

# WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas

Clevedon Road

Portishead

BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON FRIDAY 30<sup>th</sup> APRIL 2004 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs M Rutley,  
District Councillor Mr Nigel Ashton  
Mrs C Dixon (Clerk)  
1 parishioner

**1719 APOLOGIES:** Mr Paul Slade, new Parish Liaison Officer, PC Tracey Payne

**1720 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### **1721 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Still awaiting traffic survey.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access.
- c) **Walton Bay Caravan Park** – Illuminated sign – No news from North Somerset Planning Dept’s reply whether requirement of planning consent necessary. However most of the sign had now disintegrated.
- d) **SITA Street Cleansing** – New Parish Gangs’ jobs and dates for 2004 have been received – 1<sup>st</sup> week in June, 4<sup>th</sup> week in August, 3<sup>rd</sup> week in November, 3<sup>rd</sup> week in March 2005 working over half a day. Clerk to ask them to clear debris in Moor Lane.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk had been advised by AWT that the steps would be repaired at end of March.
- h) **Tree felling debris on Moor Lane** – Debris still on verge, Clerk to contact English Nature.

### **1722 PLANNING:**

North Somerset Council’s letter advising of North Area Committee meetings on 19<sup>th</sup> February, 25<sup>th</sup> March and 22<sup>nd</sup> April with site meeting on 3<sup>rd</sup> March and 7<sup>th</sup> May – NOTED

**Refuse permission for 03/P/3204/F – Rosebank, Walton Down Road** – Erection of a single storey side extension to the north east and a side conservatory to the south west – refused as proposal will extend the floor area of the dwelling to approx. 74% of the floor area of the original building resulting in disproportionate addition to original dwelling. NOTED

**Refuse permission for 04/P/0007/F – Lemada, Coast Caravan Park, Down Road** – Removal of condition 5 of planning consent 46558b which states that “the dwelling shall not be occupied other than in connection with the caravan camp ... and shall not be let, sold or otherwise disposed of apart therefrom” – refused as dwelling located in Green Belt and planning permission was granted subject to, inter alia, condition 5 on the basis that special circumstances existed. No special circumstances have been advanced to justify the removal of the condition. NOTED

Councillors and parishioners had voiced concern at what appeared to be extensive works being carried out at Arodene (planning permission given in 2002 for extension of roof). Clerk and Cllr. Nigel Ashton to contact North Somerset Planning Dept.

### **1723 CLERK’S REPORT:**

**Correspondence from North Somerset** – Working with Development & Environment – Structure & key contacts – NOTED

- School Organisation Plan 2003-2008 – NOTED

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### **1723 CLERK'S REPORT (continued):**

- National Spring Clean details - NOTED
- Somerset Food Fayre 18 March – NOTED
- Addition/Removal of names to Electoral Register – NOTED
- Highways Information Sheets for January, February and March – NOTED
- Local Plan Second Deposit Draft – Representations required by 2<sup>nd</sup> June - NOTED
- Bus Service 660 leaflets (now operated by Vista coaches) – CIRCULATED
- European Parliamentary Elections (10<sup>th</sup> June) Notices – NOTICEBOARD
- Refuse Collection dates over Bank Holidays – NOTICEBOARD
- List of Parish Liaison Officers – NOTED
- Quality Councils – Details sought whether parish council is proposing to apply for Quality Council status and what qualifications Clerk has. CLERK TO REPLY
- Property Wise – Event for landlords at Winter Gardens, Weston Super Mare, on 13<sup>th</sup> May – NOTICEBOARD
- General Purpose Gangs – dates when parish gangs in area (see item 1721 (d) above) - NOTED
- Advice of Standards Committee meetings on 26<sup>th</sup> February and 29<sup>th</sup> April – NOTED
- List of Services provided by parish council sought – to be completed by Clerk/Chairman.
- Woodland Fair at Eastwood, Portishead – 9<sup>th</sup> May – NOTICEBOARD
- Local Access Forum meeting on 17<sup>th</sup> May; Consultation relating to regulations about public places under Section 42 of Act; Use of mechanically propelled vehicles on Rights of Way – NOTED
- North Somerset Education & Training Forum details - NOTICEBOARD

Community Action – Transport Conference on 25<sup>th</sup> June BAWA Club, Filton, Bristol/ “How to make a Complaint”/Funding Help re Children – NOTED

ALCA – Newsletters/Minutes of meeting held on 13<sup>th</sup> November 2003/consultation about Public Places/World Environment Day 4<sup>th</sup> June/NALC Conference 1-3<sup>rd</sup> October/Clerk's Training Bursary Fund/Employment Equality Regulations – NOTED

CPRE – Newsletter/local letter/Transport Consultation Group news/Rural Matters/Planning Update - NOTED

Wynn Thomas Gordon Lewis – Consultation re proposed dredging of marine aggregates at Culver Sands – passed to Cllr Cannell for perusal.

Clerks & Councils Direct Newsletter – NOTED

Office of Deputy Prime Minister/Standards Board – Consultation re Local Investigation & Determination of Misconduct – NOTED

RNIB – Poster re Roadshows – NOTICEBOARD

Volunteer Agency – Events list for community groups – NOTICEBOARD/Event 6<sup>th</sup> May – launch of Local Compact - NOTED

Calor – Village of the Year application forms – NOTED

Dti/Defra – “Help Bring Broadband to your Community” booklet – passed to Cllr Cannell

Clerk had been advised by North Somerset that the new bus stop would be finance jointly by District Council and First Bus, estimates being sought.

Clerk had not received any reply/copy reply from Highways following Barbara Trickett's letter to parish council as per last minutes.

### **1724 COUNCILLORS' REPORTS:**

Cllr Mrs Charlesworth – Road Narrows signs had been removed and thrown in ditch – Clerk to advise Highways. Letters painted in silver on road – it was hoped this would gradually get rained away.

More rubbish left in first gate on LHS after bridge.

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### 1724 COUNCILLORS' REPORTS: (continued)

**Cllr Cannell** – Concerned at continual dumping of rubbish in Moor Lane. Concern at change in ground level at Sunny Bank – is permission needed for this ?. Concern at visual impact. The boundary held back infill. There was then discussion on village fence and general planning.

**Cllr Mrs Rutley** – Had contacted SWEB and Powergen re possibility of electricity supply being effected by new homes development – advised onus is on developer. Cllr Nigel Ashton said he would ask North Somerset Council about mobile home owner's lack of concern and what laws are in force to ensure development is carried out correctly. Large stone in road outside Sunnybank which could be dangerous – Clerk to advise Highways. Resident at Walton Bay at the top of the lane leading to Barton Homes, has her house up for sale, but concerned at possible lack of sale as mess around on Barton Homes land – mostly building material not left tidy. Letter in Mercury Newspaper from parishioner seeking speed camera in Walton. Discussion on effectiveness of speed cameras.

**Cllr Baldwin** – Letter received from parishioner (which will be passed on to North Somerset Council) seeking disabled parking place on road opposite church entrance. Discussion followed on narrowness of road and how often parking place would be used. Cllr Baldwin suggested and it was agreed to have the AGM on Monday 10<sup>th</sup> May with the Annual Parish Meeting on Monday 14<sup>th</sup> June.

### 1725 FINANCE:

Cheque Nos. 409 and 410 were cancelled as these had been completed for the March meeting which was cancelled.

The following cheques were signed:

Cheque (411) signed for £4.50 – Walton Village Hall Committee – hire of hall

Cheque (412) signed for £20.60 – Mrs M Rutley – 3 newsletters

Cheque (413) signed for £44.52 – ALCA (subscription renewal)

Cheque (414) signed for £257.00 – Mrs C Dixon (part Clerk's salary – Jan-March)

Cheque (415) signed for £4.61 – SWEB Energy - electricity for street lamp

Cheque (416) signed for £207.21 - Allianz Cornhill – Insurance premium

Part precept received £900.00

### 1726 CRIME & DISORDER ACT:- . Caravan stolen from Whispering Chimneys.

Letter from Gordano Valley Local Action advising of meeting on 17<sup>th</sup> March to discuss lack of Beat Manager for Gordano Valley. No Councillors could attend from Walton. Clerk had attended meeting where Police had advised that PC Tracey Payne was still on long term sick, but they hoped she would return to work soon. Clevedon and Portishead Police Stations were being further staffed with response teams and Mobile Community Contact Vehicle staffed by the police will tour around the villages on a regular basis starting in May/June. It will stop for about 1½ hours in each location. Further details to follow.

### 1727 PARISH COUNCIL VACANCY

Following Clerk seeking advice from North Somerset District Council, they had issued a public notice regarding the vacancy, but there had been no request for a poll. Clerk to ascertain way forward.

