
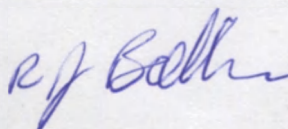
Current balance £1624.67
Cheque (339) signed for £4.50 for Village Hall.
Cheque (340) signed for £4.61 for SWEB (electricity for street light).
Cheque (341) signed for £250.00 for Mrs Dixon (part clerk's salary Jan-Mar).
Cheque (342) signed for £10.40 for Mrs Rutley for printing costs of newsletter (Feb & March)
Letter from ALCA advising of Guide for the new Audit Regime – NOTED.
Letter from Audit Commission advising of new audit arrangements from April 2002 with fixed fees.
Letter from Community Action to renew membership. Request to be put forward for decision at annual meeting.

1524 ANNUAL MEETING

Councillors agreed to have the AGM on Monday 13th ay at 7 p.m. and start the annual parish meeting at 8.30 p.m.

There being no further business the meeting closed at 8.45

NEXT MEETING – MONDAY 13TH MAY 2002



WALTON IN GORDANO PARISH COUNCIL

Clerk:
Mrs C Dixon
Tel. No. 01275 849200

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MINUTES OF THE ANNUAL GENERAL MEETING OF WALTON IN GORDANO PARISH COUNCIL HELD ON MONDAY 13TH MAY 2002 AT 7.00 p.m. IN THE VILLAGE HALL

PRESENT: Councillors R Baldwin, B Cannell, Mrs. A Charlesworth,
G Rutley and P Jupp
Mrs C Dixon, Clerk

1525 APOLOGIES: -

1526 ELECTION OF CHAIRMAN:

Cllr Cannell proposed and Cllr Jupp seconded Cllr Baldwin as Chairman. This was unanimously agreed.

1527 DECLARATION OF ACCEPTANCE OF OFFICE:

Cllr Baldwin duly signed the Declaration of Acceptance form.

1528 ELECTION OF VICE CHAIRMAN:

Cllr. Jupp proposed and Cllr. Cannell seconded that Cllr Mrs. A Charlesworth be elected Vice Chairman. This was carried unanimously.

1529 APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES:

Cllr Cannell asked to resign as representative on the Village Hall Committee and Cllr Mrs Charlesworth agreed to take his place. Cllr. Baldwin agreed to continue as representative. Cllrs. Rutley and Jupp agreed to share attending the Community Safety Action Team meetings.

1530 MINUTES OF LAST MEETING:

These were agreed and signed by Cllr. Baldwin and the Clerk.

1531 MATTERS ARISING FROM THE MINUTES:

- a. **Traffic speed on Coast Road:** Arodene – Squires Cottage still needs speed loop.
- b. **Road Signage on Coast Road:** Mr. Bailey of North Somerset Council had met Cllrs Jupp and Rutley on 7th May and said lack of staff had meant the delayed meeting. Hazard markings recognised amount and safety of traffic. There was 1 slow sign in the wrong place. Mr. Bailey said road is too narrow for conventional markings, i.e. pedestrian warning signs, bollards, dotted white lines on side of road where there were entrances. Three roads converge on to Coast Road. Mr. Bailey will consult on how to proceed. Discussion then held on whether mirrors would help at entrances. Clerk to write a letter if nothing received.
- c. **Road markings at Cross Tree:** On list to be painted.
- d. **Cross Tree:** -
- e. **Walton Bay Caravan Park:**
 - i. **The Brook – Clearing of Open Section:** Clerk to chase for it to be done.
 - j. **SITA street cleaning:** Clerk to chase.
 - l. **New Signpost and fingerboards at Moor Lane Junction:** On list to be done by North Somerset Council.
 - n. **Neighbourhood Watch:** Nothing to report as no news of new Beat Manager.

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- o. **Narrowness of Moor Lane at Harley Hill End:** Parish Gang due to clear herbage .
- q. **Collapsing steps on footpath:** Clerk to chase.

1532 PLANNING:

District Council letter advising of next planning meeting.

01/P/1625/RM – Charlcombe Caravan Park – Amendment of revised housing layout. No objections.

02/P/0824/F – Underwood, Clevedon Road – Proposed improvement of outbuilding to form garden store. Following discussion there were no objections to this.

1533 CLERK'S REPORT

Verge on Coast Road – Clerk had phone call from Mr. Norrie who lives at "Lemada", explaining why he had removed topsoil (rutted after lorries had had to park there) and reseeded the verge. Following discussion Clerk asked to write to North Somerset Council with Councillors' concern that this action would encourage parking and could cause safety problems. Resident further up the road had received letter from District Council when he had reseeded part of the verge. Clerk to check planning implications re new sign with illumination by road entrance to Walton Bay Park Homes and Caravan Site. *

North Somerset Council – Cycling Projects Fund – NOTED

- Public Rights of Way Forum on 11th June – NOTED
- List of Chairmen and Clerks in North Somerset – NOTED
- Neighbourhood Watch District Manager – contribution sought for funding – NOTED
- Standards Committee meeting 1st May - NOTED
- School Organisation Plan Sep. 2002 – NOTED
- Jubilee Celebrations – temporary road closure procedures – NOTED
- Highways Information Sheet for April - NOTED

ALCA – Advice of meeting on 28th May/Transport Forum meeting 9th May/Nominations sought for AGM. – NOTED

Sarabian Ltd. – Cemetery maintenance – NOTED

1534 DONATIONS:

Balance at Bank £2291.02

Councillors agreed to pay the following:

Cheque 343 Cornhill Insurance	£145.47
Cheque 344 Village Hall Committee (hire of hall)	£ 9.00
Cheque 345 Cancelled – duplicate	
Cheque 346 Mrs M Rutley – Newsletter	£ 7.10
Cheque 347 CPRE – membership renewal	£ 25.00
Cheque 348 Walton Village Hall – contribution to hire of marquee for Fete	£400.00

Request received by Mrs. Rowles for donation towards £5 coins to be given to all children from the village under 11. These coins to be given out at Jubilee event on June 3. Following discussion Councillors agreed to donate £75 towards the cost and wished to have a list of those receiving the coins. Cheque to be signed at next meeting, when it will be known who to pay.

* Discussion re responsibilities re car parking by road of Coast Caravan Park. Clerk to check planning.

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Councillors agreed not to pay Community Action membership.
Letter from North Somerset Council urging Councillors individually to contribute to Tyntesfield Estate Appeal. - NOTED

1535 COUNCILLORS REPORTS:

Cllr. Charlesworth – Pothole behind tree at cross roads. Digger used adjacent to coast path could cause problems on path due to soil erosion when it rains, (below "Black Strip"). Also path by Squires Cottage overgrown.

Style by Plumtree Cottage into wood – cross piece not there.

Overgrown gulleys opposite Rivendale.

Brook needs clearing.

Cllr. Cannell – Manhole by Cross Tree. Potholes in Coast Road.

Verge needs cutting in Moor Lane.

Narrowness at Harley Hill End – suggestion that Highways sub contract to local farmer to clear.

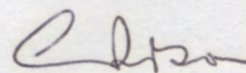
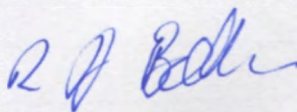
Speed check requested on B3124. Clerk to ask Police

Cllr. Rutley – Still concerned at problems on Coast Road.

Cllr. Jupp – Concern at illuminated sign on Coast Road at Coast Caravan Park. Concern at car parking on verges.

Cllr. Baldwin – Letter from ALCA re Data Protection Act and Freedom of Information Act. Parish Councils are not exempt from these Acts. Cllr. Baldwin to look into this.

There being no further business the meeting closed at 8.30 p.m.



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MINUTES OF WALTON IN GORDANO PARISH COUNCIL ANNUAL PARISH MEETING HELD ON MONDAY 13TH MAY 2002 IN THE VILLAGE HALL AT 8.30 p.m.

PRESENT: Cllrs Mrs A Charlesworth, B Baldwin, B Cannell, P Jupp, G Rutley
Mrs C Dixon (Clerk)
Mr G Greenhill,
Ms Emma Davies

1536 APOLOGIES: Rev. Smart, Mrs. M Rutley

1537 MINUTES OF LAST YEAR'S PARISH MEETING

These having been circulated, it was agreed they were an accurate record of the meeting and the Chairman and Clerk duly signed them.

1538 CHAIRMAN'S REPORT/FINANCIAL REPORT

See attached copy of the report.

1539 REPORT FROM COUNTY COUNCIL

Cllr Ashton not present to give report.

1540 REPORT FROM THE CHURCH COMMITTEE

Rev. Smart was unable to attend nor his successor.

1541 REPORT FROM WOMEN'S INSTITUTE

Ms Davies said there are 30 members ranging from 25-82 years of age. There have been some good speakers at meetings. The group is getting together with other groups. The group is financially dependent on fund raising. The next event is a produce sale. Group hoping to encourage younger members to join.

