

## WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas

Clevedon Road

Portishead

BS20 8PN

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14th APRIL 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin (Chair), B Cannell, Mrs A Charlesworth, P Jupp and G Rutley.  
4 parishioners  
Mrs C Dixon (Clerk)

**1614 APOLOGIES:** District Cllr Nigel Ashton.

**1615 MINUTES OF LAST MEETING:** Following insertion of the words “(not related to Barton Homes)” in Minute 1612, at the end of Cllr Rutley’s report, these were agreed and signed by the Chairman and Clerk.

#### **1616 MATTERS ARISING FROM MINUTES:**

Letter received from Mr McWilliams, Head of Highway Services responding to the following highway matters:

- a) **Traffic Speed on Coast Road** – Transport Policy Section to arrange further speed survey.
- b) **Road Signage on Coast Road** - Highways to look into history of the site and check accident statistics, prior to deciding if steps should be taken to reduce vehicle speeds.  
Two replies received from W G Way Ltd (Park Homes) and Coast Caravan Park regarding the request that they instal “concealed entrance” signs on their access roads to the coast road. Neither were in favour of this. These letters to be passed to Highways who had proposed this idea.
- c) **Road Markings at Cross Tree** – To be repainted.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – requirement of planning consent to be ascertained and owner contacted about the safety of the sign which is damaged .
- f) **The Brook – Clearing of open sections** – Nothing to report
- i) **SITA Street Cleansing** – The derestriction sign on the right hand side of the road is slipping down its post. Mr McWilliams’ reply to the suggestion of “no tipping” signs is that Moor Lane is inspected regularly by Waste Management and they believe there is very little fly-tipping, but Cllr Nigel Ashton said he would urge for these to be erected.
- k) **New Signpost fingerboards at Moor Lane Junction** – Nothing to report.
- n) **Neighbourhood Watch** –The group is progressing.
- o) **Narrowness of Moor Lane at Harley Hill End** – Waste Management Section have arranged for the lane to be swept.
- p) **Combined Community Safety Action Team** – Nothing to report.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – North Somerset to be asked when AWT are going to undertake repair/replacement .

**Reinstatement of verge on Coast Road** – There was discussion on this as several parishioners had shown concern that if a bund were put on the verge this would force cars to park on the road. Councillors reiterated their concern at the parking on the coast road at a dangerous part. Clerk asked to advise North Somerset of parishioners’ concerns regarding the bund suggested by the district council.



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- r) **Sewage on Coast Footpath** – Mr McWilliams stated in his letter that this is the responsibility of the site owner.
- s) **Tree felling debris on Moor Lane** – Waste Management Section's inspector to investigate and arrange clearing where considered necessary.
- t) **Lorries going to Charlcombe Caravan Park** – Councillors still concerned at the lorries using the village to get to Charlcombe. Mr McWilliams letter replied that the planning application was granted subject to construction traffic using Bristol Road, Clevedon Road, Valley Road, Weatherly Drive and Down Road in Portishead. Councillors asked Clerk to write to the Site Office, Wilson Connelly advising of the lorries' route.

### 1617 PLANNING:

North Somerset Council's letter advising of North Area Committee Planning meeting on 17<sup>th</sup> April – Noted.

Re illuminated sign by road to entrance to Walton Bay Caravan Park. – see (e) in minute 1617 above.  
**03/P/0456/WT – Proposed felling of old diseased fruit trees to be replaced with ornamental shrubs at Plum Tree Cottage, Clevedon Road.** Copy permission received.

Letter from Senior Legal Officer, North Somerset Council seeking any information regarding clay pigeon shooting on land at Weston Lodge Farm, Valley Road, Portishead. In particular could Councillors corroborate or contradict that this use began prior to November 1992. Following discussion Clerk asked to reply that no-one had any evidence either way, but Councillors concerned that there was no check on its frequency.

### 1618 CLERK'S REPORT:

**Correspondence from North Somerset** – Notices re Election on 1<sup>st</sup> May – NOTICEBOARD.

General purpose gangs – advice of being in Walton's area in June and October 2003. NOTED

Highways Information Sheets for February and March – NOTED

Advice of Standards Committee meeting on 14<sup>th</sup> April – NOTED

Parish Liaison Officer for Walton in Gordano – to be advised when an officer in place. NOTED

Poster advising of Spring Fair at Weston Woods WSM 6<sup>th</sup> April - NOTED

North Somerset Travelsaver Concessionary Fare Scheme – NOTICEBOARD

“Writes of Way” Newsletter – NOTED

Advice of surface dressing the Coast Road for 2 weeks commencing 22<sup>nd</sup> April. Councillors did not believe this a good time to do this bearing in mind the heavy traffic using the road to Charlcombe.  
NOTED

North Somerset Local Transport Plan Annual Progress Report 2002 – Questionnaire to be completed and returned – Clerk to return completed form.

ALCA – Advice of Executive Committee/Table of parochial fees/clerks' salaries/advice of “review of planning policy guidance Note 21 on Tourism”/Local Council elections Legal topic Note 28 – NOTED

Community Action – Advice of Rural Transport Conference on 14<sup>th</sup> May/Availability of Funding from Rural Transport Partnership/Introduction of Rural Housing Enabler project – NOTED

North Somerset Domestic Abuse Forum – Newsletter/Advice of AGM on 28 March + associated papers - NOTED

DEFRA – Details of new “Quality” Town and Parish Council Initiative. NOTED

CPRE – TCG Newsletter/rural matters newsletter/planning update - NOTED.

North Somerset Stop the War Coalition - NOTED



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### 1618 CLERK'S REPORT: (CONTINUED)

Department for Transport – Future Development of Air transport in the UK. Government had set out a range of options for UK airports and possible expansion, although they had not taken into account the Gatwick airport expansion. NOTED.

### 1619 COUNCILLORS' REPORTS:

**Cllr Cannell** – Concerned at potholes on Coast Road. As far as he knows, no local farmers have been contacted to clear Harley Hill End. English Nature have not addressed the problem of rubbish their contractors left on the highway following tree felling. No schedule has been received from Highways regarding verge cutting. Concerned at effluent in Walton Brook and visible sludge and persistent froth. He had reinvestigated with the Environment Agency (EA) points about the alleged licence for Walton Lodge Farm discharging run-off (slurry). EA said no licence had been in operation since 1992/3. The culverts leading from Weston Lodge Farm by golf course were blocked. Weed growth indicative of high nitrogen and therefore sludge. Cattle/sheep used to drink from the brook.

**Cllr Charlesworth** – Two new potholes on either side of the road between the village and Clevedon. The pothole by the tree has become larger. There had been a slap standing proud of the footpath at the top of Walton Street – this had now been repaired by a parishioner.

**Cllr Jupp** – He is not standing for re-election and thanked his fellow councillors for their support and wished the parish council success for the future.

**Cllr Rutley** – Will continue to monitor sewage leaking from Walton Caravan Park, also problems with site levels and illuminated sign on the same site. He is not standing for re-election and said he had enjoyed his ten years as a Councillor.

**Cllr Baldwin** – Thanked Councillors for all their work over the year especially Councillors Jupp and Rutley for all their years of hard work as Councillors.

### 1620 FINANCE:

Cheque (374) signed for £40.34 - ALCA

Cheque (375) signed for £250.00 – Mrs C Dixon (part clerk's salary)

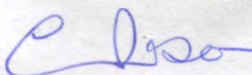
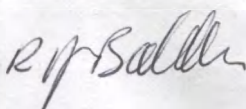
Cheque (376) signed for £9.00 – Walton Village Hall (PC meeting and annual parish meeting)

Cheque (377) signed for £5.20 -Mrs M Rutley (information sheet)

Cheque (378) signed for £4.61 – SWEB

### 1621 CRIME & DISORDER ACT- No items to discuss

There being no further business the meeting closed at 8.00





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## MINUTES OF WALTON IN GORDANO PARISH COUNCIL ANNUAL PARISH MEETING HELD ON MONDAY 14<sup>TH</sup> APRIL 2003 IN THE VILLAGE HALL AT 8.00 p.m.

**PRESENT:** Cllrs Mrs A Charlesworth, B Baldwin, B Cannell, P Jupp, G Rutley  
Mrs C Dixon (Clerk)  
7 members of the public

**1622 APOLOGIES:** District Cllr Nigel Ashton, Mr. Colin Greenhill

### **1623 MINUTES OF LAST YEAR'S PARISH MEETING**

These having been circulated, it was agreed they were an accurate record of the meeting apart from the query of whether it was Emma or Jocelyn Davies being present and the hall being erected in 1929 and not 1829.

### **1624 CHAIRMAN'S REPORT/FINANCIAL REPORT**

See attached copy of the report.

### **1625 REPORT FROM COUNTY COUNCIL**

Cllr Ashton not present to give report.

### **1626 REPORT FROM THE CHURCH COMMITTEE**

No representative able to attend.

### **1627 REPORT FROM WOMEN'S INSTITUTE**

See attached report.

### **1628 REPORT FROM VILLAGE HALL COMMITTEE**

See attached report.