There being no further business the meeting closed at 9.00 p.m.

*n g Ballin*      *C Dixon*

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## MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON MONDAY 17<sup>th</sup> MAY 2004 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs A Charlesworth and Mrs M Rutley,  
Mrs C Dixon (Clerk)

**1728 APOLOGIES:** Mr Paul Slade, new Parish Liaison Officer, PC Tracey Payne, Cllr Nigel Ashton

### 1729 ELECTION OF CHAIRMAN

Cllr Mrs Charlesworth nominated and Cllr Cannell seconded Cllr Baldwin as Chairman. This was unanimously agreed.

### 1730 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Baldwin duly signed the Declaration of Acceptance of Office.

### 1731 ELECTION OF VICE CHAIRMAN

Cllr Baldwin proposed and Cllr Cannell seconded Cllr Mrs Charlesworth as Vice Chairman. This was unanimously agreed.

**1732 MINUTES OF LAST MEETING:** These were agreed and signed by the Chairman and Clerk.

### 1733 APPOINTMENTS OF REPRESENTATIVES TO OUTSIDE BODIES

Cllrs Mrs Charlesworth and Baldwin agreed to continue as representatives on the Village Hall committee. As the Community Safety Local Action Team only met as necessary, it was agreed that a representative would not be required.

### 1734 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** – Clerk to ask Cllr Ashton about the traffic survey.
- b) **Road Signage on Coast Road** - Still awaiting repainting of “slow” sign on road near Two Acres access and new painted “slow” sign on the other side of the same access.
- c) **Walton Bay Caravan Park** – Illuminated sign – No news from North Somerset Planning Dept’s reply whether requirement of planning consent necessary. However most of the sign had now disintegrated.
- d) **SITA Street Cleansing** – New Parish Gangs’ jobs and dates for 2004 have been received – 1<sup>st</sup> week in June, 4<sup>th</sup> week in August, 3<sup>rd</sup> week in November, 3<sup>rd</sup> week in March 2005 working over half a day. Clerk had ask them to clear debris in Moor Lane, trim overhanging branch off the Cross Tree, clear boulder in road by Sunnbank, clear oil in lay-by on right hand side of Coast Road near old quarry.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** – Clerk advised by AWT that the steps had been repaired plus an extra step included.
- h) **Tree felling debris on Moor Lane** – Clerk had contacted English Nature and the Warden had visited the site following contact with Cllr. Mrs Charlesworth. He could not see the debris which had now been overgrown. Cllr Mrs Charlesworth was concerned about the glow-worms in Moor Lane.

### 1735 PLANNING:

North Somerset Council’s letter advising of North Area Committee meeting on 20<sup>th</sup> May – NOTED  
Advice of Dates for Notification of Parish Voice Items – NOTED

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## 1735 PLANNING: (continued)

North Somerset letter giving details of new Development Control Group structure - NOTED

**Planning application 04/P/1099/F – Rosebank, Walton Down Road** – Erection of a single storey side extension to the north east and remodelling. Following discussion there were no objections.

Following Councillors and parishioners voicing their concern at what appeared to be extensive works being carried out at Arodene (planning permission given in 2002 for extension of roof) Cllr. Nigel Ashton had contacted North Somerset Planning Dept. who advised that “an application has just been submitted (yet to be registered) for a loft conversion to include 2 dormer windows to the rear.” They were not clear whether the works currently taking place relate to the previously approved scheme or whether works related to the yet to be determined planning application. This will be checked out.

## 1736 CLERK'S REPORT:

**Correspondence from North Somerset** – Highways Information Sheet for April – NOTED

- - Draft Waste Strategy Consultation – June 14<sup>th</sup>-August 30<sup>th</sup>. Organisation of series of meetings to discuss District Council's draft waste strategy. Councillors agreed that it would be best if they joined forces with Clevedon for any such meetings. *CLLR. CANNELL DECLARED AN INTEREST.*

ACLA – Newsletters/Minutes of Executive Committee Meeting held on 5<sup>th</sup> February/ Winged Fellowship Trust letter seeking donation towards its work providing holiday breaks for carers.- NOTED

CPRE – Advice of AGM on 24<sup>th</sup> May/Newsletter – NOTED

Wyn Thomas Gordon Lewis – Any observations on proposed dredging of marine aggregates at Culver Sand Area, Inner Bristol Channel required by 21<sup>st</sup> May. - NOTED

## 1737 FINANCE:

Cheque Nos. 409 and 410 were cancelled as these had been completed for the March meeting which was cancelled.

The following cheques were signed:

Cheque (417) signed for £5.50 (increased charge)–Walton Village Hall Committee–hire of hall

Cheque (418) signed for £400.00 - Village Hall Committee – donation towards Fete.

Cheque (419) signed for £25.00- CPRE (subscription renewal)

*AUDIT FOR Y/E 31/3/04 AGREED + SIGNED BY CHAIRMAN. CLERK TO ASK*

**1738 COUNCILLORS' REPORTS:** *ROY BETTS TO BE INTERNAL AUDITOR.*

**Cllr Mrs Charlesworth** – Road Narrows signs still in ditch – Clerk had advised Highways. Still rubbish being dumped. More potholes between Village and Clevedon. Lines on road not clear for drivers coming from Clevedon to see vehicles exiting Moor Lane.

**Cllr Mrs Rutley** – Parishioner had advised that the southbound bus stop opposite what was the shop on the Coast Road used to have 2 slabs for passengers to wait on. These had been broken by a speeding vehicle and heavy vehicles on the side of the road had made the waiting area muddy. Clerk to contact North Somerset (Ray Shields) to ask if FirstBus could reinstate the stop. Parishioner trying to sell mobile home has no parking place. Discussion on provision of parking places for mobile home owners.

**Cllr Cannell** – Stone still in road outside Sunnybank (possibility for Parish Gang to clear). Infill of earth behind wall at Sunnybank – Clerk to check with Cllr Ashton. Lay-by at corner on right hand side of road near old quarry has waste engine oil.

**Cllr Baldwin** – As Jane Corke from North Somerset NHS Primary Care Trust/unable to attend on 14<sup>th</sup> June, it was agreed to hold the Annual Parishioners Meeting on Monday 21<sup>st</sup> June at 8 p.m. Following discussion, Clerk asked to invite Colin Greenhill (Village Hall Committee), Mrs Haskill (WI) and Rev. Noel Hector or representative of PCC to meeting.

*+ CLERK MRS CHARLESWORTH + RUTLEY*

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1739 CRIME & DISORDER ACT:- . Nothing to report

## 1740 PARISH COUNCIL VACANCY

Clerk advised by North Somerset District Council that five seats minimum preferable for Council and Parish Council to continue seeking a candidate for co-option by continually advertising. Clerk to put notice on noticeboards.

## 1741 – INFORMATION SHEET

Cllr Mrs Rutley had asked for this item to be put on the agenda in a letter to the Chairman giving notice that she no longer wished to compile the Walton in Gordano Parish Information Sheet.. This followed an approach by Cllr Baldwin (together with Cllr Cannell) to Mrs Rutley after the previous Parish Council meeting to advise that the inclusion of a personal item in a recent Information Sheet could be seen as her gaining from her position as Councillor and could be construed as being in contravention of the Code of Conduct. Cllr Mrs Charlesworth felt aggrieved that she had not been informed by Cllr Baldwin of his intention to speak to Mrs Rutley and said it should have been raised at the Parish Council meeting. Cllr Baldwin said he had not done so in order to avoid embarrassment, but felt it was his duty to mention the principles of the Code of Conduct. He now believed in retrospect it should have been raised at the meeting. There was discussion on the implications of the Code of Conduct.

Cllr Mrs Rutley said she felt that following <sup>THE CHAIRMAN'S CONCERN AS TO THE COST AND CONTENT OF THE</sup> some means about the Information Sheet, that perhaps the Parish Council wished to discontinue it. Following discussion it was agreed that it is welcomed by most parishioners and should be continued as a complement to the noticeboards. Cllr Cannell observed and was concerned that there is a perception in the village of events that happened after the Parish Council meeting causing a slur against himself.

Cllr Cannell asked Mrs Rutley if she would be prepared to carry on as publisher, but she declined and was thanked for her work over the years on the Information Sheet. Cllr Cannell was asked and agreed to publish next month's Information Sheet, in which a new publisher would be sought.

Mrs Rutley had enclosed a cheque for £3.20 with her letter to cover cost of printing the third sheet. *OF APRIL INFORMATION SHEET.*

There being no further business the meeting closed at 9.00 p.m.