1542 REPORT FROM VILLAGE HALL COMMITTEE

Mr Greenhill from the Village Hall Committee said the locks had broken on the front door, a toilet window had to be replaced, plus there had been a break-in. There had also been roof problems (the hall was erected in 1827) and re-roofing had been necessary and worthwhile. Black tar was to be used to stop water penetrating, but in the event a light colour roof was suggested. North Somerset Council was consulted about this. Mr. Greenhill thanked Val and Bob Baldwin for cutting the grass in the garden. Broken gutters and holes in the down-pipes will need to be attended to. The hall is well used and the Committee are hoping to provide disability access and toilets. There had been a suggestion to use the garden for extra parking, but it is lower than the road. The existing off-road parking is for people using the hall and can be enforced. The Committee are hoping to provide one disability car parking space.

1543 FURTHER PARISH MATTERS

Cllr. Mrs Charlesworth thanked Cllr Baldwin for all his work during the year. There being no further business the meeting closed at 9.30 p.m.

Welcome to our annual Parish Meeting.

FINANCE

First of all, a brief financial statement covering the period 1st April 2001 to 31st March 2002:

Income:	£1818.40
Expenses	£1631.27
Bank Balance @ 31 st March 2002	£1645.07 ✓

MEETINGS

As you know, the Parish Council meets every month except August.

PLANNING

The Walton Bay Caravan Park site is still causing concern and anger to residents.

Several planning applications have come in during the year, but nothing too controversial.

BUSES

Concern from residents over Walton Bay bus services has not really been resolved.

THE CROSS TREE

A suggestion that the Cross Tree be replaced by an obelisk or roundabout of some kind was firmly rejected by parishioners.

PARISH COUNCIL CLERK

Unfortunately we lost the very competent and valuable services of Don Hill in December. Many thanks for his efforts on behalf of the parish.

However, we have been very lucky to recruit Mrs Dixon as our new Clerk; she is also Clerk to Weston-in-Gordano Parish Council.

FLOODING

Flooding in the lower part of the village has been somewhat alleviated by work carried out by North Somerset Council.

WALTON BAY VERGES

Problems regarding grass verges at Walton Bay have caused the Parish Council some concern and North Somerset Highways are dealing with this matter.

THANKS

Many thanks to fellow Councillors for their hard work during the year. Particular thanks, also, to Val Baldwin for here efforts in keeping the area around the Cross Tree tidy and distributing the Information Sheets; and to Maureen Rutley for here work in preparing them; and also to our new Clerk. ✓

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13th JUNE 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp
Mrs C Dixon (Clerk)

1544 APOLOGIES: Cllr Rutley

1545 MINUTES OF LAST MEETING (11.03.01): These were agreed and signed by the Chairman and Clerk following addition of the words "Discussion re responsibilities re car parking by owner of Coast Caravan Park. Clerk to check with Planning, North Somerset." under item 1533.

1546 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Clerk to ascertain what is happening about a speed check via Cllr Ashton.
- b) **Road Signage on Coast Road** – Clerk to contact Mr Bailey at North Somerset Highways Dept to ascertain what is happening.
- c) **Road Markings at Cross Tree** – Clerk to ascertain when this work is to be carried out.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** - Nothing to report
- i) **The Brook – Clearing of open sections** – Clerk to ascertain if a local farmer is to be asked to do the work and when.
- j) **SITA Street Cleansing** – Mr Reed had contacted Councillor Charlesworth, and it has been arranged that he can be phoned when any rubbish appears in Moor Lane or on any other property beside the lane, when Mr Reed will contact the owners to dispose of it.
- l) **New signpost fingerboards at Moor Lane Junction** – Clerk to ascertain when signposts will be painted/replaced.
- n) **Neighbourhood Watch** – Nothing to report as Council has not been advised or visited by the local Beat Manager. Clerk to ascertain who the Beat Manager is now.
- o) **Narrowness of Moor Lane at Harley Hill End** – Clerk to write to Highways to seek when this will be rectified.

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p) Combined Community Safety Action Team – Next meeting 11 September 2002.

q) Collapsing Steps on Footpath from Plumtree Cottage to Walton Common – Clerk has been advised that repair/replacement will take place according to funding.

1547 PLANNING

North Somerset Council's letter advising of North Area Planning meeting.

02/P.0824/F – Underwood, Clevedon Road – Proposed improvement of outbuilding to form garden store – Planning permission granted.

02/P/1107/C - Cowshed at Home Farm – Demolition of stone cowshed/barn building in Conservation Area - Following discussion no objections were made.

02/P/1197/F – Kia Ora, Coast Road, Walton Bay –Erection of pair of (replacement) attached garages to serve two existing properties – Following discussion Clerk asked to write advising of Councillors' concern that if the two garages proposed are attached to the dwelling(s) they could be incorporated in the future to extend the dwelling(s) even further. No copy of the permission/refusal of the planning application 02/P0387/F (alterations and extensions to existing pair of semi-detached bungalows) had been received and that application had already proposed to increase the size of Kia Ora considerably. The present application appeared to be on the assumption that the first application had been passed.

Clerk had reported the new sign with illuminations by road entrance to ^{Walton Bay} ~~Coast~~ Caravan Park (and not ~~Walton Bay~~ as per previous minutes) and North Somerset Planning will look into this.

1548 CLERK'S REPORT

No further news re weight restriction on bridge in Moor Lane. Awaiting public notice. Reference verge on Coast Road – Clerk had written to Highways and had now received copy of letter sent to the owner of Coast Caravan Park asking him to reinstate the verge to its original profile by importing and laying sufficient topsoil, lay turf along the carriageway "edge" of the topsoil in order to retain it and to seed the rest of the topsoil. When carried out area will need protecting to prevent overriding by vehicles. Clerk had received phone call from Mr. Norrie saying when he had re-seeded the verge a representative from North Somerset visited and agreed it was satisfactory. Clerk suggested he take the matter up with North Somerset Highways.

Letters from North Somerset Council – Letter forwarded from Church Commissioners for noticeboard detailing the proposed creation of new parish of Walton Clevedon St Mary and new parish of Walton in Gordano St Paul (which are at present combined). Chairman had spoken to parishioners from the church committee. The notice was already on the church noticeboard and there did not seem any opposition to the proposal. Following discussion, Councillors asked Clerk to write to North Somerset saying maps did not match up with the draft scheme.

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1548 CLERK'S REPORT (continued)

North Somerset Letters – Advice of War Memorials Association and the offer of help in looking after memorials – passed to church committee.

- North Area Committee – Parish Voice – advice of dates of meetings - NOTED.
- Dispensations – details of new regulations granting district council powers in certain circumstances to grant dispensations from New Codes of Conduct. – NOTED
- Municipal calendar – 2002/3 – NOTED
- Community Leisure Matters Magazine – CIRCULATED

Avon/Somerset Constabulary – Seeking Council's views re priorities for the year – No objections/additions to list of priorities. Clerk to reply.

ALCA – DTLR Consultation Paper – Conduct of Councillors Local Investigation & Determination of Misconduct Allegations – Clerk to reply to DTLR disagreeing with local Standards Committee being able to suspend or remove member of another local authority from office where there is a political dimension to the case.

ALCA – List of Legal Topic Notes available – Clerk to obtain certain copies for Cllr. Cannell.

ALCA – Race Relations (Amendment) Act 2000 – NOTED

- Advice of workshop for new Clerks on 19.6.02 – NOTED

Standards Board of England – Booklets “How do I register and declare interests, and register gifts and hospitality?”, video and file. Following discussion Clerk asked to write to ALCA voicing Councillors' concern at the type of information required to be held by the Monitoring Officer and who this is to be.

North Somerset Primary Care Trust – introductory letter – NOTED.

1549 COUNCILLORS' REPORTS

Cllr Mrs Charlesworth – Big puddle at bottom of Harley Hill End on right hand side in road. Potholes near tree on main road.

Brook still not cleared.

Mr Reed of Highways had telephoned Cllr Charlesworth and she can ring him if any rubbish in ditches or on English Nature land.

BT putting in cabling.

Cllr. Cannell – Concerned at fingerboards not being painted/replaced.

North Somerset Council had cut the verges in Moor Lane.

Concerned that the gulleys should be cleared.

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1549 COUNCILLORS' REPORTS (continued)

Cllr. Jupp – re Walton Bay development, concrete ^{slab} ~~post~~ has been put in next to coast path with retaining brick wall. This is the same height as the fence above the coast path. Concern the earth and rubble could collapse on to coast path. Clerk said she had been informed by the Public Rights of Way office at North Somerset that a consultant was preparing a report on the coast path. Clerk to write to planning advising of Council's concern at the erosion of the coast path due to works on adjoining land.

Cllr. Jupp had read the Data Protection Act notice, but could not see that it applied to the Parish Council.

Cllr. Baldwin – Advised of manholes protruding on B3124, although some had been repaired. The parish noticeboard on the Coast Road had been damaged. Cllr Baldwin had spoken to Mr. Rowles who had offered to repair it at his expense

1550 FINANCE

Current balance £1704.45

Cheque (349) signed for £4.50 for Village Hall.