### **1629 FURTHER PARISH MATTERS**

There was discussion on the grass verge on the Coast Road opposite the Coast Caravan Park which had been levelled off. The Parish Council had asked North Somerset Council for it to be reinstated to its original height, but Councillors were not happy as they felt the full height of the verge had not been reinstated. The District Council had advised that an earth bund would be built up to deter vehicle parking. Cllr. Baldwin said North Somerset Council would be advised of some parishioners' objection to the bund. There was discussion on the amount of traffic and speed on the Coast Road and parking. There was also discussion on ownership of the verge.

Cllr Cannell thanked all the Councillors for their past year's work.

Cllr. Mrs Charlesworth thanked Cllr Baldwin for all his work as Chairman during the year.

There being no further business the meeting closed at 9.15 p.m.



## CHAIRMANS REPORT

First a brief financial statement .

Income for the year ending 31.03 2003 £1858.06.

Expenditure for the same period. £1861.06

The precept for the coming year is £2400.00

£500. is in case we had an election in the parish. as you may know we do not .

The members of the council meet every second Monday in the month, except, August, to deal with matters effecting the Parish.

Topics on the agenda were ,Safety on the Coast Road, including, speeding traffic, and road signage also the general deterioration of the road surface wich is made worse by construction traffic

There are still various problems on the Park homes site !!

The narrowness of Harley Lane, the re painting of the signpost on the corner of Moor Lane, damaged steps in Hackswood, all these concerns and many others have been actively persued with the appropriate authorities with some degree success, together with some planning applications, none of wich were very coctentious.

As you may this an election year and unfortunately two long serving members have decided to retire Mr Gordon Rutely, and Mr Peter Jupp, it goes without saying that they will be sorely missed , and I would like to take this oppertunity to thank them both on behalf of the people of the parish for all thir hard work and dedication.

I must also thank our excellent Clerk , for keeping us all on the ball thank as well to Mrs Rutley for producing the information sheet, and the people who distribute it.

Thankyou to the Gargening Club in the shape of Collin Greenhill who risks life and limb to tend the area around

the

Crosstree

Finally a big thankyou to my fellow councillors for all their support.



## Walton-in-Gordano W.I

The W.I. has enjoyed another busy year. We have a membership of 29, and last year we celebrated our 72<sup>nd</sup> Birthday. We have had quite a lot of fund raising events, with coffee mornings, midday lunch, Plant Sales, cream teas, We celebrated the Queen's Jubilee with a Bing and share supper, and members dressed up in Red, White, and Blue. Also to mark the occasion we have a tablecloth and each member has embroidered her name on it. At the Village Fete we had a "Pick a Card" stall, and at the Village Flower Festival 2 W.I. members decorated a window in the church. In August we had a "Ready Steady Cook" evening which was open to all, when 2 members husbands were the cooks. We have received a certificate to say that a tree had been planted in Annapur in South East India on behalf of our W.I. We started this year with a new President Mrs. Sague Riden. We have had some very interesting speakers, with talks and slide shows on Collecting, Old Post cards, History of "Bell Ringing", Wiltshire Foods, and Living in "Prague". Although we changed the date of our Produce Show it was a success. We still have quite a full programme of events to look forward to this year.

Ms. S. Haskell (Sec)



Report on the Activities of the Walton in Gordano Village Hall Management  
Committee

I regret that I am unable to attend this year's Annual Parish Meeting. As a member of the Management Committee of Clevedon Care, I felt I must attend its AGM which is being held at the same time. Moreover due to his ill-health, it will also not be possible for Mr Michael Hollingsworth to attend and to give this report.

The Village Hall Management Committee met four times during the year. Two new members joined the Committee - Mrs Ann Charlesworth replaced Mr. Brian Cannell as one of the representatives of the Parish Council- and Mrs Maureen Rutley replaced Mrs Jocelyn Davies as the representative of Parochial Church Council.

The main discussions and concerns of the Committee centred on:-

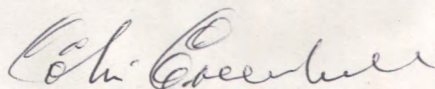
- (1) the replacement the guttering and the installation of a further soak - away in the front of the Hall;
- (2) the provision of a toilet for the disabled, as required by law <sup>by</sup> ~~for~~ the end of 2004.

With regard to the first, a quotation received from C.J. Plumbing has been accepted by The Committee and it is hoped that the work will be done in the near future. With regard to the second, the quotation from the same firm has been submitted to YANSEC for their possible financial support.

The Village Hall AGM took place on 17 March and the elected members of the Committee were re-elected on block.

The Hall's financial position is sound. Most evenings the Hall is in use, which is a welcome situation. The Hall's subcommittee on the Village Fête is chaired by Sue Betts whose valuable contribution in this regard is greatly appreciated. In this context, the contribution from the Parish Council for the hire of the tent is also appreciated. Proceeds from the Fête are shared between the Church and the Village Hall.

Colin Greenhill





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## MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON MONDAY 12th MAY 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin, B Cannell and Mrs A Charlesworth.  
District Councillor Nigel Ashton  
PC Tracey Payne  
Mrs C Dixon (Clerk)

Cllr Baldwin welcomed Tracey Payne to the meeting. Tracey, PC Frank Gregg and PC Chris Edwards, are Beat Managers covering Clapton, Easton, Walton and Weston in Gordano, Portbury and Pill.

There had very recently been a break-in at the Old Post Office in Walton. Two people are on bail and witness statements being taken.

### 1630 APOLOGIES: -

### 1631 DECLARATIONS OF ACCEPTANCE OF OFFICE

Councillors duly signed their declarations of acceptance of office.

### 1632 ELECTION OF CHAIRMAN

Cllr Cannell proposed and Cllr Charlesworth seconded Mr Baldwin as Chairman.

### 1633 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Baldwin duly signed the declaration of acceptance of office as Chairman.

### 1634 ELECTION OF VICE CHAIRMAN

Cllr Baldwin proposed and Cllr Cannell seconded Mrs Charlesworth as Vice Chairman.

### 1635 CO-OPTION OF COUNCILLORS

There was discussion on the way forward. Two letters had been received applying for co-option as Councillors. Following ALCA's newsletter article, Clerk was asked to post notice in the village and Coast Road advertising co-option of Councillors and requesting a CV from any interested persons with a closing date of 28<sup>th</sup> May. Clerk to check whether this should be put in local newspaper as well. This item to go on the next agenda.

### 1636 APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES

Cllr Charlesworth was asked and agreed to remain as parish council representative on the village hall committee. As the meetings of the Gordano Local Action Team had been suspended, no representative was required.

1637 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

### 1638 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Awaiting Transport Policy Section to arrange further speed survey.



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- b) **Road Signage on Coast Road** - Awaiting action (if any) from Highways.
- c) **Road Markings at Cross Tree** – To be repainted.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Awaiting North Somerset Planning Dept's reply whether requirement of planning consent necessary and whether they have contacted owner about the safety of the sign which is damaged .
- f) **The Brook – Clearing of open sections** – Nothing to report.
- i) **SITA Street Cleansing** – Councillors had noticed SITA van in Moor Lane, but no rubbish collected.
- k) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting Highways action on this.
- n) **Neighbourhood Watch** –The group is progressing.
- o) **Narrowness of Moor Lane at Harley Hill End** – Waste Management Section have arranged for the lane to be swept.
- p) **Combined Community Safety Action Team** – Nothing to report.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk to ask North Somerset when AWT are going to undertake repair/replacement .
- r) **Reinstatement of verge on Coast Road** – Cllr Ashton said Bob McWilliams of Highways was confused as he had heard some parishioners did not want a bund put on the verge. Councillors reiterated to Cllr. Ashton their concern at the parking on the verge at a very dangerous part of the Coast Road. Clerk had received phone call from Mr Ingersent following a letter he had received from Mr Norrie, asking if parish council would be prepared for Highways to monitor present situation of the verge without a bund. Councillors were concerned that Mr Ingersent required a quick answer even though a parish council meeting was not imminent at which to discuss this. Clerk to write to Mr Ian Cooper advising him of this situation.
- r) **Sewage on Coast Footpath** – The cesspit leaking sewage has no lid. Parish council advised that owner is responsible and is due to replace the cesspit. Clerk asked to report matter to Environmental Health Dept.
- s) **Tree felling debris on Moor Lane** – Debris still on road.
- r) **Lorries going to Charlcombe Caravan Park** – Clerk had written to the Site Office, Wilson Connelly advising of the lorries' route. Reports received that not so much construction traffic using Walton in Gordano.

### 1639 PLANNING:

North Somerset Council's letter advising of North Area Committee Planning meeting on 15<sup>th</sup> May – Noted.

Cllr Ashton said that re Certificate of Lawfulness for clay pigeon shooting on land at Weston Lodge Farm, Valley Road, Portishead, the North Somerset Council solicitor is checking through data for the last ten years to check how often there have been shoots and establish what the consistent use (ie has it been mostly at weekends).

A new plastic fascia board has been installed at Sunny Bank, Clerk to check if this meets with planning regulations in a conservation area.

Discussion reference rumours of a phone mast being installed in the area.