*Mr. D. Charlesworth*

*21<sup>st</sup> June 2004*

*[Signature]*

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## MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON MONDAY 21<sup>st</sup> JUNE 2004 AT 7.00 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Cannell, Mrs A Charlesworth and Mrs M Rutley,  
Mrs C Dixon (Clerk)  
Mr Paul Slade, Parish Liaison Officer

Cllr Mrs Charlesworth took the chair in Cllr Baldwin's absence and welcomed Paul Slade to the meeting.

**1742 APOLOGIES:** Cllr B Baldwin, PC Tracey Payne, Cllr Nigel Ashton

**1743 MINUTES OF LAST MEETING:** After discussion the following words were inserted - "Cllr Cannell declared an interest" at the end of the first paragraph (Draft Waste Strategy Consultation) under item 1736. Also "Audit for year ending 31<sup>st</sup> March 2004 agreed and signed by Chairman. Clerk to ask Roy Betts to be internal auditor" at the end of item 1737. The words "and Cllrs Mrs Charlesworth and Mrs Rutley" after "unable to attend" in first line of Cllr Baldwin's report of item 1738 and under item 1741 the seventh sentence was amended to read "Cllr Mrs Rutley said she felt that following the Chairman's concern about the cost and content of the information sheet, that perhaps the Parish Council wished to discontinue it". Also the words "of April information sheet" were added to the last sentence of item 1741. The minutes were then agreed and signed by Cllr Mrs Charlesworth and Clerk.

### 1744 MATTERS ARISING FROM MINUTES:

- a) **Traffic Speed on Coast Road** - Still awaiting traffic survey. Clerk had emailed Cllr. Ashton.
- b) **Road Signage on Coast Road** - Still awaiting repainting of "slow" sign on road near Two Acres access and new painted "slow" sign on the other side of the same access.
- c) **Walton Bay Caravan Park** - Illuminated sign - As most of the sign had now disintegrated leaving only the framework, it was agreed to take this item off matters arising, but it would still be monitored. There was discussion following advice that a parishioner is experiencing problems selling a mobile home. Clerk was asked to contact Highways regarding 3 CJ Hole signs in a hedge, which Councillors believed were not allowed.
- d) **SITA Street Cleansing** - Parish Gang to be asked to clean up Moor Lane.
- g) **Collapsing Steps on Footpath from Plumtree Cottage to Walton Common** - Cllr Baldwin had advised Clerk that these steps had now been replaced (by AWT)-this item to be removed from minutes.
- h) **Tree felling debris on Moor Lane** - Cllr Mrs Charlesworth asked for this item to be deleted from the minutes as she did not believe English Nature would clear the debris.

### 1746 PLANNING:

North Somerset Council's letter advising of North Area Committee meeting on 17<sup>th</sup> June - NOTED  
**Planning application 04/P/1099/F - Rosebank, Walton Down Road** - Following discussion on the extent of works carried out at the above dwelling at the last parish council meeting, some Councillors were now agreed that what they thought was an extension are barns. ~~✗~~  
Following Councillors and parishioners voicing their concern at what appeared to be extensive works being carried out at Arodene, clerk had contacted Morgan Beynham, Enforcement Officer, who had visited the site and telephoned to say that work was being carried out in accordance with the plans.

\* HAVING LOOKED AT THE PLANS, <sup>THOUGHT</sup> THESE SEEMED TO SHOW THAT ROSEBANK WAS THE MIDDLE HOUSE OF THREE

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## 1746 PLANNING: (continued)

Following Clerk asking the Enforcement Officer about the altered ground levels at Sunnybank (raised in item 1738-May 2004), this will be further investigated as it is believed there is no permission for this.

## 1747 CLERK'S REPORT:

**Correspondence from North Somerset** – Copy of letter sent to parishioner concerning new bus stop outside village hall (Portishead direction), which should be started soon. Also advice that existing bus stop on opposite side of road cannot be moved for safety reasons. NOTED

- Advice of North Somerset Local Access Forum on Monday 5<sup>th</sup> July at Abbots Leigh Village Hall - NOTED

- Provision of School Places – NOTED
- Code of Conduct – Register of Interest – reminder to keep register updated and advise North Somerset – NOTED
- Standards Committee meeting on 3<sup>rd</sup> June cancelled – NOTED
- Municipal Calendar 2004/05 – NOTED
- Copy of letter sent to DEFRA re Consultation paper on proposals for regulations on appeals against notices under Sec.28 of Countryside & RofW Act 2000 – NOTED
- Highways Information Sheet for May – NOTED
- Notice of Wild Week 12th-20<sup>th</sup> June – already on Noticeboard.
- North Somerset Family Link Scheme notice – NOTED
- Draft Waste Strategy letter advising of meeting at Council House, Clevedon on Tuesday 6<sup>th</sup> July 7 p.m. and 4 copies full Draft Waste Strategy + 100 copies of summary – CIRCULATED.

ALCA – Newsletter/Advice re employment of personnel as letter pickers – NOTED

ALCA, North Somerset Group – Minutes of meeting on 12<sup>th</sup> Feb and agenda for AGM on 24<sup>th</sup> June – NOTED

CPRE – Fieldwork Magazine/Newsletter – CIRCULATED.

Gordano Council Transport Group – Advice of presentation on Greater Bristol Strategic Transport Study on 22<sup>nd</sup> July at Folk Hall, Portishead at 3p.m. – NOTED

Following Cllr Mrs Rutley's report under item 1738-May 2004 advising of the ~~poor state~~ <sup>NON EXISTENCE OF</sup> of the bus stop on the Coast Road in the southbound direction, Clerk had asked Mr Shields at North Somerset Council if this could be reinstated. Mr Shields had replied that as North Somerset Council would probably have to finance this, he suggested the parish council could donate towards a new bus stop. This matter to be deferred for discussion next meeting as precept for this year has been decided and there is no funding allowed for this.

Clerk had completed form for Parish Gangs asking for hanging branch on cross tree to be pruned, stone in road near Sunnybank to be removed, oil in gateway near old quarry on Coast Road. These items had been completed.



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### 1748 FINANCE:

The cheque for the Village Hall Committee to be completed next meeting as it was not known when the Annual Parishioners Meeting would finish following this meeting.

### 1749 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – Lines on road not clear for drivers coming from Clevedon to see vehicles exiting Moor Lane. Potholes on main B3124. Road narrows signs still not replaced in Moor Lane. When accessing Moor Lane from B3124 from Clevedon, there are sometimes cars parked very close to the junction. Suggested and agreed that note be put in the Information Sheet and if that not effective then suggestion of notice on noticeboard in village hall.

**Cllr Mrs Rutley** – Coast Path – shrubs need cutting as invading on path (apart from one area kept clear by owner) and due to high levels of earth on land at Walton Bay Caravan Park, fence is bulging on to path. Clerk to write to Public Rights of Way Office, North Somerset.

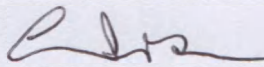
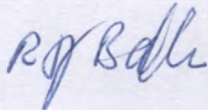
**Cllr Cannell** – Pavement <sup>opposite</sup> outside old chapel is in poor state due to not being filled in following pipe being laid across culvert. Clerk to advise Highways as it is a safety hazard. Overgrown herbage on path next to Sunnybank. Clerk to write to Rights of Way or owner.

1750 CRIME & DISORDER ACT:- . Nothing to report

### 1751 PARISH COUNCIL VACANCY

Public notices are on display and Clerk advised this item must be kept on agenda until vacancy filled.

There being no further business the meeting closed at 8.00 p.m.



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## MINUTES OF WALTON IN GORDANO PARISH COUNCIL ANNUAL PARISHIONERS MEETING HELD ON MONDAY 21<sup>ST</sup> JUNE 2004 IN THE VILLAGE HALL AT 8.00 p.m.

PRESENT: Cllrs Mrs A Charlesworth, B Cannell, Mrs M Rutley  
Mr Paul Slade, Liaison Officer, North Somerset Council  
Mrs C Dixon (Clerk)  
4 members of the public

In Cllr Baldwin's absence, Cllr Mrs Charlesworth welcomed everyone to the meeting and introduced Paul Slade and Jane Corke.

1752 APOLOGIES: Cllr B Baldwin, District Cllr Nigel Ashton, Rev. Noel Hector, PC Tracey Payne, Mary Blake.

### 1753 GUEST SPEAKER - JANE CORKE, CHAIR, NORTH SOMERSET NHS PRIMARY CARE TRUST

Jane Corke gave details of what the area covers.