Cheque (350) signed for £75.00 for Mrs Renee Rowles as donation towards purchase of £5 coins for children under 11 in the village to commemorate Queen's Golden Jubilee (see Minute 1534).

Letter from Audit Commission advising Mazards Neville Russel as auditor to the Parish Council

There being no further business the meeting closed at 8.55

NEXT MEETING – MONDAY 8TH JULY 2002

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 8th JULY 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp and G Rutley
Mrs C Dixon (Clerk)

1550 APOLOGIES: -

1551 MINUTES OF LAST MEETING (13.06.02): These were agreed and signed by the Chairman and Clerk following deletion of the words "(and not Walton Bay as per previous minutes)" and "Walton Bay" inserted instead of "Coast" in the final paragraph of item 1547 (Planning). Also substitution of word "slab" instead of "post" in first line of item 1549.

1552 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Clerk to ask for speed check via Cllr Ashton.
- b) **Road Signage on Coast Road** – Clerk to contact Mr Bailey at Highways Dept for update.
- c) **Road Markings at Cross Tree** – Clerk to check when this work is to be carried out.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** - Nothing to report
- i) **The Brook – Clearing of open sections** – Clerk to ascertain if a local farmer is to be asked to do the work and when.
- j) **SITA Street Cleansing** – Councillor Charlesworth had not heard anything from Mr Reed.
- l) **New signpost fingerboards at Moor Lane Junction** – Clerk to check when signposts will be painted/replaced.
- n) **Neighbourhood Watch** – Nothing to report. Clerk had received reply from Inspector Michael Prior advising that the Beat Manager is PC Alex Duncan.
- o) **Narrowness of Moor Lane at Harley Hill End** – Clerk to ask Highways when this will be rectified.
- p) **Combined Community Safety Action Team** – Next meeting 11 September 2002.

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q) Collapsing Steps on Footpath from Plumtree Cottage to Walton Common – Clerk to ask when repair/replacement will take place.

1553 PLANNING

North Somerset Council's letter advising of North Area Planning meeting.

02/P/1197/F – Kia Ora, Coast Road, Walton Bay –Erection of pair of (replacement) attached garages to serve two existing properties – Clerk had not received reply to her letter expressing Councillors' concern that if the two garages proposed are attached to the dwelling(s) they could be incorporated in the future to extend the dwelling(s) even further.

01/P/1624/RM and 01/P/1625/RM Schemes A & B re Charlcombe Caravan Park, Down Road, Redcliffe Bay- Erection of 80 dwellings and associated roads and sewers – Permission received for development.

Clerk had not received reply re the new sign with illumination by road entrance to Walton Bay Caravan Park.

1554 CLERK'S REPORT

No further news re weight restriction on bridge in Moor Lane. Awaiting public notice. Reference verge on Coast Road – Clerk had contacted Mr Ingersent for update. It was agreed he should meet the Councillors (but was unable to attend the Parish Council meeting in the evening) and a meeting was held between himself, Councillors Rutley, Jupp, Cannell and the Clerk, at Cllr. Jupp's house on 8 July at 4 p.m. Mr Ingersent said his letter to Mr Norrie regarding reinstatement of the verge still stood and following discussion with the Councillors, said he would send a further letter asking for reinstatement to start within 14 days.

Letter from Ray Redmore in Moor Lane expressing concern at the increased difficulty in exiting Moor Lane onto the B3124. Clerk asked to write to Highways about this and copy to parishioner. Discussion on possible ways forward.

Letters from North Somerset Council –

Notice re North Somerset Travelsaver concessionary fare scheme – NOTICEBOARD

Letter of thanks from Chairman of District Council for support enabling National Trust to purchase Tyntesfield. NOTED

Notice of meeting of Standards Committee on 3rd July. – NOTED

Highways Services June Information Sheet – NOTED

ALCA – Notice of meeting on 18th July/National Joint Council Pay Award, delay in recommended rates of pay for Clerks/Lighter Touch Audit, internal auditors do not need professional indemnity insurance– NOTED

Countryside Agency – Copies of 2 publications – Vital Villages Update and Section 17 of the Crime and Disorder Act 1998 – CIRCULATED

Gordano Councils Transport Group – Notes from meeting held on July 1st – NOTED

Avon/Somerset Constabulary – Annual Report 2001/2 – NOTED

WALTON IN GORDANO PARISH COUNCIL

Clerk:
Mrs C Dixon
Tel: Portishead (01275) 849200

3 Black Rock Villas
Clevedon Road
Portishead
BS20 8PN

1555 COUNCILLORS' REPORTS

Cllr Mrs Charlesworth – Concern at the brook being blocked with vegetation. Gordano Valley Internal Drainage Board responsible for brook behind Drovers Brook, Silverburn, Beckside and Walton Brook Cottage.

Tree felled outside Rivendell, but roots still there and could obstruct brook.

Gulleys towards Harley Hill End blocked.

Coast Path – concern at erosion and landslides.

Cllr. Rutley - Barton Homes – where a chalet had burnt down a new slab had been laid which was far greater than the base of the original chalet . The new chalet could encroach on the neighbours' view. This was not on the original plan.

Concern at "2 Acres" – 22 full time residencies. Clerk asked to write to Planning about the provision of car parking and building regulations.

Mr Rutley thanked Cllr Cannell for attending meeting with Mr Ingersent re Coast Road verge.

Cllr. Cannell – Concern about the bridge over the rhyne in Moor Lane , the railings and stanchions are in a poor state.

About 200 cut-offs from pop rivets were found on the main road. As Councillor started to pick them up a police car stopped and they were asked to stop the traffic, but the car waited then carried on. Mr Cannell rang the Police HQ and waited too long without reply. He then rang 999 and the Council came and cleared them up. This could have been avoided if there had been some help in the beginning.

Mr Cannell had perused the details of the Data Protection Act and said there was no need for the Parish Council to register. He had also looked at the draft regulations re the access, supply and sale of electoral registers and had replied to the DTLR on behalf of the Parish Council:-

1. Parish Council agreed that copies of the full register be available to credit agencies. 2. Agreed that full register should not be available to other organisations. 3. Acknowledged ruling re the right to withhold a person's details from an edited form of the register. 4. Suggested that individuals should ~~positively agree to~~ their details appearing on the edited version of register.
not have

Cllr. Jupp – There had been a meeting at Mr Jupp's house re the Coast Road verge (see item 1554). Mr Ingersent was also asked about the remainder of the verge, which is also used for car parking and has been for some years. Councillors had been concerned about this for some years. Suggestion of boulders or a fence. Following discussion, Clerk asked to write to planning asking them to enforce parking in the relevant caravan parks. Mr Ingersent said he would also try to arrange new slow signs on the Coast Road, white lines at the Tree on the B3124, get fingerboards repainted/replaced. Mr Ingersent said if potholes have yellow marks on they should be repaired in 7 days.

WALTON IN GORDANO PARISH COUNCIL

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1556 FINANCE

Current balance £1639.72

Cheque (351) signed for £4.50 for Village Hall Committee.

Cheque (352) signed for £250.00 for Mrs C Dixon, part clerk's salary (March-June).

Cheque (353) signed for £4.61 for SWEB (electricity for street lamp).

Cheque (354) signed for £13.00 for Mrs. Mr Rutley for two newsletters.

There was a discussion regarding the increased cost of the newsletter. Originally it had been agreed to pay £5 per issue. Proposed that donation be increased to £80 per year. Agreed to defer decision until later in the year.

Letter from Mazars Neville Russell as auditor to the Parish Council, advising date of Appointed Day for parishioners to see auditors – 19 August 2002. Parish Council is required to seek internal auditor to peruse account books etc. Clerk said that ALCA had advised asking local person "competent with figures". Following discussion, Clerk to ask Roy Betts if he would be able to do this.

There being no further business the meeting closed at 8.30

NEXT MEETING – MONDAY 9TH SEPTEMBER 2002

R J Baldu

C Dixon

WALTON IN GORDANO PARISH COUNCIL

Clerk:
Mrs C Dixon
Tel: Portishead (01275) 849200

3 Black Rock Villas
Clevedon Road
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MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 12th AUGUST 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, G Rutley
Mrs C Dixon (Clerk)

1557 APOLOGIES: Cllr Jupp

1558 FINANCE – INCLUDING ADOPTION OF ACCOUNTS FOR YEAR ENDING 31 MARCH 2002 AND ASSURANCES RE 2001/2 AUDIT

Councillors agreed adoption of the accounts for year ending 31 March 2002. Clerk read out the assurances required by the auditors and the Councillors agreed their adoption. These assurances are confirmation that the Parish Council is being managed correctly and in accordance with audit regulations.

1559 PLANNING –

1560 VERGE ON COAST ROAD

Cllr Baldwin had received a letter from Mr Norrie, Coast Caravan Park giving an explanation of events that had taken place as regards the excavation of the verge. This was read out. Mr Norrie should not have taken it upon himself to excavate the verge. Cllr. Ashton said he thought parking on the verge was dangerous. The verge has to be reinstated where Mr. Norrie or the District Council do so. Clerk is to acknowledge letter and advise that a copy is being sent to North Somerset Council.