### 1640 CLERK'S REPORT:

Clerk still awaiting advice of who will be Parish Liaison Officer. Cllr Ashton said this will probably be notified now the elections have taken place and District Council's internal administration organised.



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**1640 CLERK'S REPORT: (CONTINUED)**

**Correspondence from North Somerset** – 2003 Events Guides – CIRCULATED

North Area Committee – Parish Voice – Advice of dates of meetings and notification dates for parish voice items. - NOTED

Advice of Portishead Primary School Places – NOTED

Various Election posters and list of election results for District and Parish councils.- NOTED

Unauthorised Signs on the Highway – Advice that only authorised signs should be on the Highway, but District Council will allow certain signs, i.e. local event posters for a short period of time. Councillor advised that the local farmer had cut the hedge for ease of visibility for vehicles, only for election notices to be put up. – NOTED.

ALCA/North Somerset Group – Advice of AGM on 1<sup>st</sup> July and seeking nominations for various posts. - NOTED

ALCA – Practitioners' Guide 2003 – NOTED

- North Somerset Partnership – Advice of Community Plan - NOTED
- Advice of training course on 13 September – NOTED
- Nomination paper for officers at AGM - NOTED
- Advice of publication "Our Common Land" by Open Spaces Society. – NOTED
- Accounts and Audits Regulations 2003 – NOTED
- Overview and Quality Tests for The Quality Parish Council Scheme. –NOTED

CPRE – Leaflet re expansion of airports – NOTED

**1641 COUNCILLORS' REPORTS:**

**Cllr Cannell** – Still concerned at matters outstanding.

**Cllr Charlesworth** – Derestricted sign in Moor Lane still missing and 30mph sign in Walton Street.

**Cllr Baldwin** – A working group had cleared herbage on Walton Common, leaving it in piles like a hedge. Parishioners concerned this could be a fire risk. Clerk to contact AWT.

Cllr Baldwin suggested and it was agreed that the Parish Council should have a set of Standing Orders as follows:

All meetings will be conducted in a courteous and businesslike manner; Meetings should not exceed two hours; All reports and remarks must be made to the Chair; Members will respect the right of other members to speak without interruption; Members must notify the Clerk if they are unable to attend a parish council meeting; Members of the public may attend meetings, but may not participate without the express permission of the Chairman; Agendas for meetings will be published at least three days before the meeting; Urgent items not notified on the agenda may be discussed at the Chairman's discretion.

Clerk to type up the above for agreement at next meeting.

**1642 FINANCE:**

Cheque (379) signed for £4.50 - Walton Village Hall

Cheque (380) signed for £5.20 -Mrs M Rutley (information sheet)

Cheque (381) signed for £193.98 – Allianz Cornhill – Council insurance

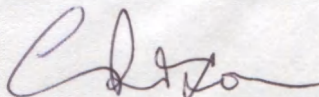
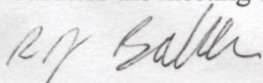
Councillors agreed funds not sufficient enough to donate to Woodspring Victim Support

Part precept of £1,200.00 received.

Letter from Mazars detailing audit requirements for 2002/03.

**1643 CRIME & DISORDER ACT-**No items to discuss

There being no further business the meeting closed at 9.00 p.m.





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### MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON MONDAY 9th JUNE 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin, B Cannell and Mrs A Charlesworth.  
1 parishioner  
Mrs C Dixon (Clerk)

#### 1644 APOLOGIES: -

#### 1645 CO-OPTION OF COUNCILLORS AND SIGNING OF REGISTER OF INTERESTS

Following consideration by the Councillors of three applicants for the co-option on to the Parish Council, Cllr Baldwin proposed and it was unanimously agreed that Miss Elena Velo-Rego and Mrs. Maureen Rutley be co-opted. Clerk to write letters accordingly and ask the two new Councillors to complete a Register of Interests form. Cllrs. Baldwin, Cannell and Mrs Charlesworth signed forms confirming that nothing has changed to the details given for the Register of Interests in 2002.

1646 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

#### 1647 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Still awaiting further speed survey.
- b) **Road Signage on Coast Road** - Awaiting Highways decision.
- c) **Road Markings at Cross Tree** – To be repainted, but road to be resurfaced.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept's reply whether requirement of planning consent necessary. North Somerset have no responsibility as regards the safety of the damaged sign as it is on owner's property. Suggestion that Parish Council write advising owner of damaged sign - this to be discussed at next meeting.
- f) **The Brook – Clearing of open sections** – Nothing to report
- i) **SITA Street Cleansing** – Rubbish still in lane, which has been reported, but not cleared.
- k) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting Highways action on this.
- n) **Neighbourhood Watch** –The group is progressing. Concern that the regional Neighbourhood Watch Group had not reported details of possible criminals in the area and they were not aware of the new group.
- o) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road following heavy rain.
- p) **Combined Community Safety Action Team** – Nothing to report.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk has asked AWT to undertake repair/replacement of the steps (risers broken). Stuart Hales of AWT said there will be a site visit to decide what action to take.
- r) **Reinstatement of verge on Coast Road** – Clerk to ascertain present position on this matter.
- r) **Sewage on Coast Footpath** – Nothing to report.
- s) **Tree felling debris on Moor Lane** – Debris still on road. *verges*
- r) **Lorries going to Charlcombe Caravan Park** – It appears that most lorries are using the correct route now.



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- s) **Piles of cut herbage on Walton Common** – Clerk had spoken to Stuart Hales of AWT about this, who said they preferred to leave cut greenery to die naturally, which provides nutrients to the ground and animals in preference to burning waste especially in such a sensitive area. AWT also take into account the possibility of any accidental or mindless fire damage, which they thought would be minimal in this area.

Clerk advised that the Parish Gang were due in the area in the next few weeks and suggested that any relevant outstanding matters be listed for work by the Parish Gang.

### 1648 PLANNING:

North Somerset Council's letter advising of North Area Committee Planning meeting on 5<sup>th</sup> June + two site inspections –Noted.

Clerk had reported to North Somerset Council a new plastic fascia board having been installed at Sunny Bank, as this is in a conservation area, Planning Dept are to look into this.

**Application 03/P/1279/F – Erection of 34m high slim-line lattice tower with 2 antennae mounted on tower & 1 no. equipment cabin at West Wood, Walton Road.** Following discussion Councillors asked Clerk to write that they did not object to this application, but were concerned about the vehicular access, as there was none shown on the plans.

### 1649 CLERK'S REPORT:

Still no advice from North Somerset Council of who will be Parish Liaison Officer

**Correspondence from North Somerset** – Park Events & Activities for 2003 – CIRCULATED  
Advice of New Ethical Framework and Parish Councils Conferences on 1<sup>st</sup> and 2<sup>nd</sup> July at Weston Super Mare and Nailsea respectively. – NOTED

Standards Committee – Nominations sought for town/parish council representative – NOTED

Advice of Standards Committee meeting on 10<sup>th</sup> June – NOTED

Highway Improvement And Maintenance Programme 2003/4 – NOTED

School Organisation Plan 2003-8 – NOTED

Parish Plans – Guidance for Town/Parish Councils – advice of new publication from Countryside Agency – NOTED

Conduct of Conduct – Register of Interests – reminder that any new Councillors to complete this and existing councillors to confirm if applicable that nothing has changed to the details given for the Register of Interests in 2002, - NOTED

Form seeking name and address of Clerk and Chairman for each parish/town council – Clerk had completed this.

Agenda 21 – Newsletter – NOTED

Guide to North Somerset Council's Charges and fees - NOTED

ALCA – Data Protection Act 1998 - Notification – notes for guidance – NOTED

- Winged Fellowship Trust – appeal for donation – NOTED

- Car Allowance rates – NOTED

Dept for Environment, Food and Rural Affairs (Defra) – Advice of Countryside Agency's Good Councillors Guide. – NOTED

CPRE – Invite to tea at garden of Chairman of Avonside region. – NOTED

- Transport Campaign Group newsletter – NOTED

- Notice of Avonside AGM on 18 June and letter seeking contact for urgent planning issues - NOTED



## WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas  
Clevedon Road  
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BS20 8PN

### 1649 CLERK'S REPORT-(CONTINUED)

Knightstone Housing Group – Parish Council Questionnaire, seeking what facilities are available in village – Clerk had completed.

Countryside Agency – Provisional map of registered common land & open country for Walton in Gordano parish – NOTED

### 1650 COUNCILLORS' REPORTS:

**Cllr Cannell** – Advised that verges had been cut.

**Cllr Charlesworth** – Deristricted sign in Moor Lane now on ground. Clerk to advise Parish Gang and Highways. Still rubbish in Moor Lane. Parapet on bridge still damaged.

**Cllr Baldwin** –

### 1651 FINANCE:

Cheque (382) signed for £4.50 - Walton Village Hall

Cheque (383) signed for £5.20 -Mrs M Rutley (information sheet)

Cheque (384) signed for £400.00 – Walton Village Hall – Following discussion all agreed to donation towards hire of marquee for the village fete.

Cheque (385) signed for £25.00 – CPRE annual subscription renewal.