Possibility of changes in Bristol hospitals, so more operations being undertaken cheaper at Weston Super Mare Hospital. NHS services expensive in Bristol as University undertakes research work there.

Budget of £178m.

Following complaints about children's services, better day care services to be provided at Weston Super Mare.

Consultations at Clevedon Hospital via telephone (no plans to close this). Further services to be introduced here.

Parishioner asked if patients will still be referred to North Bristol hospitals or new South Bristol hospital – there will still be referrals to Southmead if necessary.

Parishioner suggested there be better provision of car parking at new hospitals.

More preventative care being promoted in clinics.

Due to changes at Barrow Hospital mental health provision to be concentrated within the community with no in-patient services (apart from mother and baby unit).

Out of hours doctor services being undertaken by outside organisation with new telephone number and help over phone.

Parishioner said there had been difficulties with ambulances not finding addresses in the area. Jane Corke asked for residents to make sure house numbers are visible especially at night and emphasised need for correct postcode. There had been some instances of ambulances not finding roads in the area when Police have efficient search method – Jane said she would look into this.

### 1754 MINUTES OF LAST YEAR'S PARISH MEETING

Following Clerk reading these out they were agreed.

### 1755 CHAIRMAN'S REPORT/FINANCIAL REPORT

See attached copy of the report, which Clerk read out in Cllr Baldwin's absence.

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**1756 REPORT FROM COUNTY COUNCIL**

Paul Slade circulated extract from North Somerset Council giving performance ratings.

**1757 REPORT FROM THE CHURCH COMMITTEE**

Mrs Sherri Russell thanked parish council for invitation to meeting. A lot of work had been undertaken in order to give donations to charities and maintain church funds. Rogation Sunday service held recently which is an important part of village life. There had been a Sea Sunday. Church always open and well maintained – £6,000 spent on building. Courses held on pastoral care, special training on childrens work and training on leading church services. Church supporting Babe project for new children's hospice. Good social life in village.

**1758 REPORT FROM WOMEN'S INSTITUTE**

See attached report, which Clerk read out.

**1759 REPORT FROM VILLAGE HALL COMMITTEE**

See attached report, which was read out by Mr. Hollingsworth.

**1760 FURTHER PARISH MATTERS**


Parishioner asked about "Walton Street" as there was no name by the roadside. There was discussion on what it had been called in the past and suggestions for an alternative name (i.e. Coast Road). It was agreed to put this on the next parish council's agenda and put in the information sheet.

There was a complaint about the black posts around the cross tree. Suggestion of reflective stones. Paul Slade said he would make enquiries at Highways.

Parishioner said slow signs had not been replaced on Coast Road following resurfacing of road. Parishioner said hedge on B3124 going towards Clevedon needs cutting. Contractors only carry out the work at certain times of the year.

Parishioner asked for policy on providing items to be included in Information Sheet and how much detail is required. Parishioner said that some details had been omitted from last Information Sheet. Cllr Cannell who had offered to produce the sheet at present said his was to be brief, but he appreciated that villagers may wish to have a more "newsy" version. He will ask via the information sheet for a volunteer to take over the information sheet. The parish council's budget for the information sheet is 3 sides per month. Parishioner suggested that items should be included in sheet as given. Cllr Cannell said editor has a responsibility to edit the sheet for correct details.

There being no further business the meeting closed at 9.25 p.m.



13/6/05



# WALTON IN GORDANO PARISH COUNCIL

Clerk:

Mrs C Dixon

Tel: Portishead (01275) 849200

3 Black Rock Villas

Clevedon Road

Portishead

BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 12th JULY 2004 AT 7.30 P.M. IN THE VILLAGE HALL

**PRESENT:** Cllrs B Baldwin, B Cannell, Mrs A Charlesworth and Mrs M Rutley,  
Mrs C Dixon (Clerk)  
Mr Paul Slade, Parish Liaison Officer

**1761 APOLOGIES:** PC Tracey Payne, Cllr Nigel Ashton

**1762 MINUTES OF LAST MEETING:** After discussion the words "Annual General" were deleted from the heading of the minutes. Under Item 1746 (Planning), second paragraph after "some Councillors" the remainder of the sentence was deleted and the words "having looked at the plans thought these seemed to show that Rosebank was the middle house of three" were added. Under item 1747 (Clerk's Report), at the end of the first line of the penultimate paragraph, the words "poor state of" were deleted and "non existence of" were inserted. Under item 1749 (Councillors' Reports) after "Cllr Cannell – Pavement" the word "outside" was amended to "opposite". The minutes were then agreed and signed by the Chairman and Clerk.

### **1763 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed on Coast Road** – Still awaiting traffic survey.
- b) **Road Signage on Coast Road** - Still awaiting repainting of "slow" sign on road near Two Acres access and new painted "slow" sign on the other side of the same access. North Somerset Council had told Cllr Mrs Rutley on 1st July they will be doing the work. Clerk to contact Mr Ingersent at North Somerset Council.
- c) **SITA Street Cleansing** – Cllr Mrs Charlesworth said there had been some tree felling and there was debris left on the verge beyond the bridge in Moor Lane on both sides of the road. Clerk to contact Mike Brown, Highways, North Somerset Council,

### **1764 PLANNING:**

North Somerset Council's letter advising of North Area Committee meeting on 17<sup>th</sup> June – NOTED  
**Arodene**, - Clerk had been contacted by Morgan Beynham, Enforcement Officer, who is satisfied that the work was still being carried out in accordance with the plans.

**Sunnybank** - Following Councillors asking Clerk to advise North Somerset Council of possible planning infringement re altered ground levels at Sunnybank, Morgan Beynham had advised that North Somerset Council will be asking for an application in respect of the fencing and change in ground levels, although there had been difficulty contacting the owner.

### **1765 CLERK'S REPORT:**

Correspondence from North Somerset – Poster advising of Meeting on 3<sup>rd</sup> August at Portishead Folk Hall re future of waste in North Somerset.- NOTICEBOARDS

- Poster re Starting School – September 2005. – NOTICEBOARD
- Report to go with Agenda re North Somerset Local Access Forum meeting on 5<sup>th</sup> July - NOTED
- Amendment to Electoral Register – NOTED
- Return of Request form for General Purpose Gang indicating rubbish clearance on verge in Moor Lane, pruning of branch of Crosstree, clearance of boulder in road near Sunnybank and oil in lay-by near old quarry as completed. NOTED.
- Timetable for Mobile Library service – CIRCULATED & NOTICEBOARD

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### 1765 CLERK'S REPORT: (continued)

Gordano Councils Transport Group – Minutes of meeting held on 20<sup>th</sup> May and reminder re meeting on 22<sup>nd</sup> July at 3p.m. Folk Hall Portishead re Govt. Office for South West presentation re Greater Bristol Strategic Transport Study. NOTED

ALCA – Legal Topic Note on Disability Discrimination Act 1995/ New Measures to Tackle Illegal Working/Amendments to Handbook for Parish and Town Councils in the South West/Uni. Of Gloucester Local Policy distance learning programmes/Advice of Bank of Ireland's Treasurers' Account (min. balance £5,000). NOTED

North Somerset Crossroads Caring for Carers – Recruit sought to be "Carer Contact" in this area – Poster – NOTICEBOARD

Following talk at Annual Parishioners Meeting by Jane Corke of North Somerset Primary Care Trust, she had written advising David Giles Chairman of the Ambulance Trust would be willing to come to a Parish Council meeting to answer any questions and concerns about the navigation systems used to locate addresses. Agreed that Clerk should ask him to speak after October Parish Council meeting.

Clerk had been advised by Chairman that a car had crashed into the Crosstree on early morning of 23<sup>rd</sup> June causing damage to both tree trunk and railings around it. Cllr Baldwin thanked John Flowers for taking the railings away and are stored in Cllr Baldwin's garden as they are so badly damaged.

Chairman asked Clerk to ascertain from Police details of the person involved, so that Parish Council can consider making a claim. Chairman advised by North Somerset Council that they do not consider the tree their responsibility (it was planted in 1980 by residents) and would not in any case make a claim. John Flanagan North Somerset Council Tree Officer had inspected the tree and believed it could die but this may not be for 2,3 or 4 years and said he would send an amenity value of the tree to the Clerk. Chairman had consulted a colleague in Fountain Forestry who had suggested binding the trunk with sacking/plastic to prevent the open wood being infected, and this he had done. Chairman said that most parishioners he had spoken to wished to keep the tree.

### 1766 FINANCE:

Cheque No. 420 had been cancelled as it had been completed with the wrong amount.