1561 OTHER PARISH BUSINESS

Query from parishioner re bonfires – when they can be burnt and what. Environmental Health at North Somerset Council to be consulted. It was believed household rubbish can be burnt provided it does not affect other people. Suggestion that a note about this be put in information sheet.

Concern at Barton Park Homes development. Illuminated sign – Clerk to check if enforcement order in place.

Two temporary homes had been placed on site of old chalet. One appeared to be less than 6m distance from nearest building. Cllr. Ashton to check.

Concern at roadworks due to Weston in Gordano new mains sewage system and possibility of closure of B3124, with diversion via the Coast Road. Discussion followed on the possibility of Walton in Gordano being put on mains sewage.

Concern re overgrowth of herbage in brook in Moor Lane. Clerk to contact Gordano Valley Internal Drainage Board to clear.

Following notice re possible weight limit on bridge in Moor Lane, nothing had been heard from North Somerset Council. Cllr. Ashton to look into this.

There being no further business the meeting closed at 8.15

R J Baldwin

C Dixon

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9th SEPTEMBER 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth and P Jupp
PC Alex Duncan
Mrs C Dixon (Clerk)

1562 APOLOGIES: Cllr G Rutley

1563 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1564 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Clerk to chase Highways for a further speed check between ~~the bottom of the hill of the Coast Road and Arodene.~~ *and Squires Cottage*
- b) **Road Signage on Coast Road** - Nothing further had been heard from Mr. Bailey at Highways Dept.
- c) **Road Markings at Cross Tree** – Nothing further has been received on this, but pothole behind tree had been repaired.
- d) **The Cross Tree** – Clerk had received email from Cllr Ashton on 22nd July advising that a CCTV camera and high pressure water jetter had been put into the drainage system. Each section was jetted. The flow through the system had improved and should cope unless there is a major storm. The protection works done in 2001 will prevent damage to the property. The CCTV survey had identified at least one serious impediment to the flow of water in each section. It was hoped to put a repair scheme into next year's work programme, but the road network and various utilities apparatus meant the best solution to the problem had yet to be identified.
- e) **Walton Bay Caravan Park** – Nothing to report
 - i) **The Brook – Clearing of open sections** – A parishioner had cleared the open section.
 - j) **SITA Street Cleansing** - Mr Reed had not contacted Cllr. Charlesworth.
 - k) **New Signpost fingerboards at Moor Lane Junction** – Clerk had been advised that these would be repainted in 2/3 weeks time.
 - n) **Neighbourhood Watch** – PC Duncan is to try and resume interest in this.
 - o) **Narrowness at Moor Lane at Harley Hill End** – Clerk to ask if parish gang can clear the herbage on the road.
 - p) **Combined Community Safety Action Team** – The meeting due for 11 September had been postponed.
 - q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk had been advised the repair /replacement will take place when funding available.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

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1565 PLANNING:

North Somerset Council's letter advising of North Area Planning meeting.

02/E/1197/F – Kia Ora, Coast Road, Walton Bay – Erection of pair of (replacement) attached garages to serve two existing properties. – Permission received for erection of the two garages with proviso that they are to be used only for private garaging of cars and domestic storage and shall at no time be used or converted into extended living accommodation whatsoever.

02/P1107/CA – Cowshed at Home Farm, Walton in Gordano – Demolition if stone cowshed/barn building - Refused as it would result in loss of an attractive traditional stone building which makes a positive contribution to the character and appearance of the village and which enhances the amenity value of the area by reason of its location on the Conservation Area boundary.

02/P/1962/F – Arodene, Down Road – Extend existing roof to cover previously approved extension (01/P/2015/F) – Following discussion and perusal of plans most Councillors had no objection to this application and Clerk to advise District Council accordingly. However, Cllr Cannell asked Clerk to record in the minutes only, his concern at the possible future use of the roof space, which would be increased due to the higher roof.

Clerk was still awaiting news re the new illuminated sign by road to entrance to Walton Bay Caravan Park. This was being investigated by an Enforcement Officer at District Council.

Copy letter received from North Somerset advising Mr Pearson who visits Coast Caravan Park, that access to Coast Path through Park is permissive only and he should take the matter further with the owner of the Park.

1566 CLERK'S REPORT:

Letter received from North Somerset advising that work on the culvert at bridge in Moor Lane is due to start on 30th September, when road will be closed. Public notice received and will be displayed accordingly. Properties in Moor Lane will still be accessed from the B3124 as far as the culvert and Nortons Wood Lane as far as the culvert.

Letter from North Somerset re closure of B3124 at Weston in Gordano between Valley Road and Walton Road, Walton in Gordano. Alternative route via M5. Concern at possible traffic congestion in peak periods and if there is an accident on M5. Suggestion of temporary weight restriction on Coast Road. The road closure is due to laying of a new sewer pipeline at Weston in Gordano and following discussion Clerk was asked to write to Wessex Water to see if there was a possibility of Walton being put on mains sewerage.

North Somerset Highways Information Sheets for July/August - NOTED

Letter received by Clerk from parishioner advising that following cable laying, the verge between the village and Clevedon on the B3124 had been left in a particularly poor state, with weeds and nettles growing where it was once grass. Clerk had contacted Highways and had been advised that this was not a footpath, however the grass and weeds would be cut to make it easier to walk on. Following discussion, Clerk was asked to request that this part of the verge be made a footpath as schoolchildren use it to walk home from school.

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Following Clerk's request of Gordano Valley Internal Drainage Board to clear its section of Walton Brook, she had been advised this would be done at end September/beginning October.

North Somerset acknowledgement of Members Interest forms – NOTED

North Somerset letter re possible transport problems of young people aged 16-19.

Government grant secured to study and hopefully solve for 1 year at least, the difficulties faced by students going to and from full-time education of their choice and to identify possible "barriers to learning" that prevented students from staying in education. Views sought on the possible problem – NOTED.

North Somerset letter re Bus service 660. Alleged that no timetable was visible in noticeboard. Chairman advised that there has always been a timetable on the noticeboard, but he replaced it with the new copy attached and a copy is to be placed on the noticeboard on the Coast Road.

North Somerset letter re Replacement Local Plan First Deposit Draft – 8th November to 19th December when representations can be made on the new Local Plan - NOTED.

Map showing Highway Inspectors and their areas – NOTED

North Somerset letter asking Town and Parish Councils to take over responsibility for any local or tourist conveniences – NOTED

North Somerset List of Chairmen and Clerks of Town/Parish Councils – NOTED

North Somerset letter advising of North Area Committee – Area Forum meeting at St Katherine's School, Ham Green on 1st August to discuss traffic issues re A369 - NOTED.

North Somerset poster re Starting School – September 2003 – NOTICEBOARD

North Somerset letter re Standards Committee Special Meeting on 28 August – NOTED

North Somerset Community Leisure Matters newsletter – CIRCULATED

DEFRA - Advice of publication of Rural Services Standard 2002 – NOTED

Countryside Agency – Countryside and Rights of Way Act 2000, Draft Map Information for Parish Councils – comments sought by 3rd December re registered common land and open country in Walton in Gordano – following discussion no comments to put forward.

Community Health Council – Magazine – CIRCULATED

Jt. Strategic Planning and Transportation Unit – Notice of intention to adopt the Joint Replacement Structure Plan. – NOTED

DEFRA – Advice that Parish/Town Councils to be retained as statutory consultees in planning, following suggested changes by Government's Planning Green Paper. NOTED

ALCA – Clarification of role of internal auditor – NOTED

- Advice from ALCA that there is no exemption regarding registration of Councillors' interests re the Code of Conduct. Monitoring Officer is Malcolm Nicholson, Solicitor to North Somerset District Council – NOTED
- Notice of Training for Local Council Clerks – NOTED
- Rural Voice – A guide to Youth Parish Councils – NOTED
- Advice of ALCA AGM on 2 November and agenda/annual report.- NOTED
- Advice of Countryside Trust Grants – Clerk to seek details and application form.

Local Agenda 21 Network – Advice of meetings on 11th July and 17th September, plus form to cease LA21 mailings – Clerk to complete.

North Somerset Domestic Abuse Forum – Newsletter – NOTED

Business Link West – Advice of help available to new businesses – NOTED

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Commission for Racial Equality - Ethnic Monitoring - A Guide for public authorities –
NOTED

1567 COUNCILLORS' REPORTS:

Cllr Charlesworth – Parishioners had mentioned how the village looked scruffy with uncut hedges and rubbish. Concern re weeds at base of Cross Tree. Clerk to ask Parish Gang if they can clear it. Overgrown footpaths.

Cllr Jupp – Had attended a Waste Management Open Evening on 27th August at Portishead. Proposals for new contractors. District Council must increase recycling.

Cllr Cannell –

Cllr Baldwin – Raised whether parishioners would like to change the name of Walton Street/Coast Road to Walton Down Road. Following discussion agreed to raise matter at next Parish Meeting.