Following discussion, Councillors agreed to increase Clerk's salary by 3% of £900 (£100 being agreed as expenses) – giving a new annual salary of £1,027 00. This to commence immediately.

Clerk to ascertain from ALCA if Cornhill is the only recognised council insurance company, to ensure Council is getting a cost effective insurance deal.

### 1652 CRIME & DISORDER ACT- No items to discuss

### 1653 STANDING ORDERS

Clerk had typed up and circulated a set of Standing Orders as follows:

All meetings will be conducted in a courteous and businesslike manner; Meetings should not exceed two hours; All reports and remarks must be made to the Chair; Members will respect the right of other members to speak without interruption; Members must notify the Clerk if they are unable to attend a parish council meeting; Members of the public may attend meetings, but may not participate without the express permission of the Chairman; Agendas for meetings will be published at least three days before the meeting; Urgent items not notified on the agenda may be discussed at the Chairman's discretion.

All Councillors agreed with these Orders.

There being no further business the meeting closed at 8.45 p.m.

*R J Baldwin*

*C Dixon*



## WALTON IN GORDANO PARISH COUNCIL

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### MINUTES OF THE ANNUAL GENERAL PARISH COUNCIL MEETING HELD ON MONDAY 14th JULY 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin, B Cannell, Mrs A Charlesworth Mrs M Rutley, Ms E Velo-Rego  
District Cllr. Nigel Ashton, PC Tracey Payne  
Mrs C Dixon (Clerk)

#### 1654 APOLOGIES: -

#### 1655 SIGNING OF REGISTER OF INTERESTS BY NEW COUNCILLORS:

The two new Councillors, Maureen Rutley and Elena Velo-Rego completed and passed to clerk their Register of Interest forms. They also completed a Declaration of Acceptance of Office form each.

1656 MINUTES OF LAST MEETING: These were agreed and signed by the Chairman and Clerk.

#### 1657 MATTERS ARISING FROM MINUTES:

Cllr Nigel Ashton said that at the next North Area meeting on 7<sup>th</sup> August, he will be commenting on his concern over the officer dealing with the verge on the Coast Road and the broken 30 mph sign in Moor Lane.

- a) **Traffic Speed on Coast Road** – Still awaiting further speed survey.
- b) **Road Signage on Coast Road** - Cllr asked if another slow sign could be painted on the coast road near the old shop on the left hand side when travelling from Clevedon.
- c) **Road Markings at Cross Tree** – These have been repainted, following resurfacing of the road.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept's reply whether requirement of planning consent necessary.
- f) **The Brook – Clearing of open sections** – Cllrs believed this should now be carried out.
- i) **SITA Street Cleansing** – Rubbish still being dumped in Moor Lane with herbage growing over it.
- k) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting Highways action on this.
- n) **Neighbourhood Watch** – The group is progressing and receiving reports. Concern about lack of communication especially as there had been a break-in at a garage on 6<sup>th</sup> and 10<sup>th</sup> June. PC Tracey Payne said she had emailed a contact in Walton in Gordano regarding youths in the area around the time of the break-ins, but this had not been passed on. Tracey Payne's email [tracey.payne@avonandsomerset.police.uk](mailto:tracey.payne@avonandsomerset.police.uk) and voicemail is 01275 762204. Tracey Payne advised herself and two other Beat Managers will additionally be responsible for Wraxall and Failand parishes (tbc) and she will visit Walton and Weston in Gordano Parish Council meetings alternately.
- o) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road following heavy rain.
- p) **Combined Community Safety Action Team** – Letter received from Portbury PC asking if Walton interested in joining forces in a speedwatch scheme. Following discussion, Clerk was asked to put a note in the information sheet, seeking volunteers. Speedwatch is a scheme whereby parishioners monitor passing vehicles' speed with the back-up of the police if necessary.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk asked to pursue AWT for repair/replacement.



- r) **Reinstatement of verge on Coast Road** – North Somerset Letter received advising verge has now been restored to its original profile (some Councillors disagreed with this) and suggesting situation be monitored and if there are any problems a bund will be provided.

**WALTON IN GORDANO PARISH COUNCIL**

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- r) **Sewage on Coast Footpath** – Nothing to report.  
s) **Tree felling debris on Moor Lane** – Debris still on verge. Clerk to advise Highways.  
r) **Lorries going to Charcombe Caravan Park** – It appears that most lorries are using the correct route now.

**1658 PLANNING:**

North Somerset Council's letter advising of North Area Committee Planning meeting on 10<sup>th</sup> July + two site inspections, advice re starting time of committee meetings and dates for notification of parish voice items –Noted.

**1659 CLERK'S REPORT:**

Correspondence from North Somerset – Advice of 5-year programme to upgrade road signs on A and B roads, starting with cleaning of all signs (this advised via Nigel Ashton). – NOTED

Leaflet re Strategic Schools Forum – NOTED

Highways Information Sheet for June - NOTED

Advice of Standards Committee on 10<sup>th</sup> June and dates of meetings during 2003/4 – NOTED

Election of Town/Parish Council representative on Standards Committee – NOTED

Gordano Councils Transport Group – Minutes of meeting held on 2<sup>nd</sup> June and Agenda for meeting on 4<sup>th</sup> August – group looking at ways to try and re-open Portishead railway line. – NOTED

ALCA – Newsletter/Agenda for meeting on July 1<sup>st</sup> – NOTED

Office of the Deputy Prime Minister – advice that New Ethical Framework Regulations in force from June 30<sup>th</sup> /Booklet explaining Quality Parish and Town Council Scheme. – NOTED

Standards Board for England – Revised guidance booklets “How do I register and declare interests, register gifts and hospitality?”/The Code in Practice Video – NOTED

CPRE – Countryside Voice newsletter. - NOTED

**1660 COUNCILLORS' REPORTS:**

**Cllr Cannell** – English Nature had erected two new signs in Moor Lane on Highways property. Clerk to advise Highways.

Rubbish on verges left by English Nature contractors when felling trees (over a year ago) still not cleared.

Had sent reply to letter received from North Somerset Council that he had not completed his return for any election expenses incurred (including nil return).

**Cllr Charlesworth** – Concrete has been dumped in Moor Lane. Derestriction sign still not repaired. Potholes on main B3124. Mrs. Charlesworth was pleased to report that the parapet on the bridge had been repaired and that this had been completed by a company from Oxford.

**Cllr Ms Velo-Rego** –

**Cllr Mrs Rutley** – Reiterated request for “slow” sign on Coast Road near old shop. Clerk to look into.

**Cllr Baldwin** – Asked Clerk to check with Planning whether plastic fascia boards and windows at Sunny Bank were in line with Conservation Area planning laws.



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**1661 FINANCE:**

Cheque (386) signed for £4.50 - Walton Village Hall

Cheque (387) signed for £5.20 -Mrs M Rutley (information sheet)

Cheque (388) signed for £4.61 - SWEB.

Following discussion, Councillors agreed the Audit of the Accounts for year ending 31 March 2003 and the Chairman signed Income and Expenditure Statement.

Clerk to contact Lloyds Bank regarding the two new Councillors.

**1662 CRIME & DISORDER ACT-** No items to discuss

There being no further business the meeting closed at 8.35 p.m.

*R J Baller*      *C Dixon*



# WALTON IN GORDANO PARISH COUNCIL

Clerk:

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 8th SEPTEMBER 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin, B Cannell, Mrs A Charlesworth Mrs M Rutley, Ms E Velo-  
Rego  
Mrs C Dixon (Clerk)

**1663 APOLOGIES:** PC Tracey Payne

**1664 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1665 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Still awaiting further speed survey.
- b) **Road Signage on Coast Road** - Nothing to report
- c) **Road Markings at Cross Tree** – Nothing to report.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept's reply whether requirement of planning consent necessary.
- f) **The Brook – Clearing of open sections** – Clerk to ask Highways to undertake.
- i) **SITA Street Cleansing** – Rubbish still being dumped in Moor Lane with herbage growing over it.
- k) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting Highways action on this.
- n) **Neighbourhood Watch** –The group is progressing and receiving reports.
- o) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road following heavy rain.
- p) **Combined Community Safety Action Team** – There had been a meeting on 2<sup>nd</sup> September about Speedwatch. Peter Jupp (A former Councillor) had attended and another parishioner had shown interest, but was not able to attend the meeting. The Speedwatch scheme requires a minimum of 6 volunteers.
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Chairman had spoken to Stuart Hales of AWT and clarified where the steps are.
- r) **Reinstatement of verge on Coast Road** – It was noted that part of the verge near the brow of the hill had been coned off to deter parking.
- s) **Sewage on Coast Footpath** – Nothing to report.
- t) **Tree felling debris on Moor Lane** – Highways advised of debris on verge.
  - u) **Lorries going to Charlcombe Caravan Park** – It appears that most lorries are using the correct route now. However, further Wilson Connolly signs have appeared directing lorries to the site through the village. Clerk to write to Wilson Connolly again advising that this is not the agreed route.