The following cheques were signed:

Cheque No. 421 for £257.00 for Mrs C Dixon (part payment of Clerk's salary March - June)

Cheque No. 422 for £22.00 for Village Hall Committee (hire of hall June and July )

Cheque No. 423 for £4.61 for SWEB

Cheque No. 424 for £8.81 for Mr. B Baldwin (printing of Information Sheet)

Request for donation by Woodspring Association for Blind People – to be considered in January when precept set.

### 1767 COUNCILLORS' REPORTS:

**Cllr Mrs Charlesworth** – Lines on road not clear for drivers coming from Clevedon to see vehicles exiting Moor Lane. Road narrows signs still not replaced in Moor Lane. Still concern that when accessing Moor Lane from B3124 from Clevedon, there are sometimes cars parked very close to the junction. Suggestion that registration numbers of offending vehicles be passed to police. Recent tree debris.

**Cllr Mrs Rutley** – Coast Path – shrubs now cut. Advised that plants around the bottom of the Crosstree (and damaged by car crash as above) had been purchased by Garden Club and she asked for name of driver in order to make a claim.

## WALTON IN GORDANO PARISH COUNCIL

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### 1767 COUNCILLORS' REPORTS: (continued)

**Cllr Cannell** – Potholes on B3124 mainly by Clevedon School Sports Ground.

**Cllr Baldwin** – Trees/hedge overhanging road between lay-by by quarry and Hill Cottage. Clerk to advise North Somerset Council. There is also some brushwood left in the lay-by. Chairman asked about disposal of the old noticeboard and all agreed that it was not worth keeping. Mr. Baldwin to dispose of it. He also said that the wood posts supporting the new noticeboard were rotten and Clerk is to get estimate of new metal ones from the same company who supplied the noticeboard.

**1768 CRIME & DISORDER ACT:-** . Nothing to report

### 1769 PARISH COUNCIL VACANCY

Public notices are on display and Clerk advised this item must be kept on agenda until vacancy filled.

### 1770 STREET NAMING

The road between the B3124 and "Coast Road" did not have a road sign and at the Annual Parishioners Meeting it was suggested it should have and Councillors agreed to discuss the idea at the next Parish Council meeting. A note had been put in the Information Sheet asking for suggestions for a name.

Clerk had received three letters –

one suggesting Walton Street between junction and Taggart then Walton Down Road after this point.

one suggesting Coast Road between the golf course and Portishead.

one suggestion of keeping the Coast Road but with "Walton Bay" signs at Squires Cottage and the Signal Station.

Chairman said some parishioners do not want the road named.

It is believed Sir William Miles would not give consent for road signs on his land.

Only three parishioners have asked for a name.

Cllr Cannell did not have preference.

Chairman said procedure is that a proposed name is put to parishioners (three weeks notice) then it is put before magistrate for approval.

Suggestion of Coast Road being between either Arodene or Rosebank and Valley Road, Portishead.

Suggestion of asking for Coast Road and Walton Street to North Somerset Council. Cllr Cannell said he did not believe Parish Council had a mandate to ask for a certain name.

There was long discussion on the above and it was agreed to state in the Information Sheet that idea had been discussed with no definite outcome, although Walton Street had been put forward for discussion. This item to be put on next agenda.

### 1771 INFORMATION SHEET

Cllr Cannell said he will continue to seek a new editor for the Information Sheet, but will act as Editor in the meantime.

### 1772 BUS STOP

The bus stop on the Coast Road needs a sign and a form of hardstanding for passengers. Clerk to ask Ray Shields for the cost involved, so this can be considered when considering next year's precept.

Clerk to ask if Parish Gang can clear mud at bus stop and if they have any spare slabs which can be used.

There being no further business the meeting closed at 9.30 p.m.

# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
PORTISHEAD  
BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> AUGUST 2004 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell and Mrs M Rutley  
District Councillor Nigel Ashton  
3 Parishioners  
Mrs C Dixon (Clerk)

The meeting had been called as there were several planning applications to be discussed, Cllr Baldwin asked if he could add an item to the agenda - **The Cross Tree** – Councillors agreed.

**1773 APOLOGIES:** Cllr Mrs A Charlesworth, PC Tracey Payne and Paul Slade (Liaison Officer)

### **1774 PLANNING:**

**04/P/1944/F – Arodene, Down Road – Loft conversion and two dormers to rear of property** – A precis was given of the history of the recent planning applications regarding this site. Following discussion Councillors had no comment to make other than they assumed the conversion was within the new guidelines for increased percentage of allowable extension to property.

**04/P/1779/F – Down Farm Cottage, Walton Down – Dormer roof extension above single storey part of cottage and additional studio above existing garage** - Following discussion Councillors had no comment on this application.

**04/P/1829/O – Severn Leigh, Coast Road, Walton Bay – Outline application for a residential dwelling (split level) to the side of Severn Leigh** – Clerk had received a copy of a letter with objections to this application (which was read out). Following discussion, Councillors agreed with the objections raised and asked Clerk to write to Planning Dept. with the following objections:

It is contrary to local structure plans for development in the countryside.

The proposed dwelling would be too close to the existing dwellings on either side and would constitute over-development in the countryside.

It would constitute over-development in an area of outstanding coastal scenery.

It is contrary to development within the green belt, which restricts the building of new property.

It is understood that previous similar planning applications on other sites have resulted in a declaration that only existing dwellings should be replaced or extended within the green belt.

It would increase traffic onto an already busy road.

Councillors believed there would be inadequate land available on the proposed site for the disposal of both surface water drainage and for the disposal of foul water and sewerage or for the placement of a septic tank for this purpose at sufficient distance from the property. It was believed Severn Leigh did and still does dispose of its foul water and sewerage into septic tanks on adjoining land, not belonging to the applicants.

Clerk was also handed a copy of another letter which had been sent by a further twelve parishioners to North Somerset Council objecting to the proposal.

**04/P/1832/T2 – Hill Cottage, Walton Down – leyland cypress x 1 fell 5 day notice – NOTED**

**04/P1835/WT – Hill Cottage, Walton Down – leyland cypruess x 2 fell – NOTED**

## WALTON IN GORDANO PARISH COUNCIL

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### 1775 – CROSS TREE

Clerk had received details of the person involved in the car accident on 23<sup>rd</sup> June when the cross tree was damaged. Mike Brown of Highways had also forwarded a copy of an email from John Flannigan which was read out. This stated that he had undertaken an amenity valuation of the oak tree based on the Helliwell System. This system is endorsed by the Arboricultural Association and has been used in courts to assess the value of damaged/killed trees (reference Helliwell, D.R. (2003), Visual Amenity Valuation of Trees and Woodlands, Arboricultural Association). The system considers seven factors relating to the tree and its value in the landscape. John Flannigan judged the tree and its value in the landscape and on these seven factors came up with a score of 1920 points. Translated into money this equates to £38,400. John Flannigan was concerned that the bin bags wrapped around the tree may be causing more harm than good. He thought that they will attract heat and cause cell death and suggested it would be better to tie hessian sacks around the damaged area. Alternatively use nothing and let the tree deal with the matter itself. If the tree survives there was no way of knowing whether the bin bag helped. He could not find any evidence that supports the use of such methods.

The bin bag had been put there on the advice of a Mr Goldstone, Fountain Forestry, but Cllr Baldwin was concerned at Mr Flannigan's remarks. Following discussion it was agreed to leave the bin bag in place and at Cllr Ashton's suggestion Clerk to write to insurance company for the car involved, asking for advice bearing in mind the conflicting information received on how to protect the tree.

Cllr Baldwin thanked all present for attending the meeting.

The meeting then closed at 8 p.m.

*R J Bask*

*C Ashton*



# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13<sup>TH</sup> SEPTEMBER 2004 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell and Mrs A Charlesworth  
Sgt. Tracy Marlow  
Insp. Chris Gardner  
Paul Slade, Liaison Officer  
Mrs C Dixon (Clerk)

Cllr Baldwin welcomed Sgt Marlow and Inspector Gardner to the meeting. There was discussion on parking in Moor Lane near the corner with B3124. Sgt Marlow suggested extending solid white lines down Moor Lane. Clerk to ask Highways for this. Suggestion of notice in village hall from village hall committee about parking. Cllr Cannell suggested reducing speed going through village. Sgt Marlow did not believe there is a major problem if cars park on the new bus stop, they are off the road and there are not many buses needing to stop. Sgt Marlow said all Beat Managers are now trained to use laser guns to check speeding vehicles.

Portishead Police Station now manned 24 hours.

Cllrs. said there was now good communication with police for Neighbourhood Watch.

Cllr Baldwin thanked Sgt Marlow and Inspector Gardner for attending and they then left the meeting.