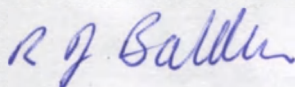
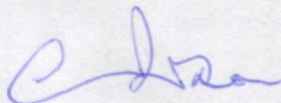
1568 FINANCE:

Current Balance £1363.74

Cheque (355) signed for £9.00 Village Hall Committee (August/September)

Request for donation from Victim Support Avonvale – to be put forward for consideration at Parish Meeting.

There being no further business the meeting closed at 8.45



WALTON IN GORDANO PARISH COUNCIL

Clerk:
Mrs C Dixon
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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14th OCTOBER 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), P Jupp and G Rutley
Mrs C Dixon (Clerk)

1569 APOLOGIES: Cllrs B Cannell and Mrs A Charlesworth

1570 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk following deletion of words in Minute 1564 (a) "the bottom of the hill of the Coast road and" and insertion of "Squires Cottage" after "Arodene".

1571 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Awaiting Highways to do a further speed check between Arodene and Squires Cottage. Cllr Ashton to follow-up on this.
- b) **Road Signage on Coast Road** - As nothing heard from Mr. Bailey at Highways Dept. Clerk had rung Highways and been told Mr Peter Bailey had now left North Somerset Council. She was advised to contact Mr David Bailey and he is going to look into this. A copy of a letter sent to North Somerset Council had been received from a parishioner at Walton Bay, seeking a painted "slow" sign just before "Two Acres" coming from Walton in Gordano. They were concerned at the difficulty of accessing the Coast Road.
- c) **Road Markings at Cross Tree** – Nothing to report.
- d) **The Cross Tree** – Cllr Ashton had sent email to Clerk advising that he had acquired some funds to repair/clear the drain that crosses the road and is now trying to get a date when it will be carried out.
- e) **Walton Bay Caravan Park** – Nothing to report
- i) **The Brook – Clearing of open sections** – Internal Drainage Board had cleared their section of the brook.
- j) **SITA Street Cleansing** - Mr Reed had not contacted Cllr. Charlesworth.
- k) **New Signpost fingerboards at Moor Lane Junction** – These had not been repainted as advised.
- n) **Neighbourhood Watch** – Nothing to report.
- o) **Narrowness at Moor Lane at Harley Hill End** – Clerk to ask if parish gang can clear the herbage on the road.
- p) **Combined Community Safety Action Team** – No date had been set for the next meeting.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Still awaiting repair /replacement which will take place when funding available.

1572 PLANNING:

North Somerset Council's letter advising of North Area Planning meeting.
Still no news on illuminated sign by road to entrance to Walton Bay Caravan Park.
There were no planning applications

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

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1573 CLERK'S REPORT:

Reference the verge on the Coast Road, part of this has now been covered with more soil to reinstate it to the previous level. Councillors did not believe it was to the correct height. Cllr Ashton had emailed Clerk to say that he would be monitoring the situation.

Clerk had received copy of a letter sent by a Mrs Rutley to North Somerset Council offering the services of Walton in Gordano Gardening Club to maintain the earth surrounding the tree at the junction of the B3124. She had received a reply advising that the District Council nor the Parish Council could be held liable if the Club carried out any work. The Club would be responsible for any necessary insurance, implements and protective clothing.

Reply from Wessex Water in response to Clerk's request for possible mains sewerage in Walton in Gordano. Following perusal of the papers, Councillors believed that the village would not be considered as there had not been any environmental problems associated with the present systems. The papers will be held for future reference.

Letters from North Somerset Council :-

Invitation to attend a Free Energy Efficiency consultation workshop – 14/10 – NOTED

April 2002 Housing Supply Bulletin – NOTED

Revised arrangements for notification of matters to be raised at Parish Voice - NOTED

Christmas Festivities and the highway – request for details of illuminations, trees, electrical equipment etc. in order to advise of what is permissible and any liabilities. – NOTED

North Somerset Housing Needs Survey – Stakeholder Presentation – NOTED

Advice of Standards Committee meeting on 2nd October - NOTED.

Replacement North Somerset Local Consultation – 8/11 – 19/12 – NOTED

Mobile Library Timetables – NOTICEBOARDS

Highway Services Information Sheet for September – NOTED

Grant Aid for Voluntary Groups posters – NOTICEBOARD

North Somerset Council Education School Organisation Plan September 2002 – NOTED

ALCA – Advice of meeting on 8th October and Training Courses – NOTED

- Office of Deputy Prime Minister – Consultation on Accounts/Audit Regulations –
- Views sought re new regulations - NOTED
- Recommended Clerk's salaries - NOTED

WSP Transportation – North Somerset Freight Strategy: Presentation of Study Conclusions – 10th October – NOTED

Community Action – Details of Rural Housing Enabler partnership – NOTED

Avon Wildlife Trust – Leaflets seeking contributions towards purchase of Prior's Wood and Bourton Combe, Wraxall Estate – NOTED

Rural Housing Trust – Affordable Village Housing Seminar – 30th September - NOTED

Information Commissioner – Freedom of Information Act 2000 – Publication Schemes. Clerk had requested further information about this, which requires all Councils to have publication schemes setting out the classes of information it holds, the manner in which it intends to publish the information and whether a charge will be made for this. These schemes have to be notified to the Information Commissioner by 31st December 2002. NOTED

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1574 COUNCILLORS' REPORTS:

Cllr Jupp – Nothing to report.

Cllr Rutley – Very disappointed at lack of action regarding the signage on the Coast Road

Cllr Baldwin – Nothing to report

1575 FINANCE:

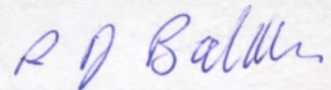
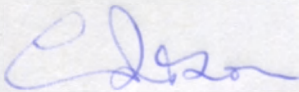
Current Balance £2289.02 – this includes part precept of £925 received and paid into account.

Cheque (356) signed for £4.50 Village Hall Committee

Cheque (357) signed for £15.60 Mrs M Rutley re Newsletters for July/August/September

Cheque (358) signed for £4.61 for SWEB

Cheque (359) signed for £250 for Mrs C Dixon part Clerk's salary (July-September)



There being no further business the meeting closed at 8.35

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11th NOVEMBER 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), Mrs A Charlesworth, P Jupp and G Rutley
Mrs C Dixon (Clerk)

1576 APOLOGIES: Cllrs B Cannell

1577 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1578 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – It was believed the Police undertook the original speed check and Clerk was asked to write to PC Alex Duncan to see if he could arrange a further speed check between Arodene and Squires Cottage. Clerk to ask also if a mobile digital speed sign could be put in place on the Coast Road as when one had been placed in the village, and displayed the speed of motorists, this had slowed down vehicles.
Road Signage on Coast Road - Clerk had received reply from David Bailey, North Somerset Highways advising he had added an item to his "list of minor schemes to investigate what measures can be installed along this section of road".
- b) **Road Markings at Cross Tree** – Nothing to report.
- c) **The Cross Tree** – Nothing to report.
- d) **Walton Bay Caravan Park** – Nothing to report
- i) **The Brook – Clearing of open sections** – Work had been carried out in Moor Lane where the drain crosses under the road.
- j) **SITA Street Cleansing** - Mr Reed had not contacted Cllr. Charlesworth. More rubbish dumped in Moor Lane between the two bridges.
- k) **New Signpost fingerboards at Moor Lane Junction** – Clerk to ascertain what is happening about this.
- n) **Neighbourhood Watch** – Cllr Charlesworth had received a phone call from Mr Mike Challoner, Neighbourhood Watch Co-ordinator, Weston in Gordano asking about Walton's group. Cllr Charlesworth said she was awaiting advice from PC Duncan.
- o) **Narrowness at Moor Lane at Harley Hill End** – Road still narrow from overgrown herbage and mud being taken along road by rain.
- p) **Combined Community Safety Action Team** – No date had been set for the next meeting.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Still awaiting repair /replacement which will take place when funding available.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

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1579 PLANNING:

North Somerset Council's letter advising of North Area Planning meeting.

Still no news on illuminated sign by road to entrance to Walton Bay Caravan Park.

02/P/1962/F Planning permission received for extension of existing roof to cover previously approved extension (01/P2015/F) at Arodene, Down Road

Notice of proposed pruning of yew and felling of two ash trees at The Manor House, Walton in Gordano - NOTED

1580 CLERK'S REPORT:

Councillors concerned that the verge opposite the Coast Caravan Park on the Coast Road has not been put back to its original profile. Clerk to write to Mr. Ingersent about this.

Clerk was advised that the Garden Club had tidied around the bottom of the tree at the crossroads. Councillors noted that too much soil may have been dug up.

Letter received from Cllr Rutley advising that he will not be seeking re-election in May 2003 as he has other commitments and is disillusioned with North Somerset's lack of action on certain points at Walton Bay. Cllr Jupp also indicated he would not be seeking re-election. Cllr Baldwin suggested putting a note in the Newsletter encouraging people to come forward for the next election.