### **1666 PLANNING:**

North Somerset Council's letter advising of North Area Committee Planning meetings on 7<sup>th</sup> August and 11<sup>th</sup> September + various site inspections – NOTED

**03P/1820/LB** – Grant Consent received re application to insulate main roof, repair or replace defective structural timbers, provide new clay tile roof to annex and provide 2 new casement windows to bathroom at 2 Manor Cottages. This listed building consent application had been received in late July with a target date of 26<sup>th</sup> August and following the Clerk consulting each councillor it was agreed there was no need to have a special meeting as no councillor objected to the proposals..



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### **1666 PLANNING (continued)**

The Parish Council had previously been advised of a Certificate of Lawfulness being sought for the existing use of land at Weston Lodge Farm, Valley Road, Portishead for clay pigeon shooting as this affected some residents of the parish. This had now been refused as the applicant could not prove a change of use had begun more than ten years before the date of the application, in particular because the land has not been so used for the said period in excess of the temporary use permitted by Part 4 of Schedule 2 of the Town and Country Planning Order 1995.

### **1667 CLERK'S REPORT:**

**Correspondence from North Somerset** – Reply to Chairman re request for Street lighting on Main Road, Walton in Gordano – request added to list, but not able to consider it in the very near future. This followed a request by a parishioner for a street light near the village hall. – NOTED

Advice of Allotments meeting on 10<sup>th</sup> September –NOTED

Questionnaire re allotments in parish – Clerk had already replied with nil return.

Public Consultation Draft, School Organisation Plan September 2003 – NOTED

July Highways Information Sheet – NOTED

Advice of Mr Horry as Town/Parish Council Representative on North Somerset Standards Committee - NOTED .

Notice advising parents to apply for their to start school in September 2004 – NOTICEBOARD

Standards Committee meeting on 4<sup>th</sup> September – NOTED

Councillors Allowances – Office of the Deputy Prime Minister “New Council Constitutions Guidance on Consolidated Regulations for Local Authority Allowances “- NOTED

Request by Access Development Officer for list of all current Parish Councillors + contact details and calendar of meetings for the year 2003/4 – Clerk to reply

List of Mobile Library stopping points – NOTICEBOARDS

North Somerset Council Local Transport Plan, Annual Progress Report 2003 – NOTED – Summary leaflets circulated.

Travel maps - CIRCULATED

The Local Channel – offer of a free website for use by Parish Council. According to the letter the Government has declared that all local council services must be online by 2005. Following discussion, Councillors decided against this as the Parish Council does not have a computer.

ALCA – Newsletter/Advice of NALC Conference at Cardiff 3-5 October/Advice of AGM on 1<sup>st</sup> November/Policy Updates on: “The Cycle of Local Government Elections in England”, Consultation Paper; Local Authority Business Growth Incentive Consultation; Office of Deputy Prime Minister, consultation on providing indemnities to relevant authority officers and members; DEFRA – regulations relating to Access Land under part 1 of the Countryside and Rights of Way Act 2000/Parochial Fees Order 2003/Legal Topic Note 56 – Code of Practice for Local Councils in handling complaints/Local Topic Note 24 (revised) – Councillor Allowances.

DEFRA – Rural Services Standard 2003 – Poster (and letter detailing the review of rural services) – NOTICEBOARD

Standards Board for England – Local Authorities (Code of Conduct) (Local Determinations) Regulations 2003 – Standards Committee Determinations – NOTED

Weston Super Mare Town Council – Letter seeking support for the Council acquiring Grove House and Grove Park from North Somerset Council – Clerk to reply offering support.

The Volunteer Agency – Newsletter – NOTED

ALCA North Somerset Group – Advice of Standards Board video presentation on 15<sup>th</sup> September – NOTED



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### **1667 CLERK'S REPORT: (continued)**

Woodspring Association for Blind People – Leaflets regarding services available. NOTICEBOARD  
CPRE – Planning update and rural matters – NOTED  
North Somerset Drug Action Team – Annual Report – NOTED  
Society of Local Council Clerks – Advice of meeting on 4<sup>th</sup> October - NOTED  
Consultation on Rural Strategy Programme – passed to Cllr Elena Velo-Rego for perusal.

### **1668 COUNCILLORS' REPORTS:**

**Cllr Cannell** – Advised of continued lack of slab in pavement outside Whispering Chimneys – this had already been reported to Highways, who had installed a warning cone.

**Cllr Charlesworth** – Pleased that derestriction sign in Moor Lane has been repaired and road markings repainted at Cross Tree. Large pothole in B3124. Rubbish still in Moor Lane. Suggestion that brook be cleared – Clerk to contact Gordano Valley Drainage Board.

**Cllr Ms Velo-Rego** –

**Cllr Mrs Rutley** – Noted that part of the verge opposite Coast Caravan Park has been fenced off. The slow sign outside 2 Acres (which will have 24 permanent dwellings) has not been repainted and the white lines have not been reinstated outside Hill Cottage. Mrs Rutley referred Councillors to an article in the Portishead Magazine seeking comments on traffic problems on roads to Portishead: Clerk to write about speed and amount of traffic through Walton. Parishioner had asked Mrs. Rutley to raise the matter of the lack of street light near the village hall (see item 1667 – Clerk's Report – first line). Cllr Cannell said there had been discussion in the past about this and that residents in the area should be polled about this if it becomes a possibility. Discussion on suggestion of light at entrance to hall. Concern that parking outside hall could be affected if question of lighting is raised.

**Cllr Baldwin** – Neighbourhood Watch Co-ordinators are Messrs, Baldwin, Jupp and Hollingsworth and Mrs Charlesworth and Ms Palmer.

### **1669 FINANCE:**

Cheque (390) signed for £10.40 - Mrs M Rutley (2 information sheets)

Cheque (391) signed for £4.50 – Walton Village Hall Committee

Following the Chairman reading out the Statement of Assurance in the Audit Commission's Annual Return for year ended 31 March 2003, Councillors agreed them and the Chairman signed as being approved.

Clerk had received form from Lloyds Bank to incorporate the two new Councillors and 2 exiting Councillors. Clerk to liaise with Cllrs Rutley and Velo Rego who need to produce papers confirming their identity to Lloyds Bank.

### **1670 CRIME & DISORDER ACT:-** No items to discuss

There being no further business the meeting closed at 8.45 p.m.

*R J Baldwin*

*C Dixon*



# WALTON IN GORDANO PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13th OCTOBER 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs R Baldwin, B Cannell, Mrs A Charlesworth, Miss E Velo-  
Rego  
PC Tracey Payne  
Mrs C Dixon (Clerk)

**1671 APOLOGIES:** Cllr Mrs M Rutley

**1672 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1673 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Still awaiting further speed survey.
- b) **Road Signage on Coast Road** - Clerk had spoken to Brendan Stone at Highways, asking for reinstatement of painted “slow” sign on road near Two Acres access and request for new painted “slow” sign on the other side of the same access. Mr Stone said he would pass this request on to Mr. Ingersent.
- c) **Road Markings at Cross Tree** – Some markings have been done.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept’s reply whether requirement of planning consent necessary. Clerk had chased this and it is being investigated by Andrew Stephenson under reference 02/E/0231
- f) **The Brook – Clearing of open sections** – The Gordano Valley Internal Drainage Board had cleared their part of the brook .
- i) **SITA Street Cleansing** – There is still rubbish in Moor Lane and Clerk will ask Parish Gang if they can clear it..
- k) **New Signpost fingerboards at Moor Lane Junction** – Following conversation with Brendan Stone at Highways, Clerk advised that new fingerboards had been ordered and will be installed in six weeks. Clerk told Mr Stone this same statement had been given at the beginning of 2003.
- n) **Neighbourhood Watch** – Cllr Baldwin advised that the clock in the porch of the village hall had been stolen. There was discussion on how this could have happened. PC Tracey Payne took details. Cllr Charlesworth reported a van had been seen parked 2/3 times apparently overnight in Moor Lane – Tracey to check number plate (details given).
- o) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road when there is heavy rain. Parish Gang to be asked to clear.
- p) **Combined Community Safety Action Team** – Clerk advised that Portbury are going ahead with the Speedwatch scheme
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk to ask AWT about the state of steps.
- r) **Reinstatement of verge on Coast Road** – Nothing to report. Cllrs disappointed that North Somerset Council is not enforcing the total reinstatement of the verge.
- s) **Sewage on Coast Footpath** – Nothing to report.
- t) **Tree felling debris on Moor Lane** – Highways advised of debris on verge.
- u) **Lorries going to Charlcombe Caravan Park** – Although Clerk had written to Wilson Connolly again advising that Walton is not the agreed route for lorries from the M5, Cllrs reported lorries still using the coast road and signs are on posts. Clerk asked to contact Cllr. Ashton about this.



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### 1674 PLANNING:

North Somerset Council's letter advising of North Area Committee Planning meetings on 9<sup>th</sup> October and site inspection on 1<sup>st</sup> October – NOTED

Advice of Local Access Forum meeting 13<sup>th</sup> October - NOTED

Clerk had contacted North Somerset Planning Dept, again as it was believed that plastic fascia boards had been installed at Sunny Bank, Walton Street, which is in a conservation area. This property is in the process of being improved under planning application 02/10006/F. The officer concerned at Planning, Catherine Garrard, is to check.