**1776 APOLOGIES:** Cllr Mrs M Rutley, PC Tracey Payne and District Cllr. Nigel Ashton.

**1777 MINUTES OF LAST MEETING:** The Minutes of the meetings of 12<sup>th</sup> July 2004 and 9<sup>th</sup> August 2004 were agreed and signed by the Chairman and Clerk.

### **1778 MATTERS ARISING FROM MINUTES:**

- a) **Traffic Speed Survey on Coast Road** – Clerk to ask when survey will be undertaken.
- b) **Road Signage on Coast Road** – Highways had now repainted the "slow" signs on the Coast Road so this item can now be taken off matters arising.
- c) **Debris on verge** – Councillors asked for this item to be taken off matters arising.

### **1779 PLANNING:**

**04/P/1944/F – Arodene, Down Road – Loft conversion and two dormers to rear of property** – Nothing received from Planning – Clerk to check what the situation is.

**Sunnybank – Change in ground levels and fencing** – Nothing received from Planning – Clerk to check what the situation is.

**04/P/1779/F – Down Farm Cottage, Walton Down – Dormer roof extension above single storey part of cottage and additional studio above existing garage** – Grant permission received for this application.

**04/P/1829/O – Severn Leigh, Coast Road, Walton Bay – Outline application for a residential dwelling (split level) to the side of Severn Leigh** – Permission refused as proposed dwelling is in Green Belt and outside of the settlement boundary for Portishead where it is policy of Council to restrict such development, except in very special circumstances, to that which is required to satisfy an agricultural or forestry need or for other purposes appropriate to a rural area. The proposed development does not fall within any such category and therefore constitutes inappropriate development in the Green Belt which would compromise the openness

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**1779 PLANNING: (continued)**

of the Green Belt and conflict with the purposes of including land in it. No very special circumstances have been demonstrated to override the harm caused.

The proposed development being in a less sustainable location would be dependent upon private transport and as such is considered contrary to the aims of PPG 13 (Transport) and Police 59 of the Joint Replacement Structure Plan.

**04/P/1832/T2 – Hill Cottage, Walton Down – leyland cypress x 1 fell 5 day notice – Consent for tree work received.**

**04/P/1835/WT – Hill Cottage, Walton Down – leyland cypress x 2 fell – Consent for tree work received.**

**04/P/1767/WT – Walton Manor, Walton in Gordano – Lawson Cypress x 2, Western Red Cedar x 1, Snake Bark Maple x1, Weeping Pear x 1, Sorbus sp. X1, Euodia x1, Malus sp. X1, Chestnut sp. X 1 – Fell. Yew x 1, reduce height by up to 30% Max. Consent for tree work received.**

**04/P/2152/F – Two Acres Caravan Park, Walton Bay, - Ground re-profiling, erection of retaining walls, construction of internal paved access roads and parking bays and landscaping (retrospective) – Following discussion Councillors had no objection to this application.**

North Somerset Council letter advising of North Area Committee meeting on 16<sup>th</sup> September and site meeting on 9<sup>th</sup> September. – NOTED

**1780 CLERK'S REPORT:**

Correspondence from North Somerset – North Somerset Travel Maps – CIRCULATED

- What shall we do with your Rubbish? – Update on CD & DVD – NOTED.
- Highways August information sheet - NOTED
- A370 Long Ashton Bypass – Proposed High Occupancy Vehicle Lane - Following discussion Clerk asked to write suggesting 2 lanes to be used Bristol bound in morning and then changed for 2 lanes exiting Bristol in evening.
- Notice of No alterations to Register of Electors – NOTED
- Review of mobile libraries and outreach library services – change of date to 20<sup>th</sup> September at Winter Gardens, WSM (meeting at Clevedon Library still to be held on 22<sup>nd</sup> September) – NOTED
- Greater Bristol Strategic Transport Study (GBSTS) – Consultation/questionnaire – CIRCULATED

North Somerset letter re application for Certificate of Lawfulness for existing use of land at Weston Lodge Farm, Valley Road, Portishead for clay pigeon shooting (Application No. 03/P/3142/LUE) advising Certificate should be granted for existing use of land for up to 35 days in a calendar year more particularly described as follows:

There is shooting on a maximum of 10 Sundays in any one calendar year.

Shooting does not take place on New Years Day, Good Friday, Easter Day, November 11<sup>th</sup>, Remembrance Sunday or Christmas Day.

Shooting only takes place on both Saturday and Sunday in any weekend, a maximum of four times in a year.

Times of day: Monday to Friday 11 a.m. to 6.30 p.m. with a maximum of 2.5 hours shooting. Saturdays 11 a.m. to 4.30 p.m. with a maximum of 2.75 hours shooting (shooting takes place only on one consecutive Saturday in any calendar year).

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### **1780 CLERK'S REPORT: (continued)**

Sundays 10 a.m. to 2.45 p.m. with a maximum of 4.5 hours shooting (shooting takes place only on one consecutive Sunday).

Size of shoot: on up to four occasions in any calendar year a maximum of 80 people ("large shoots"), on all other occasions a maximum of 24 people.

Shooting only takes place from seven shooting bays in locations marked on the plan enclosed with application/and the orientations shown in photographs enclosed with applications. For the large shoots all seven stands are used. For all other shoots only five stands are consistently used. – NOTED

CPRE – Aviation Campaigners Seminar in London 25<sup>th</sup> September – NOTED

ALCA North Somerset Group – Advice of meeting on 5<sup>th</sup> October at St Georges Parish Hall + Minutes of AGM on 24<sup>th</sup> June – NOTED.

Joint Strategic Planning and Transportation Unit – Waste Planning in West of England to 2020 – Options for Strategic Waste Facilities - NOTED

ALCA – Newsletter/Premises sought for ALCA office/Minutes of Exec. Cttee mtg 22<sup>nd</sup>

July/Nomination Paper for AGM on 6<sup>th</sup> November/Policy Update – ODPM Consultation - a model code of conduct for local Government employees/ODPM – small business rate relief scheme/Employment update – statutory dismissal, disciplinary and grievance procedures - NOTED.

Society of Local Council Clerks – advice of meeting on 2<sup>nd</sup> October, Ruishton, Taunton. - NOTED

North Bristol NHS Trust – Consultation document detailing proposed changes - NOTED

Office of Deputy Prime Minister – Consultations re draft code of conduct for local government employees and a review of restrictions on the political activities of local authority employees and pay of political assistants - NOTED.

Following talk by Jane Corke of North Somerset NHS Primary Care Trust and a parishioner's query regarding the navigation systems used by ambulances to locate addresses, Mr David Giles, Chairman of the Ambulance Trust had agreed to attend a meeting on 11<sup>th</sup> October at 7.30 p.m. to answer questions and concerns. It was agreed to follow this with the Parish Council Meeting at 8 p.m.

Clerk had ascertained that new recycled plastic posts from Filcris to support the Noticeboard (which was purchased from Filcris) would cost £85 plus carriage and VAT. Clerk quoted £6.49 each for tanalised wood from Carey's DIY in Portishead. It was agreed to purchase the wooden posts.

Clerk had not had a response from the motorist (or his insurers) regarding the cross tree. Clerk is to ascertain if he can be telephoned and ask ALCA for advice on the matter generally.

### **1781 COUNCILLORS' REPORTS**

**Cllr Mrs Charlesworth** – Asked for lines to be repainted on Moor Lane/B3124 junction. Road narrows signs still missing in Moor Lane. The lid is broken on the grit bin near the Coast Road.

**Cllr Mr Cannell** – Drainage gratings are blocked up on road near Sunnybank – Highways to be asked to clear. Rough channel on "pavement" opposite old shop. Bottom of Harley Hill getting narrow again, due to overgrowing foliage on road.

**Cllr Mr Baldwin** – Overgrowing withies in Moor Lane and hedge above Hill Cottage.

**WALTON IN GORDANO PARISH COUNCIL**

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**1782 FINANCE:**

The following cheques were signed:

Cheque No. 425 for £10.00 for Mr B Cannell for printing of Information Sheet

Cheque No. 426 for £8.25 for Walton Village Hall Committee

Cheque No. 427 for £58.75 for Mazars (re Audit fee)

Mazars had returned the Annual Return signed.

**1783 PARISH COUNCIL VACANCY:**

Nothing to report

**1784 STREET NAMING:**

A letter had received from two parishioners suggesting road between the Cross Tree and Taggart as Walton Down or Walton Down Road. Following discussion Councillors agreed that it was only a minority of parishioners who wished to name this particular part of the road and the Council had no mandate to carry the matter forward.