Correspondence from North Somerset – Local Plan – CIRCULATED

Local Transport Plan Annual Progress Report 2002 - CIRCULATED

Invitation to attend workshop re Local Plan First Deposit Draft, 11th November 10.30 Old Council Chamber, Weston Super Mare – NOTED

Highways Information Sheet for October – NOTED

Invitation to Blue Skies tourism strategy first anniversary celebration, 4th December, Winter Gardens, Weston Super Mare 3 p.m. – NOTED

Advice of Funding Information Event at Goblin Combe Environment Centre, 26/11 - NOTED

Gordano Councils Transport Group – Advice of meeting on 28th October, minutes thereof, progress report to date and copy letters to Dr Liam Fox MP and Ms Dawn Primarolo MP seeking support for Portishead to Bristol Rail Link. – NOTED

ALCA – Advice of event “Recent Legislation & Local Councils” at Yeovil and Malmesbury
- advice of car allowances, -NOTED

- advice of seminar 23rd November at Stoke Gifford – NOTED

Avon Wildlife Trust – Donations sought for Priors Wood and Bourton Combe – NOTED

Local Agenda 21 – advice of meeting on 20 November re Johannesburg Summit – NOTED

Volunteer Agency – Trumpet Voluntary newsletter – NOTED

Jt. Strategic Planning & Transportation Unit – Notice of Adoption of Joint Structure Plan and Document – CIRCULATED

Countryside Agency – Vital Villages Update 2 and “Get your community moving: a step by step guide to the parish transport grant”. - CIRCULATED

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1581 COUNCILLORS' REPORTS:

Cllr Charlesworth – Grateful for the notice of Mobile Library visiting times. Advised that there was more rubbish, including glass, just by the bend on the right hand side of Moor Lane. Reflector posts from the bridge in stream and 30 mph sign off road and in ditch.

Cllr Jupp – Had reviewed the Financial Regulations suggested by ALCA and that some were relevant to the Parish Council. Clerk to set up standing order for agreement by Councillors. Rubbish just inside boundary of Walton Bay Caravan Park. Concern of health and safety even though on private land.

Cllr Rutley – Asked Clerk to check up on enforcement order on illuminated sign at Walton Bay Caravan Park.

Cllr Baldwin – Nothing to report

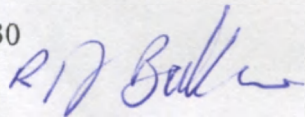
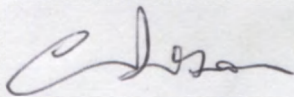
1582 FINANCE:

Cheque (360) signed for £4.50 Village Hall Committee

Cheque (361) Cancelled

Cheque (362) signed for £5.20 Mrs M Rutley for October Newsletter.

There being no further business the meeting closed at 8.30



WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas

Clevedon Road

Portishead

BS20 8PN

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9th DECEMBER 2002 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth and P Jupp.
PC Alex Duncan
Mrs C Dixon (Clerk)

1583 APOLOGIES: Cllr G Rutley

1584 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1585 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – PC Alex Duncan said he would look into the possibility of a further speed check between Arodene and Squires Cottage and also if a mobile digital speed sign could be put in place on the Coast Road, although he thought this equipment was the property of North Somerset Council.
- b) **Road Signage on Coast Road** - Cllrs were disappointed that North Somerset were treating this as a “minor scheme to investigate”.
- c) **Road Markings at Cross Tree** – Nothing to report.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Nothing to report
- i) **The Brook – Clearing of open sections** – Nothing to report.
- j) **SITA Street Cleansing** - The rubbish dumped in Moor Lane between the two bridges had now been cleared.
- k) **New Signpost fingerboards at Moor Lane Junction** – Clerk had ascertained from Mike Brown of Highways that new fingerboards had been ordered and would be available in six weeks time.
- n) **Neighbourhood Watch** –PC Duncan said he now had details of all potential street co-ordinators for the village and would set up a meeting in January. PC Duncan asked if there was anyone who would act as co-ordinator for the whole village and Cllr Baldwin offered to do this. Meeting proposed for 27th January. Cllr Mrs Charlesworth asked about the quarterly Crime Bulletin and PC Duncan said it was believed this would not continue to be issued due to the costs involved. A new fulltime Neighbourhood Watch liaison officer is joining Avon/Somerset Constabulary.
- o) **Narrowness at Moor Lane at Harley Hill End** – Parish Gang to be asked to clear sides of road when they are next due in the area.
- p) **Combined Community Safety Action Team** – No date had been set for the next meeting.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Still awaiting repair /replacement which will take place when funding available.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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1586 PLANNING:

North Somerset Council's letter advising of North Area Planning meeting – Circulated. Still no news on illuminated sign by road to entrance to Walton Bay Caravan Park. Clerk to ascertain update.

02/P/2385/WT – Consent for Tree Works at The Manor House – Reduce height of Yew by 3m and cut back crown from house to give 3m clearance. Fell 2 x Ash.

1587 CLERK'S REPORT:

Clerk had not yet received any reply from Mr. Ingersent about the reinstatement of the verge on the Coast Road to its original height.

Correspondence from North Somerset – Community Database for North Somerset – Advice of launch date on 17th January – NOTED

- Details sought of events in area during 2003 – NOTED
- Taste of North Somerset – Local Food Directory, to be launched 20 January – NOTED
- Advice of Standards Committee mtg on 4th December – NOTED
- List of Chairmen and Clerks of Parish/Town Councils – NOTED
- Highways November Information Sheet – NOTED
- North Somerset Replacement Local Plan First Deposit Draft Report on Public Consultation – NOTED
- Community Leisure Matters Newsletter – NOTED
- North Somerset Freight Strategy completed study – Passed to Cllr. Cannell for perusal.

North Somerset Domestic Abuse Forum – Newsletter – NOTED

Community Action – Action Plan 2002-4 for BANES/North Somerset – NOTED

A L C A – Publication Prices - NOTED

1588 COUNCILLORS' REPORTS:

Cllr Charlesworth – Mr Reed had still not contacted Cllr. Charlesworth regarding rubbish being cleared in Moor Lane. 30 mph sign from Moor Lane still in ditch. Clerk to action this. Concrete rubbish now dumped in gateway. New "horse" sign erected in village.

Cllr Jupp – Rubbish still piling up in gateway near Walton Bay Caravan Park. Concern at health risk. Clerk to action. Construction traffic for Charlcombe Bay site using Coast Road.

Cllr Cannell – Asked Clerk to check if illuminated sign at Walton Bay Caravan Site has planning permission. Contractors for North Somerset had cleared the culvert by Rivendell in Moor Lane. A blockage was reported to North Somerset Council by the contractors, who suggested a new pipe but North Somerset Council did not take up this suggestion.

Cllr Cannell said he was very unhappy about the lack of progress on various Parish Council matters.

Cllr Baldwin – Suggested getting reasonable estimates for painting signpost fingerboards and clearing Harley Hill End as North Somerset were able to arrange for a farmer to clear the brook.

WALTON IN GORDANO PARISH COUNCIL

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Mrs C Dixon
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1589 FINANCE:

Cheque (363) signed for £7.50 Mrs M Rutley for November Information Sheet.
Cheque (364) signed for £4.50 Village Hall Committee

North Somerset letter advising of estimated cost of 2003 election - £550 – NOTED

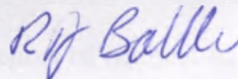
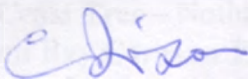
ALCA letter advising that affiliation fee for 2003/4 will be £43.25

Discussion about Information Sheet. The latest edition consisted of three sides. Discussion whether it should be an information sheet or newsletter. Suggestion of putting note in future issue asking parishioners how they would like it to continue - should it evolve into a newsletter. Suggestion that Parish Council should increase its donation to £10 per issue. Agreed by Councillors present that this matter should be discussed at the next Parish Council meeting.

1590 FREEDOM OF INFORMATION ACT 2000 – PUBLICATION SCHEMES

Clerk had received letter from Information Officer on behalf of Government asking for Parish Council to approve a model publication scheme confirming that it will publish any relevant information that the public can ask to see (i.e. Agendas, Minutes, Finances, etc.) by 31st December 2002. Following discussion Councillors asked Clerk to reply that this information is already available to the public.