### 1675 CLERK'S REPORT:

**Correspondence from North Somerset** – Highways September Information Sheet – NOTED

- Advice of Standards Committee meeting on 6<sup>th</sup> November (change of date) – NOTED
- Winter Maintenance – Grit Bins and Bags – proposal to continue grit bag service. Additional Grit bins can be provided for a charge of £100. NOTED
- Standards Committee – Election of second town/parish council rep. – Nominations sought by 20<sup>th</sup> October – NOTED

Local Agenda 21 Group Networks newsletter – NOTED

ALCA – North Somerset Group – Advice of meeting on 2<sup>nd</sup> October. NOTED

Advice of Parish Council training morning 9<sup>th</sup> October – NOTED

ALCA – Advice of AGM on 1<sup>st</sup> November/Minutes from previous AG/Constitution/Annual Report/Accounts/Newsletter/Legal Update – Working from Home

CPRE – Annual Report/Advice of AGM on 15 November/Minutes of previous AGM/Constitution/Night Blight – light pollution report. NOTED

Countryside Agency – Get your Community Moving and Revitalise your Village booklets – NOTED and advice of Parish Transport Grant - NOTED

Clerk advised that the General Purpose Gang would be in Walton in October.

Cllr Ashton is keeping Clerk informed as regards the request for a Liaison Officer for Walton.

### 1676 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – Pothole still not repaired on B3124. White van parked in Moor Lane (see Neighbourhood Watch item under Minute 1673).

**Cllr Cannell** – Slab in pavement in Walton Street still missing with a cone in its place. Clerk to ask Highways for new slab.

**Cllr Ms Velo-Rego** – Asked if Walton could be put on the recycling scheme route. Clerk to investigate.

**Cllr Mrs Rutley** – See item 1680

**Cllr Baldwin** – Nothing to report

No item 1677



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## 1678 FINANCE:

Cheque (392) signed for £4.50 - Walton Village Hall Committee

Cheque (393) signed for £256.50 - Mrs C Dixon (part Clerk's Salary)

Cheque (394) signed for 4.61 - SWEB (electricity for street lamp)

Letter from North Somerset Council seeking contribution towards Neighbourhood Watch District Manager. Following discussion, agreed to donate suggested amount of £6.30

Cheque (395) signed for £6.30 - North Somerset Council

Part precept of £1,200.00 received from North Somerset Council.

Letter from North Somerset Citizens Advice Bureau seeking contribution - following discussion, agreed that Parish Council could not donate this year as not budgeted for, but could consider it next year.

## 1679 CRIME & DISORDER ACT:- (See Neighbourhood Watch item under Minute 1673)

## 1680 RE-SITING OF BUS STOP

Cllr Mrs Rutley had written to Clerk as she had been approached by a parishioner to see if the bus stop for travellers to Clevedon could be moved. At present it stops outside Roseway Cottage on the B3124 in the village, where there is nowhere off the road for passengers to wait and people sometimes stand in the driveway to Roseway Cottage. There was a suggestion the bus stop could be moved to outside the Village Hall where there is a pavement. Cllr Baldwin said this proposal had been discussed several times over the past years by the Council and letters had been sent to the bus company asking for the bus stop to be moved. However, the bus company had replied that passengers should wait for the bus on the opposite side of the road of the existing stop (where there is a pavement). Following discussion Clerk was asked to write to the bus company seeking a meeting to review the bus stop site.

There being no further business the meeting closed at 8.35 p.m.

*Mr. A. Charles* 10/11/03  
*C. Dixon*



# WALTON IN GORDANO PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10<sup>th</sup> NOVEMBER 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Cannell, Mrs A Charlesworth, Mrs M Rutley, Miss E Velo-  
Rego  
Mrs C Dixon (Clerk)

In the Chairman's absence, Cllr Mrs Charlesworth took the Chair.

**1681 APOLOGIES:** Cllr B Baldwin, District Cllr N Ashton and PC Tracey Payne

**1682 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1683 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – The speed survey was now in place, but Councillors strongly believed this was in the wrong place – at the top of the hill near Coast Caravan Park, where vehicles have to go slow anyway. Clerk to contact Highways and ask for resiting of survey further along the coast road where vehicles speed up.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access.
- c) **Road Markings at Cross Tree** – Some markings have been done.
- d) **The Cross Tree** – Nothing to report.
- e) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept's reply whether requirement of planning consent necessary.
- f) **The Brook – Clearing of open sections** – **Nothing to report** .
- i) **SITA Street Cleansing** – Following discussion on clearing of rubbish in Moor Lane, Clerk will ascertain what Parish Gang is able to do.
- k) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting fingerboards which Clerk had been advised would be installed in six weeks (6 weeks from 1<sup>st</sup> November).
- n) **Neighbourhood Watch** – Following Cllr Charlesworth's report of a van parking 2/3 times apparently overnight in Moor Lane, Tracey Payne had checked the registration number and it was a local person.
- o) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road when there is heavy rain. Parish Gang to be asked to clear.
- p) **Combined Community Safety Action Team** – Nothing to report
- q) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk had ascertained from AWT that the steps would be repaired as soon as possible when there is time. Clerk to ask AWT who is responsible if there is an accident on the steps.
- r) **Reinstatement of verge on Coast Road** – Nothing to report. Following discussion, agreed to retain this item on Matters Arising.
- s) **Sewage on Coast Footpath** – Nothing to report. Following discussion it was agreed to delete this item from Matters Arising.
- t) **Tree felling debris on Moor Lane** – Clerk to chase Highways re debris on verge.
- u) **Lorries going to Charlcombe Caravan Park** – Clerk had contacted Cllr. Ashton about this, but to date no reply received.



## WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

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3 Black Rock Villas

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BS20 8PN

### **1684 PLANNING:**

North Somerset Council's letter advising of North Area Committee Planning meetings on 6<sup>th</sup> November and site meeting on 22<sup>nd</sup> October – NOTED

Still awaiting reply re plastic fascia boards at Sunny Bank, which is being improved under planning application 02/10006/F.

Following query from Councillors ref. Planning application for erection of a radio mast at West Wood, Walton Road (No. 03/P/1279/F) as Parish Council had not received a permission or refusal notice, Clerk had ascertained from North Somerset that it had been refused as being a bad feature in the area (it would have been taller than the trees) and impacted on a SSSI area of natural beauty and history.

### **1685 CLERK'S REPORT:**

**Correspondence from North Somerset** – North Somerset Corporate Plan 2003-06 – Consultation Draft – Comments by 31<sup>st</sup> December – NOTED

- Standards Committee advice of meeting on 6th November - NOTED
- Standards Committee – Election of second town/parish council representative – Following discussion on names, agreed to nominate Jack Dagnall and Jame McMurray in that order of preference.
- Highway Information Sheet for October – NOTED

Mrs Barbara Palmer – Letter (copy of one sent earlier) advising she is interested in being involved in Speedwatch. (see Councillors' Reports below)

North Somerset Agricultural Society – Advice of North Somerset Show on May 3<sup>rd</sup> 2004 and seeking Parish Magazine editor – Clerk to contact the Rectory.

Clerks and Councils Direct – Magazine – NOTED

CPRE – Countryside Voice/Transport Campaign Group news/North Somerset CPRE Newsletter/Rural Matters – NOTED

Gordano Councils Transport Group – Minutes of meeting on 15<sup>th</sup> September and Agenda for meeting on 28<sup>th</sup> October (group committed to re-opening of Portishead-Bristol railway line). – NOTED

ALCA – Notice of meeting to be held on Monday 19<sup>th</sup> January 2004 at 7.30 p.m. at the Pavilion, Keedwell Hill, Long Ashton to discuss points raised in a letter from Blagdon PC – Mail management system from North Somerset Council, Double taxation, Clerks' workloads, replies to North Somerset Council, representative reports for ALCA meetings. Clerk to remind Councillors about this meeting at the next Parish Council meeting.

ALCA – NALC/SLCC Joint Guidance Note on Employment Issues arising from Quality Parish/Town Council Scheme; Minimum wage/equal pay/Discrimination; Legal Topic Note 57 on Tombstones & Memorials in council cemeteries and closed churchyards; Newsletter. – ALL NOTED

Society of Local Council Clerks – Agenda for meeting 29<sup>th</sup> November – NOTED

Local Agenda 21 Network – Notice of AGM on 30<sup>th</sup> October – NOTED

Bristol & District Community Health Council – Final Newsletter as Community Health Councils are to be abolished on 1<sup>st</sup> December 2003 – Primary Care Trusts taking over – NOTED

Clerk advised she had emailed Cllr Ashton reference the lack of Liaison Officer and the various highway problems – Cllr Ashton had replied that he is arranging for the new Highways Director to spend an afternoon going around "the patch" and will advise Clerk of this date. Cllr Ashton advised he is at evening classes on Monday evenings and sent his apologies for not attending the meeting.



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### 1686 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – pothole still on B3124. Rubbish in Moor Lane.