**1785 BUS STOP:**

Clerk to ascertain from North Somerset cost of erecting bus stop on the Coast Road opposite what was the caravan park shop.

Councillors asked clerk to request timetable for new bus stop outside village hall.

The meeting then closed at 9 p.m.

# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
PORTISHEAD  
BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 11<sup>TH</sup> OCTOBER 2004 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell and Mrs M Rutley  
PC Tracey Payne  
District Cllr Nigel Ashton  
David Giles, Avon Ambulance Service  
Mrs C Dixon (Clerk)

Prior to the start of the parish council meeting the Chairman invited David Giles to give details of the Avon Ambulance Service especially in regard to its use of navigation systems. Mr Giles described what happens when a 999 call is received and how it is graded from the details given. He detailed the role of rapid responder. He emphasised the need to give the post-code, house number or name and to put on a light or have someone stand outside the property to further guide the ambulance. Cllr asked if the system searches by house name and said that some years ago a villager had been taken to the wrong Moor Lane, but Mr Giles said that the ambulances now have a new navigation system with a screen showing the map of the area. Cllr asked why the three emergency services have different navigation systems – Mr Giles said it would cost too much to change now. All three services co-operate via the control room if there is a major emergency, say, on the motorway. Cllr said there were reports of queues of ambulances at a Hospital A&E due to lack of beds. Insufficient number of ambulances make for a longer waiting time. Records are kept of people who continually ring 999 or make hoax calls. The ambulance service is prepared for any major emergency, but practice for this is expensive. The Chairman thanked Mr Giles for attending, who then left the meeting.

**1786 APOLOGIES:** Cllr Mrs A Charlesworth, Paul Slade (Liaison Officer).

**1787 MINUTES OF LAST MEETING:** The Minutes of the meeting of 13<sup>th</sup> September 2004 were agreed and signed by the Chairman and Clerk.

### **1788 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Clerk has asked Highways when survey will be undertaken.

### **1789 PLANNING:**

**04/P/1944/F – Arodene, Down Road – Loft conversion and two dormers to rear of property** – Grant permission received, although applicant advised that conservatory shown as existing on the approved plans and elevations does not have planning consent and is therefore unauthorised.

**Sunnybank – Change in ground levels and fencing** – Enforcement officer had advised Clerk that he has asked for a planning application, but the owner is of a different opinion. .

North Somerset Council letter advising of North Area Committee meeting on 14<sup>th</sup> October and site meeting on 16<sup>th</sup> September and 13<sup>th</sup> October. – NOTED

## WALTON IN GORDANO PARISH COUNCIL

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### **1790 CLERK'S REPORT:**

**Correspondence from North Somerset** – Highways Information Sheet for September – NOTED

- Winter maintenance – Grit bins and Bags – Clerk to ask for grit bin at Walton Bay to have its lid repaired.
  - Notice of Standards Committee meeting on 30<sup>th</sup> September and additional meeting on 11<sup>th</sup> November. - NOTED
  - Local Bus Contract service review – service 825 – Clerk to ask for timetable holder on bus stop and replacement standing area for stop on Coast Road opposite Severn Leigh.
  - Advice of “Care Connect” service helpline 01275 888801 for information and advice on social services, housing, benefits and community resources.
- NOTICEBOARD
- Advice of North Somerset Local Access Forum meeting 4<sup>th</sup> October, Winscombe – NOTED
  - Bird Watch 2004 Poster – NOTICEBOARD
  - Development & Environment newsletter – including Airport Airspace changes, review of mobile libraries. NOTED
  - Local Transport Plan 2001/06, 4<sup>th</sup> Annual Progress Report – NOTED
  - Aiming for excellence – Corporate Plan 2004/7 – NOTED
  - Development & Environment open day 1<sup>st</sup> November, Winter Gardens, Weston super Mare – Cllr Cannell to attend.
  - Letter seeking amendments if necessary of amenities at village halls – Clerk to complete.

Health Advocacy Partnership – Advice of meetings in Avon Area – NOTED

Joint Health Scrutiny Committee – Public Forums re hospital changes in area – 11<sup>th</sup> October, 8<sup>th</sup> November, 16<sup>th</sup> December at 10.30 a.m. in Council House College Green, Bristol. –NOTED

ALCA – October Newsletter/Variation of employment contracts/National Tree Week 24<sup>th</sup> November and seed collecting day-17<sup>th</sup> October/Agenda for AGM on 6<sup>th</sup> November/Minutes of 2003 AGM/Annual Report 2003/4 – NOTED

North Somerset Community Group Forum – Planning for vital communities briefing and discussion on 16<sup>th</sup> October at Nailsea Methodist Church – NOTED

South West Regional Assembly – Regional Spatial Strategy Consultation – What will the South West be like in 2026? – Any comments by 26<sup>th</sup> November – NOTED

Clerk had consulted PC Tracey Payne as regards way forward in car accident matter. Tracey Payne had contacted car owner's address, who is out of the country til December, but it was believed he had seen the Clerk's letter. Clerk had ascertained from police that car owner's insurance certificate had been seen and the details are Planet Insurance Reference PC 5229. However, Clerk could not find Planet insurance company, but PC Payne had found a travel group of this name that also undertook various forms of insurance. If there was a possibility of the details not being correct, then the police would take action. PC Payne said she would advise Clerk of any information she received and also give details of the Motor Insurance Bureau which may be able to help in the event the car owner is not covered.

Following Clerk's query if there was an Emergency Planning Officer within North Somerset Council, Cllr Ashton advised the meeting that there is and in a national emergency the direct line no. is 01934 622 669.

Clerk had received via PC Tracey Payne details of highway adoption status of highway outside village hall and in Moor Lane. NOTED

**WALTON IN GORDANO PARISH COUNCIL**

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
PORTISHEAD  
BS20 8PN

**1791 COUNCILLORS' REPORTS**

**Cllr Mrs Charlesworth (in her absence via Clerk)** – Road narrows signs still missing in Moor Lane. The lid is still broken on the grit bin near the Coast Road. Drains need clearing. Clerk had asked Highways to do this.

**Cllr Mr Cannell** – Drainage gratings are blocked up on road near Sunnybank – Highways have been asked to clear. Disappointed that rough channel on "pavement" opposite old shop has not been repaired and could be dangerous. Bottom of Harley Hill getting narrow again, due to overgrowing foliage on road. Both have been reported to Highways. Advised that The Environment Agency website has details of a specific assessment on exceptional risk areas.

**Cllr Mr Baldwin** – The overgrown withies in Moor Lane had now been trimmed and the road cleared of debris. The hedge above Hill Cottage is still overhanging the road forcing some vehicles into the middle of the road. Advised that where an issue is put to the vote at a parish council meeting and there is a tie, the Chairman has a second or casting vote. Cllr Baldwin has the damaged railings from the car accident in his garden and asked councillors what should be done with them. PC Payne suggested he keep them as evidence. Also Cllr Baldwin has the old noticeboard and Councillors agreed it can be disposed of.

**Cllr Mrs Rutley** – Asked about Mr Mike Brown's offer to advise Clerk of where local event posters could be placed. Clerk said Mr Brown had been off sick. Cllr Ashton said he believed posters could not be put on street furniture, but would be permissible in hedges for a short time prior to the event.

**1792 FINANCE:**

The following cheques were signed:

Cheque No. 428 for £5.20 for SWEB Energy (electricity for street lamp)

Cheque No. 429 for £6.55 for Mrs C Dixon for purchase of new wooden posts for noticeboard from Carey's DIY in Portishead.

Cheque No. 430 for £273.00 for Mrs C Dixon (part salary July-September)

Cheque No. 431 for £10 for Mr B Cannell - photocopying of September/October information sheet.

Cheque No. 432 for £6.30 for North Somerset Council towards funding of Neighbourhood Watch District Manager (this amount is the same as donated last year).

Cheque NO. 433 for £11.25 for Walton Village Hall Committee for hire of hall.

**1793 CRIME & DISORDER ACT:**

Nothing to report.

**1794 PARISH COUNCIL VACANCY:**

Nothing to report

The meeting then closed at 9 p.m.

*M. A. Charlesworth*

8/11/04

*[Signature]*

# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
PORTISHEAD  
BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 9<sup>TH</sup> NOVEMBER 2004 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell, Mrs A Charlesworth and Mrs M Rutley  
~~PC Tracey Payne~~  
Mrs C Dixon (Clerk)

Cllr Mrs Charlesworth chaired the meeting as Cllr Baldwin had resigned as chairman on 15<sup>th</sup> October 2004.