There being no further business the meeting closed at 9.00



WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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BS20 8PN

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 6th JANUARY 2003 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp and G Rutley.
District Councillor Nigel Ashton
Mrs C Dixon (Clerk)

1591 APOLOGIES: -

1592 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1593 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Awaiting to hear from PC Alex Duncan who was looking into the possibility of a further speed check between Arodene and Squires Cottage and also if a mobile digital speed sign could be put in place on the Coast Road, although he thought this equipment was the property of North Somerset Council
- b) **Road Signage on Coast Road** - Cllrs were disappointed that North Somerset were treating this as a “minor scheme to investigate”. A further parishioner has written to North Somerset Council and queried the Council’s reply re “an item has been added to my list of works”. David Bailey from the Council replied that he is awaiting resources before he can consider what to implement. Cllr Ashton suggested that a senior person at Highways attend the next or a subsequent PC meeting for Councillors to consult regarding outstanding highway matters .
- c) **Road Markings at Cross Tree** – Nothing to report.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** –Following report of rubbish having been dumped in a gateway of a field belonging to Walton Bay Caravan Park, Clerk had telephoned North Somerset Council who were not able to take action as it was on private ground. Clerk then left a message for Mr Barton (the owner) asking for it to be cleared. Cllr Rutley’s wife had also spoken to a Mr Hitchcock at North Somerset Council who said Mr Barton would have 14 days notice to clear the rubbish, but it’s still there. Clerk to action.
- i) **The Brook – Clearing of open sections** – Nothing to report for the open sections, but it is believed that a blockage further down the brook is causing a build-up of water and coming up through the pavement.
- j) **SITA Street Cleansing** - Rubbish still being dumped in Moor Lane. Suggestion of “No Tipping” signs. 30 mph sign still not replaced although Clerk had informed North Somerset.
- k) **New Signpost fingerboards at Moor Lane Junction** – New or repainted fingerboards awaited. Highways had been out to try and remove the boards ready for replacement, but they could not undo them.
- n) **Neighbourhood Watch** – Meeting to form Neighbourhood Watch is set for 27th January.
- o) **Narrowness at Moor Lane at Harley Hill End** – Road in bad condition due to mud being deposited when there is heavy rain

WALTON IN GORDANO PARISH COUNCIL

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p) Combined Community Safety Action Team – Letter from Weston in Gordano PC suggesting meeting on 12th February and asking that there should not be further meetings unless it was necessary. Councillors agreed.

q) Collapsing Steps on Footpath from Plumtree Cottage to Walton Common – Still awaiting repair /replacement which will take place when funding available.

1594 PLANNING:

North Somerset Council's letter advising of North Area Planning meeting – Circulated. Still no news from North Somerset on possible planning breach of illuminated sign by road to entrance to Walton Bay Caravan Park. Clerk to ascertain update.

02/P/2876/F – Erection of single storey side extension at Rosebank, Walton Down Road – Following discussion Councillors had no objection to this application.

02/P/2757/F – Demolition of existing pair of semi-detached bungalows. Erection of two replacement semi-detached bungalows with garages at Kia Ora, Coast Road, Walton Bay – Following discussion, Councillors had no objection to this application.

North Somerset Draft Planning Enforcement Policy – CIRCULATED.

1595 CLERK'S REPORT:

Clerk had received reply from Mr. Ingersent about the reinstatement of the verge on the Coast Road to its original height. He confirmed that the reinstatement was satisfactory, comparing it with the adjacent areas. Cllr Ashton said it might be necessary to place boulders on the verge to discourage parking.

Correspondence from North Somerset – Blue Skies Tourism – Year One Update – NOTED

Review of Housing Strategy 2002 to 2005 – Winter – NOTED

Senior Management Structure Review – Merger of Marketing & Leisure and Planning & Environment Directorates into Directorate of Development and Environment, which also covers community planning, highways, transport and grounds maintenance. Changes to Parish Liaison Officer nominations. – NOTED

North Somerset Waste Local Plan – Printed version of adopted plan – NOTED

Highways Information Sheet for December – NOTED

Register of Electors – availability

Weston in Gordano PC – Letter advising of next Local Action Team meeting on 12th February at their Village Hall. Also request that there is no need for future meetings unless parishes request one. To satisfy the requirements of the Crime and Disorder Act, it is sufficient for parish councils to incorporate an item on their meeting agenda to consider relevant issues. Councillors agreed to this.

ALCA – Advice of recent legislation/Car allowances & national insurance/Reminder of Freedom of Information Act publication scheme information required by 31/12/02/Recovery of Insurance Premium Tax as VAT/Advice of retirement of P Hutchings as ALCA Secretary and appointment of Janet Willis/"Light Touch" Audit Media Coverage – NOTED

WALTON IN GORDANO PARISH COUNCIL

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1595 CLERK'S REPORT (continued)

Letter received by Clerk from Catherine Beloe (daughter of Sir William Miles) requesting Parish Council to confirm to North Somerset DC it is in agreement that a circular seat be erected round the village tree. Following discussion Councillors asked Clerk to reply to Mrs Beloe that the parish and district councils would need to discuss this. Councillors were concerned that the seat would be right in the middle of the junction and very close to the road.

1596 COUNCILLORS' REPORTS:

Cllr Charlesworth – More rubbish in Moor Lane. Neither 30 mph sign still not replaced nor the rail on the bridge. Road sweeping machine seen in Moor Lane.

Cllr Jupp – Rubbish still piling up in gateway near Walton Bay Caravan Park. Concern at health risk. See item 1593 (e). Road outside Arodene had water running across it causing a serious problem when it was icy. Suggestion of a grit box.

Cllr Cannell – It was believed English Nature (or a contractor) had been felling trees and left logs in the road. Cllr was not sure whether permission from Highways was needed for this. Cllr Ashton suggested this be put to a representative from Highways at a future PC meeting.

Cllr Rutley – Levels of earth at Walton Bay Caravan Park by footpath are too high and could collapse on coast footpath.

Cllr Baldwin – Gave suggested note advising of election in May 2003 and asking for candidates for parish council.

1597 FINANCE:

Following discussion Councillors set the precept for £2400 for 2003/4. It was proposed and agreed that £100 per year be set aside for the information sheet, with a request that it be kept to a single sheet wherever possible.

Councillors agreed that the parish council should pay for the hire of the hall for the Neighbourhood Watch meeting on 27th January.

Cheque (365) signed for £4.61 - SWEB (electricity for street light) .

Cheque (366) signed for £4.50 - Village Hall Committee

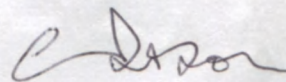
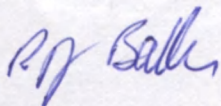
Cheque (367) signed for £250.00 - Mrs C Dixon (part clerk's salary Oct-Dec)

Cheque (368) signed for £5.20 -Mrs M Rutley (December information sheet)

1598 FREEDOM OF INFORMATION ACT 2000 – PUBLICATION SCHEMES

Clerk had received reply from Information Officer advising that it is the Government requesting parish councils to complete the form regarding publication schemes. Councillors agreed Clerk should complete return.

There being no further business the meeting closed at 9.20



WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10th FEBRUARY 2003 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp and G Rutley.
District Councillor Nigel Ashton
Mrs C Dixon (Clerk)

1599 APOLOGIES: -

1600 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1601 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Cllr Ashton and Mr R McWilliams Head of North Somerset Highways Services had a site visit on 7 February in Walton in Gordano and had agreed to a further traffic speed check on the Coast Road between Arodene and Squires Cottage.
- b) **Road Signage on Coast Road** - Cllr Ashton said the Parish Council should write to the various mobile home site owners who access the Coast Road to ask them to fund and install “concealed entrance” warning signs at the access roads to the various sites.
- c) **Road Markings at Cross Tree** – To be repainted.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – North Somerset Council have a contract to clear the rubbish from various points on the site and the rubbish which had accumulated in a gateway has now been cleared. The gateway will be checked regularly by the contractors.
- i) **The Brook – Clearing of open sections** – Councillors would like to discuss the whole water course item when a representative from Highways attends a Parish Council meeting.
- k) **SITA Street Cleansing** - Rubbish still being dumped in Moor Lane. Discussion on use of “No Tipping” signs. Mr Reed of North Somerset had contacted Clerk who suggested he phoned Cllr Charlesworth. The 30 mph sign which had been vandalised and was in ditch will be replaced by the Parish Gang when they are in the area in February also they will replace the verge markers.
- k) **New Signpost fingerboards at Moor Lane Junction** – New fingerboards will be installed in the new financial year. Signs will be both painted and replaced in one operation.
- n) **Neighbourhood Watch** – 8 people attended meeting to form Neighbourhood Watch on 27th January. Co-ordinators have volunteered to cover Clevedon Road, Walton Street, Moor Lane and Coast Road. It was hoped to attract a volunteer to cover the mobile home sites. Bob Baldwin volunteered as chief co-ordinator.
- o) **Narrowness of Moor Lane at Harley Hill End** – Cllr Ashton said Mr McWilliams would be writing to Parish Council about this.
- p) **Combined Community Safety Action Team** – Meeting on 12th February.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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- q) Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Still awaiting repair /replacement. Clerk to ascertain cost involved and Parish Council to get quote for works as this could be considered under North Somerset Council for minor works awards.
- r) Reinstatement of verge on Coast Road** – Cllr Ashton said a bund would be installed on the verge to prevent vehicle parking.

1602 PLANNING:

North Somerset Council's letter advising of North Area Committee Site Inspection –Noted. Still no news from North Somerset on possible planning breach of illuminated sign by road to entrance to Walton Bay Caravan Park. Clerk had phoned North Somerset, this is still being investigated.

02/P/2757/F – Demolition of existing pair of semi-detached bungalows. Erection of two replacement semi-detached bungalows with garages at Kia Ora, Coast Road, Walton Bay –. Copy Planning Permission received from North Somerset.