**Cllr Cannell** – Slab in pavement in Walton Street has been replaced. Concerned at outstanding highway matters.

**Cllr Ms Velo-Rego** – Following request for Walton to be put on kerb-side recycling scheme, Clerk advised that North Somerset are aiming to put all areas of North Somerset on the scheme by March 2004. Funding has been received from central Government.

Asked if a meeting could be arranged to promote Speedwatch scheme as she knew of a possible volunteer. Six volunteers are required and there are already two who have shown interest. Clerk to obtain leaflets from PC Tracey Payne to hand around and to find out when she could attend a meeting in January 2004.

**Cllr Mrs Rutley** – Asked about resiting of bus stop on B3124 – Clerk had written to First Bus seeking meeting and had received acknowledgement. Discussion on possible alternative sites and attendees if meeting arranged.

**Cllr Baldwin** – Nothing to report

### 1687 FINANCE:

Cheque (396) signed for £10.40 – Mrs M Rutley – October/November Information Sheets

Cheque (397) signed for £4.50 - Walton Village Hall Committee

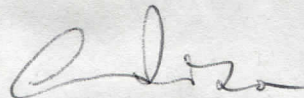

Letter from North Somerset Agricultural Society seeking contribution towards local education centre following land purchased on Tynesfield estate – following discussion, agreed that Parish Council could not donate this year as not budgeted for.

1688 CRIME & DISORDER ACT:- Nothing to report

### 1689 RE-SITING OF BUS STOP

Clerk awaiting reply from bus company seeking a meeting to review the bus stop site.

There being no further business the meeting closed at 8.27 p.m.





# WALTON IN GORDANO PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 8<sup>th</sup> DECEMBER 2003 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs A Charlesworth, Mrs M Rutley, Miss E Velo-  
Rego  
Mrs C Dixon (Clerk)

**1690 APOLOGIES:** District Cllr N Ashton and PC Tracey Payne

**1691 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1692 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Clerk had contacted Highways re the speed survey and asked for it to be further along the coast road where vehicles speed up. Councillors suggested between Coast Caravan Park and Holme View.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access. Clerk has spoken to Highways about this.
- c) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept’s reply whether requirement of planning consent necessary.
- d) **SITA Street Cleansing** – Highways to send letter re Parish Gangs’ jobs and dates for 2004.
- e) **New Signpost fingerboards at Moor Lane Junction** – Still awaiting fingerboards. Clerk had been assured by Highways that these had been ordered and once received will have to be handpainted.
- f) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road when there is heavy rain. Clerk to write to Highways regarding this on public safety grounds.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk to ascertain if the steps are on a footpath.
- h) **Tree felling debris on Moor Lane** – Clerk to chase English Nature re debris on verge.

### **1693 PLANNING:**

North Somerset Council’s letter advising of North Area Committee site meeting on 2nd December – NOTED

Clerk to chase North Somerset Planning re plastic fascia boards at Sunny Bank, which is being improved under planning application 02/10006/F.

### **1694 CLERK’S REPORT:**

**Correspondence from North Somerset** – Advice that Jack Dagnall has been elected 2<sup>nd</sup> town and parish council representative on North Somerset Standards Committee – NOTED

Letter asking for details of events in 2004 in the parish – form passed to social committee.

Email from Graham Quick, Strategic Projects Co-ordinator at North Somerset Council offering help in place of a liaison officer. - NOTED

Letter detailing allowances for members of town and parish councils - NOTED

Letter detailing Christmas refuse collection dates – NOTICEBOARDS

Invite to Blue Skies Tourism Two-year Update event on 10 December at Winter Gardens, Weston Super Mare – NOTED



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### 1694 CLERK'S REPORT (CONTINUED):

Community Action – Advice of meeting on 3<sup>rd</sup> December, and asking if Parish Council interested in being included in community transport project for the Gordano valley. Funding has already been secured for a year. Clerk to reply that there may be some interest in the village for this.

Volunteer Agency – Trumpet Voluntary Newsletter – NOTED

North Somerset Local Access Forum – Following North Somerset being required to set up a forum through the Countryside and Rights of Way Act, the parish council will be contacted by a representative to provide a link. - NOTED

Local Agenda 21 Network – Advice of change of meeting on 4<sup>th</sup> December to Congresbury – NOTED

Clerk reminded Councillors of Avon Local Councils Association meeting on Monday 19<sup>th</sup> January 2004 at The Pavilion, Keedwell Hill, Long Ashton at 7.30. Subjects: Double taxation, Clerks workloads, replies to North Somerset Council, put forward by Blagdon Parish Council. Clerk to remind Councillors again of meeting in January.

### 1695 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – pothole still on B3124. Rubbish in Moor Lane.

**Cllr Cannell** – Had attended and enjoyed RAF event at Winter Gardens, Weston Super Mare, following invite sent to Parish Council. Had spoken to a Clevedon Councillor who had also expressed concern at problems with North Somerset Highways.

**Cllr Ms Velo-Rego** – Asked about Speedwatch meeting - Clerk had asked PC Tracey Payne for some Speedwatch leaflets to pass round village, but Tracey was off work ill at present. It is hoped to arrange a meeting in February 2004.

**Cllr Mrs Rutley** – Asked about resiting of bus stop on B3124 – see item 1698 below.

Parishioner adjacent to Barton Homes says there is an additional home on the site and planning had been informed on 13<sup>th</sup> November. A representative from North Somerset Council has been to the site. One mobile home by Mr and Mrs. Hedges is far too high. Clerk to find out what the position is. The 30mph limit has been extended passed the new Colonial Rise development in advance of people moving in.

**Cllr Baldwin** – New glass is required in noticeboard. Suggested considering replacement. Clerk to get catalogues and prices. Also to ask ALCA if there was any groups that might sponsor a new board.

### 1696 FINANCE:

Cheque (398) signed for £4.50 – Walton Village Hall Committee

Cheque (399) signed for £9.20 - Mrs M Rutley - £8.20 for December Newsletter and £1 for heating at hall for November Parish Council meeting.

Clerk had received Audit Form for y/e 31.3.03 asking for clarification of a £200 difference in spending from the year before. Clerk gave details. This information had been forwarded to Mazars.

### 1697 CRIME & DISORDER ACT:- Nothing to report

### 1698 RE-SITING OF BUS STOP

Clerk had received phone call from a Ray Shields, North Somerset Council who has had meeting with First Bus and there is a suggestion that the Clevedon bound bus stop be outside the village hall.

Highways do not have any objections as buses are only once an hour and this stop would also serve the bus that travels to Clevedon via the Coast Road. Following discussion, Councillors had no objections. Clerk to ascertain when the stop is to be moved.

There being no further business the meeting closed at 8.30 p.m.



# WALTON IN GORDANO PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12<sup>th</sup> JANUARY 2004 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs A Charlesworth, Mrs M Rutley, Miss E Velo-Rego  
Mrs C Dixon (Clerk)

**1699 APOLOGIES:** District Cllr N Ashton and PC Tracey Payne

**1700 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1701 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Still awaiting further speed survey.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access.
- c) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept’s reply whether requirement of planning consent necessary.
- d) **SITA Street Cleansing** – Highways to send letter re Parish Gangs’ jobs and dates for 2004.
- e) **New Signpost fingerboards at Moor Lane Junction** – Clerk had asked Graham Quick at North Somerset Council about the long awaited signs – he is to look into this.
- f) **Narrowness of Moor Lane at Harley Hill End** – There are still problems of mud/herbage on the road when there is heavy rain. Clerk has asked Graham Quick at North Somerset Council to look into this.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk had ascertained from Stuart Hales of AWT that he is ready to repair the steps when funding is received from North Somerset.
- h) **Tree felling debris on Moor Lane** – Acknowledgement from English Nature re debris on verge and position of their information signs on verge.

### **1702 PLANNING:**

North Somerset Council’s letter advising of North Area Committee site meeting on 18th December and site meeting on 6<sup>th</sup> January 2004 – NOTED

Reply from North Somerset Planning re plastic fascia boards at Sunny Bank, (which is being improved under planning application 02/10006/F). Plans show windows and doors on approved extensions were to be in wood, but no reference made to fascia boards on existing house. Although property in Conservation Area, it is not listed and planning permission would not be required for replacing fascia boards on main house. If upvc fascia boards had been included as part of the application, it is likely they would have been considered acceptable. Therefore no enforcement action taken. NOTED.

**Application 04/P/0007/F – Removal of Condition to Lemada, Coast Caravan Park, Down Road, Walton Bay** – Cllr. Cannell advised that when the planning consent for the Caravan Park was given several conditions were imposed including one that the dwellinghouse (Lemada) must not be leased or sold separately from the site. The owners were now looking to remove this condition. Following discussion, Councillors had no objection to this.

**Application 03/P3204/F – Erection of a single storey side extension to the north east and a side conservatory to the south west at Rosebank, Walton Down Road, Walton in Gordano.** – Following discussion Councillors had no objection to this.