03/P0098/WT – Felling of Leylandii conifers at 2 Manor Cottages – Proposed felling of Leylandii conifers which form an unsightly and straggly hedge, to be replaced by fence and shrubs. Following discussion, Councillors had no objection to this.

1603 CLERK'S REPORT:

Correspondence from North Somerset – “Report It” poster re Racial and Homophobic Reporting Centres. NOTED

Countryside & Rights of Way Act 2000, Requirement to establish local access forum for North Somerset by District Council – Volunteers for forum sought. NOTED

Mobile Library Services Poster –CIRCULATED

Cancellation of Standards Meeting 12 February – NOTED

Highways Information Sheet for January – NOTED

Bristol City Council – 1st Deposit proposed alterations to Bristol Local Plan, including minerals and waste policies, Feb 2003 (Draft for Consultation – Notification. Any comments by 31 March. - NOTED

Post Office – Advice of proposed branch closure of Post Office at Walton St Mary. Clerk had already posted notices. NOTED

ALCA – Advice of meeting on 10 February. NOTED

1605 COUNCILLORS' REPORTS:

Cllr Charlesworth – Still more rubbish in Moor Lane. Rail on bridge still damaged. New horseriding sign on old railway track on road verge- believed to be for Clapton. Pot holes on B3124 between Holly Lane and Walton. Clerk to advise Parish Gang.

Cllr Jupp –

Cllr Cannell –

WALTON IN GORDANO PARISH COUNCIL

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Cllr Rutley – Barton Homes – levels are being raised near Coast Path which could possibly cause erosion problems in future. Discussion on ownership of land by foreshore. Mud on road due to lorries accessing Redrow Development at Charlcombe and concern that they are using junction 20 instead of 19 on M5 to get to development.

Cllr Baldwin – .

1606 FINANCE:

Cheque (369) signed for £58.75 – Mazars (Audit 2001/2) .

Cheque (370) signed for £10.0 - Village Hall Committee (£4.50 for Parish Council meeting and £5.50 for use of hall for Neighbourhood Watch meeting on 27 January.

Cheque (371) signed for £5.20 -Mrs M Rutley (December information sheet)

External Auditor's certificate received confirming completion of audit for year ended 31 March 2002.

North Somerset letter confirming precept of £2,400.

North Somerset letter re collection rate for Council Tax 98.5% which will slightly reduce precept charge to each property. Discussion on precept and Council Tax.

Following amendments as agreed, Councillors adopted a set of Financial Regulations.

There being no further business the meeting closed at 8.30

M J Beller

C Dixon

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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3 Black Rock Villas

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BS20 8PN

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10th MARCH 2003 AT 7.30 P.M. IN THE VILLAGE HALL

PRESENT: Cllrs R Baldwin (Chair), B Cannell, P Jupp and G Rutley.
District Councillor Nigel Ashton
Mr Ian Cooper, Highways, North Somerset District Council
Mrs C Dixon (Clerk)

Mr Cooper was attending the meeting in order to ascertain outstanding highway matters, which are mainly under "Matters Arising". Clerk had also received a copy letter from Mr McWilliams of Highways following a site meeting he had had with Cllr. Ashton again on various highway matters.

1607 APOLOGIES: Cllr Mrs A Charlesworth.

1608 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

1609 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – This item had been on the Minutes for over two years.
- b) **Road Signage on Coast Road** - This item had also been on the Minutes for two years or more. Clerk had written to the various mobile home site owners who access the Coast Road to ask them to fund and install "concealed entrance" warning signs at the access roads to the various sites. Mr Norrie of Coast Caravan Park had replied he would give it consideration, but then had referred to the grass verge which he had been asked to reinstate (this having been extensively reported in previous minutes) and believed boulders would be put along the verge, although North Somerset intend to put a bund of earth. "Concealed entrance" signs on the highway are illegal, however they could be installed on private land. The "slow" warning sign from Portishead is too near the entrance it refers to. Some residences use mobile home site entrances to access coast road. Suggestion of "Pedestrians on road" sign.
- c) **Road Markings at Cross Tree** – To be repainted.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Nothing to report.
- i) **The Brook – Clearing of open sections** – Parish Gang to be asked to clear brook and rubbish
- ii) **SITA Street Cleansing** – The 30 mph sign had been reinstated. Verge markers still to be replaced. Cllr reported two road cleaners on the Coast Road in the last two weeks.
- k) **New Signpost fingerboards at Moor Lane Junction** – New fingerboards being prepared. Signs will be both painted and replaced in one operation.
- n) **Neighbourhood Watch** – Going ahead.
- o) **Narrowness of Moor Lane at Harley Hill End** – Highways had dug a soakaway which will clear most of the rainfall and mud. Still some silt on the road from previous rains. Local farmer to be asked to clear.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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- p) **p) Combined Community Safety Action Team** – Letter received advising that all present at meeting held on 12th February agreed not to meet again unless deemed necessary.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – These are the responsibility of AWT and they will be asked to take action.
- r) **Reinstatement of verge on Coast Road** – See (a) above.
- s) **Sewage on Coast Footpath** – Mr Hitchcock had not been able to attend a site meeting regarding this.

1610 PLANNING:

North Somerset Council's letter advising of North Area Committee Site Inspections and North Area Planning meeting on 13th March – Noted.

Still no news from North Somerset on possible planning breach of illuminated sign by road to entrance to Walton Bay Caravan Park. Clerk had phoned North Somerset, this is still being investigated.

02/P/2876/F – Erection of single storey side extension at Rosebank, Walton Down Road – Copy permission received.

03/P0098/WT – Felling of Leylandii conifers at 2 Manor Cottages – Copy permission received.

03/P/0456/WT – Proposed felling of old diseased fruit trees to be replaced with ornamental shrubs at Plum Tree Cottage, Clevedon Road. Following discussion there was no objection this.

1611 CLERK'S REPORT:

Correspondence from North Somerset – Timetables and notices re Election on 1st May – NOTICEBOARD. Nomination papers circulated.

Additions for Register of Electors – NOTED

Advice of National Springclean Campaign April/May 2003 – NOTED

Review of North Somerset's Contaminated Land Strategy – Revised timetable – NOTED

Cancellation of Standards Committee meeting on 5th March – NOTED

Community Action – Transport Consultation Meetings- NOTICEBOARD

CPRE – Newsletter – CIRCULATED

ALCA North Somerset Group – Advice of Planning Workshop on Wednesday 26 March, 7.30 p.m. Town Hall, Weston Super Mare – NOTED

ALCA – Advice of Quality Parish Seminar 18 March/Changes to subscriptions & other matters - NOTED

Information Commissioner – Acknowledgement of Publication Scheme. NOTED

Firstbus – Advice of revised bus service to Weston Super Mare railway station – NOTED

DEFRA – Licensing Bill – advice of village/church halls and community facilities being exempt from any entertainment fees. NOTED

Bristol City Council – Point of clarification re Bristol Local Plan – NOTED

Volunteer Agency – Annual Report - NOTED

North Som. NHS Primary Care Trust – Reply unable to speak at Annual Parish mtg.

WALTON IN GORDANO PARISH COUNCIL

Clerk:

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1611 CLERK'S REPORT: (CONTINUED)

Following letter received by Clerk from Catherine Beloe (daughter of Sir William Miles) requesting Parish Council to confirm its agreement to a circular seat being erected round the village tree (see Minute 1595 – Jan 03), the Clerk and three Councillors had met with Mr Ingersent from North Somerset Highways on 10th March, as Highways did not object to the bench. There was some concern as Highways had told Parish Council in February 2002 that they were against chippings around the tree and bollards could not be moved. Now they were suggesting this could happen if bench installed. Cllr. Ashton and Mr. Cooper said North Somerset Health & Safety would be consulted on this. Councillors asked Clerk to write to Mrs. Beloe welcoming idea of bench but with concerns about health and safety and suggesting alternative sites of grounds of village hall or near a footpath in Manor Hill Woods. Also suggestion of alternative memorial being sought in Parish Information Sheet and/or put to the parishioners at Annual Parish Meeting..

1612 COUNCILLORS' REPORTS:

Cllr Cannell – Concern at potholes near sports field in Clevedon. Rail on bridge in Moor Lane all bent. Contractors for English Nature had left mess after felling trees in Moor Lane. Highways to look into this.

Cllr Jupp – Concern at construction traffic leaving J.20 of M5 instead of J.19 with direction signs. To be looked into by Highways.

Cllr Rutley – Sewage on footpath (see Minute 1609 (s) above). Concern at danger of illuminated sign which is broken. Barton Camp local charity giving holidays to under-privileged children. *(not related to Barton Homes)*

Cllr Baldwin – Letter received by Cllr Baldwin from French charity who will be running through Walton in Gordano in July and hoping to have parishioners donate on route. Letter passed to Cllr. Mrs Charlesworth to reply that it is a very small community and no businesses.

1613 FINANCE:

Cheque (372) signed for £4.50 - Village Hall Committee.

Cheque (373) signed for £5.20 -Mrs M Rutley (February information sheet)

There being no further business the meeting closed at 9.00

R J Balke

C Dixon