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### 1703 CLERK'S REPORT:

**Correspondence from North Somerset** – Letter from Solicitor's Office - Application for a Certificate of Lawfulness at Weston Lodge Farm, Valley Road, Portishead. Use of land for clay pigeon shooting (by private individuals and paying members of the public, and for teaching of the sport of clay pigeon shooting to private individuals and to paying members of the public). Following discussion Councillors could not corroborate or contradict the applicant's statement that this use had begun prior to November 1992. Clerk to reply accordingly.

- List of Register of Electors for 2004 – NOTED
- Blue Skies Year Two Newsletter - CIRCULATED
- Highways November/December Newsletters – NOTED
- Advice of Local Access Forum meeting on Monday 19<sup>th</sup> January 12.45 p.m. Claverham Village Hall – NOTED
- Advice of Standards Committee Meeting 16<sup>th</sup> December and minutes of complaints hearing on 10<sup>th</sup> December – NOTED
- Advice that School Governing bodies have until 31 August 2003 to adopt new constitutional model that complies with regulations in Education School Governance (Constitution)(England) Regulations 2003. NOTED

CPRE – Letter seeking Councils' support for amendments to Planning and Compulsory Purchase Bill – to give county councils a statutory responsibility to engage in the preparation and review of the new Regional Spatial Strategies and to address the urgent need for better enforcement of planning controls. Following discussion Clerk to send letter to Office of Deputy Prime Minister supporting the above.

ALCA – Newsletter/Flexible Working Bulletin/Nomination paper for Royal Garden Party. NOTED

DEFRA - Letter re equine issues and proposed new legislation – passed to Cllr Velo-Rego.

Clerk reminded Councillors of Avon Local Councils Association meeting on Monday 19<sup>th</sup> January 2004 at The Pavilion, Keedwell Hill, Long Ashton at 7.30. Subjects: Double taxation, Clerks workloads, replies to North Somerset Council, put forward by Blagdon Parish Council.

Clerk & Councils Newsletter - NOTED

### 1704 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – pothole still on B3124. Rubbish in driveway, 2<sup>nd</sup> gate in Moor Lane. (Awaiting Parish Gangs rota for 2004). Parishioner had asked about name of road leading to Coast Road – it is known as Walton Down Road, Walton Street, Coast Road. Following discussion it was suggested that parishioner contact North Somerset Council directly, as when a road sign was erected some years ago a parishioner complained they had not been advised and the district council had to take down the sign. Parish Council had also received some criticism about this.

**Cllr Cannell** – All his comments covered in other items.

**Cllr Ms Velo-Rego** – Asked about Speedwatch meeting - Clerk had not been able to contact PC Tracey Payne.

**Cllr Mrs Rutley** – Following a parishioner's advice that there is an additional mobile home on the Barton Home site and one mobile home is far too high, Clerk had ascertained from North Somerset Council that there was no planning infringement – new building is a site office. NOTED

**Cllr Baldwin** – As new glass is required in noticeboard and the general condition of the board is not good (it had been installed by a D Jacobs in 1991 for £286), Clerk had been instructed to obtain details of new noticeboards. Following discussion all agreed the noticeboard is necessary and in the right situation. It was agreed a new one be ordered from Filcris (using original posts) at a cost of £563.51, custom-made tough, polycarbonate-faced title board with Times Roman lettering saying "Walton in Gordano Parish Notices", steel backed to fix notices with magnetised strips, tough







# WALTON IN GORDANO PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>th</sup> FEBRUARY 2004 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs M Rutley, Miss E Velo-Rego  
Graham Quick, attending as Liaison Officer from North Somerset Council  
Mrs C Dixon (Clerk)

**1708 APOLOGIES:** Cllr Mrs A Charlesworth, District Cllr N Ashton and PC Tracey Payne

**1709 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1710 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – No further news of traffic survey.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access.
- c) **Walton Bay Caravan Park** – Illuminated sign – Still awaiting North Somerset Planning Dept’s reply whether requirement of planning consent necessary.
- d) **SITA Street Cleansing** – Nothing received from Highways re Parish Gangs’ jobs and dates for 2004.
- d) **New Signpost fingerboards at Moor Lane Junction** – Councillors were very pleased that after six years fingerboards had been replaced and the directions now painted on them.
- e) **Narrowness of Moor Lane at Harley Hill End** – Graham Quick from North Somerset Council said he had travelled down Moor Lane following a spell of rain and believed there was not much mud on the road. Councillors agreed the situation had improved slightly.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Still no news as to when this will be repaired.
- h) **Tree felling debris on Moor Lane** – Debris still on verge, but the information signs had now been relocated to English Nature’s land.

### **1711 PLANNING:**

North Somerset Council’s letter advising of North Area Committee site meeting on 22<sup>nd</sup> January and site meeting on 3<sup>rd</sup> February 2004 – NOTED

### **1712 CLERK’S REPORT:**

**Correspondence from North Somerset** – Notices and copy of newspaper advert plus briefing notes reference extension of recycling service in rural areas. In Walton in Gordano boxes to be delivered weeks beginning 1<sup>st</sup> and 8<sup>th</sup> March, with first collection on 17<sup>th</sup> March. Properties in Clevedon Lane cannot be collected from. NOTED and Notices put on noticeboards.

Advice of addition of elector to Register of Electors - NOTED

Advice of Development Control Enforcement Team, Morgan Baynham covering Walton in Gordano – NOTED

Advice of Mobile Library timetable as from 2<sup>nd</sup> February – NOTICEBOARDS

Information re HomeEnergy Efficiency and Fuel Poverty – NOTED and copy of letter passed to Church Committee as requested.

Avon & Somerset Constabulary – Partnership Funding for Police Community Support Officers.  
Discussion on this as most Councillors believed the Parish Council too small to contribute.



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### **1712 CLERK'S REPORT (continued):**

North Somerset Primary Care Trust – offer of speaker to give details to a Parish Council meeting also Annual Report of the Director of Public Health 2002/3 re Health in North Somerset- NOTED

Local Agenda 21 Network – Advice of meeting on 20<sup>th</sup> January and questionnaire. Clerk to respond asking for summaries of previous meetings.

Rural Housing Trust – Advice of Affordable Village Housing Seminar on 20<sup>th</sup> February at Felton- NOTED

North Somerset Community Safety & Drug Action Team – Notices “What to do if you find a needle or syringe” – NOTICEBOARDS

ALCA – Newsletter/Table Parochial Fees/Employment Bulletin – Tribunal Procedures/ Society of

Local Council Clerks – Working with your Council book and flexible learning course

Agenda 21 – Notice of meeting on 20th January and questionnaire re future notices – Clerk to complete.

ALCA N Somerset – Advice of meeting on 12<sup>th</sup> February. – NOTED

Gordano Councils Transport Group – Notice of meeting on 19<sup>th</sup> February – NOTED

Barbara Trickett, The Haven, Walton Bay – Letter concerning general deterioration of Coast Road and environment since 1998, believe mainly due to sale of Walton Bay Caran Park. Report of rubbish in Lorain field next to Walton Bay Caravan Park on Coast Road, which is attracting rats and foxes. Field also used by dog walkers. Coast Road is blocked when mobile homes being delivered. Coast Road now used by lorries to new developments – concern at main water services just below ground level being damaged. Concern at pollution, speed of traffic, grit still on road following resurfacing, state of the bus stop and potholes. Following discussion, Clerk asked to send copy of letter to Graham Quick, who will pass on to Highways Dept.

### **1713 COUNCILLORS' REPORTS:**

**Cllr Mrs Charlesworth** – Had left message that rubbish on old tip now been taken away.

**Cllr Cannell** – All his comments covered in other items.

**Cllr Ms Velo-Rego** – Clerk reported that PC Tracey Payne believed to be still off sick so no headway on Speedwatch meeting.

**Cllr Mrs Rutley** – Pothole on B3124 now filled in. Concerned at effect there will be on the whole of Walton Bay when electricity is laid on for Barton Homes. Following discussion Mrs. Rutley advised to write to electricity supplier.

**Cllr Baldwin** – See item on Noticeboard below.

### **1714 FINANCE:**

Cheque (404) signed for £257.00 – Mrs C Dixon (part clerk's salary Oct-Dec 03)

Cheque (405) signed for £4.50 – Walton Village Hall

Cheque (406) signed for £5.20 – Mrs M Rutley (newsletter)

Cheque (407) signed for £70.68 – North Somerset Council (election fees)

Cheque (408) signed for £553.31 – Fileris Ltd. – (noticeboard)

Confirmation form North Somerset District Council of precept for £1,800.

**1715 CRIME & DISORDER ACT:-** Nothing to report.



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**1716 RE-SITING OF BUS STOP**

No news on this to date.

**1717 NOTICEBOARD**

Following a phone call from the manufacturers, it was agreed that the wording "Walton in Gordano Parish Notes" would be in green on a white background as it would not have showed up on a brown background. This had now been received and will be erected.

**1718 PARISH COUNCIL VACANCY**

Cllr Miss Elena Velo-Rego had tendered her resignation as Parish Councillor as she will be moving out of the area. Chairman thanked Elena for her time on the Council. Clerk to ascertain the way forward from North Somerset District Council.

There being no further business the meeting closed at 8.30 p.m.

*Mr Ball*

*C Dixon* 30/4/04