**1795 APOLOGIES:** Cllr N Ashton, Paul Slade (Liaison Officer), PC Tracey Payne

**1796 ELECTION OF NEW CHAIRMAN:** Cllr Charlesworth thanked Cllr Baldwin for all his work as Chairman over the years since 1985 and asked that this be printed in the next Information Sheet, which is now being edited by Mr M Hollingsworth. Cllr Baldwin proposed and Cllr Mrs Charlesworth seconded that Cllr Cannell be Chairman and this was agreed unanimously. It was agreed that Cllr Mrs Charlesworth chair the remainder of the meeting.

**1797 DECLARATION OF ACCEPTANCE OF OFFICE:** Cllr Cannell duly signed the Declaration.

**1798 ELECTION OF VICE CHAIRMAN:** Cllr Mrs Charlesworth agreed to remain as Vice Chairman.

**1799 MINUTES OF LAST MEETING:** The Minutes of the meeting of 11<sup>th</sup> October 2004 were agreed and signed by Cllr Mrs Charlesworth and the Clerk.

### **1800 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Clerk had received reply from Highways that survey was undertaken in November 2003. There is now no funding to do another survey and it was suggested the Parish Council fund this. Clerk to reply that the Council were asking for another survey as the original one was undertaken in the wrong place.

**White lining at junction of Moor Lane/B3124** – has been added to list of maintenance works.  
**Road Narrows Signs in Moor Lane** – These have still not been replaced. See Clerk's report.

### **1801 PLANNING:**

**04/P/2701/F – The Old School - Erection of rear conservatory** – Following discussion, Councillors did not have any objections to this.

**Arodene, Down Road** – Clerk to write to Planning asking what is happening about conservatory which does not have planning consent and is therefore unauthorised.

**Sunnybank – Change in ground levels and fencing** – Clerk to check with Enforcement Officer what is happening about this.

North Somerset Council letter advising of North Area Committee meeting on 11<sup>th</sup> November-  
NOTED



## WALTON IN GORDANO PARISH COUNCIL

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### 1702 CLERK'S REPORT:

**Correspondence from North Somerset** – Development & Environment matters Newsletter – Event on 1<sup>st</sup> November with seminars/stalls about nine service areas covered (Cllr Cannell had not been able to attend as he had hoped) - NOTED

- Minutes of North Somerset Fairer Trade Meeting 7<sup>th</sup> October – NOTED
- Advice of Clerking arrangements for Local Access Forum – NOTED
- Offer of advisors from North Somerset Care Connect to speak at meetings – NOTED
- Highways letter advising road narrow signs in Moor Lane will be replaced/repaired also Parish Gang due in the area beginning November. – NOTED
- Licensing Act 2003 – North Somerset is new authority for sale and supply of alcohol, previously undertaken by Magistrates. Comments sought on Policy to be adopted by North Somerset Council – NOTED
- Advice of Standards Committee meeting on 11<sup>th</sup> November – NOTED
- Consultation on the North Somerset Ten Year Economic Strategy – Workshops in Weston super Mare 10<sup>th</sup> and 26<sup>th</sup> November – NOTED
- Advice of South Area Committee – Area Forum 16<sup>th</sup> November, WSM – NOTED
- Invite to Chairman to attend Winter Carnival on 15<sup>th</sup> November at WSM
- 

BDOR – The “Vision for Weston” – consultation on draft plans – Exhibitions/Workshops in WSM at various locations and dates – NOTED

ALCA – Minutes of Executive Committee meeting on 18<sup>th</sup> August/Newsletter/Membership Leaflet/Training Breaking News – Clerks Bursary scheme/Policy Update – ODPM Consultation re changes to the system of planning fees in England – changes intended to improve planning service by recovering more costs incurred – ALL NOTED

Community Safety & Drug Action Team – Audit of crime & disorder presentation at Nailsea on 26<sup>th</sup> November and WSM 29<sup>th</sup> November – NOTED

North Somerset Citizens Advice Bureau – Annual Report and letter seeking financial support – to be brought before January meeting when precept discussed.

The Jessie May Trust – Letter seeking financial support – to be brought before January meeting when precept discussed.

CPRE – Countryside Voice/Annual Report and advice of AGM on 27<sup>th</sup> November – CIRCULATED

The Local Channel – Making the Web Local leaflet – NOTED

The Countryside Agency – Letter and map advising of registered common land and open country in the parish – Clerk to copy the letter to Sir William Miles as some of the land in question is owned by him.

The Countryside Agency - Quality Council booklets - CIRCULATED

Office of the Deputy Prime Minister – New Ethical framework regulations – NOTED

Clerks & Councils Direct – Magazine - CIRCULATED

Education & Skills leaflet re community grants – CIRCULATED

Clerk to ask PC Payne re any information about the insurance of the car owner who had damaged the cross tree.

Clerk had received various letters supporting the naming of the road between the Cross Tree and the Coast Road. Following discussion Clerk was asked to write to North Somerset Council asking for the road between the Cross Tree on B3124 and Taggart to be named and Councillors suggested Walton Street, which it is known as on the Electoral Register.

## WALTON IN GORDANO PARISH COUNCIL

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### 1703 COUNCILLORS' REPORTS

**Cllr Mrs Charlesworth** - Road narrows signs still missing in Moor Lane also the bend in Moor Lane is muddy. The edges of the road need trimming. Signs coming into village are damaged.  
**Cllr Mr Cannell** – Concerned at lack of action by North Somerset Council on various outstanding issues. Sunnybank – concerned that levels of earth behind wall could cause wall to collapse. Harley Hill now a single track road from top of the hill to the old ash track. Clerk to pursue.

**Cllr Mr Baldwin** – Two 30mph signs from Clevedon side of village damaged. Remains from pruning the withies now in the stream.

**Cllr Mrs Rutley** – Advised noticeboard on Coast Road is small and asked for new larger noticeboard. Mr Rowles would need to be consulted as it is on his land. Walton Bay telephone box was damaged on 31<sup>st</sup> October by car. Also remains of a firework inside it. It was agreed it is essential to keep the box. Asked if Clerk could contact Mr Mike Brown at Highways to meet to discuss where local event posters could be placed. Stated that white line in middle of road between Springhead Cottage and end of golf course had not been reinstated following the road being resurfaced. Clerk to ask Highways to reinstate. Old fencing has been replaced with new at the Walton Bay Caravan Park and sewerage has been leaking onto the coastal footpath.

### 1704 FINANCE:

The following cheque was signed:

Cheque No. 434 for £2.50 for Walton Village Hall Committee for hire of hall (this is a reduced amount as the Parish Council had overpaid last month).

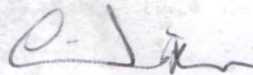
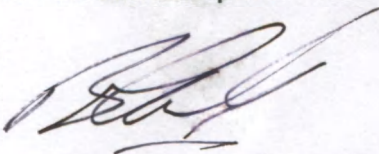
### 1705 CRIME & DISORDER ACT:

Nothing to report.

### 1706 PARISH COUNCIL VACANCY:

Councillors were disappointed that no parishioners come to the council meetings. Note is to go into Information Sheet that Councillors concerned nobody has come forward to be parish councillor.

The meeting then closed at 9 p.m.



# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
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3 Black Rock Villas  
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BS20 8PN

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 13<sup>TH</sup> DECEMBER 2004 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell, (Chairman) Mrs A Charlesworth and Mrs M Rutley  
Mr Paul Slade (Liaison Officer)  
1 parishioner  
Mrs C Dixon (Clerk)

A one minute's silence was held at the start of the meeting in memory of Barbara Adkins a much respected parishioner and former Clerk to the Parish Council .

**1807 APOLOGIES:** Cllr N Ashton and PC Tracey Payne

**1808 MINUTES OF LAST MEETING:** The Minutes of the meeting of 8<sup>th</sup> November 2004 were agreed and signed by Cllr Cannell and the Clerk following deletion of PC Tracey Payne's name as being present and third sentence of Cllr Mrs Rutley's report amended to read "Walton Bay telephone box was damaged on 31<sup>st</sup> October by a firework."

### **1809 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Clerk had replied to North Somerset that the Council were asking for another survey because the original one was undertaken in the wrong place. No reply to date.

**White lining at junction of Moor Lane/B3124** – Is on Highways' list of maintenance works.

**Road Narrow Signs in Moor Lane** – Still awaiting repair/replacement.

**30mph signs on B3124 from Clevedon direction** – these have now been repaired.

### **1810 PLANNING:**

**04/P/2917/F – The Manor House – Erection of first floor extension and alteration to existing detached garaged, including front and rear dormers and rear decking area to provide private office accommodation.** – Following discussion Councillors had no objection to this application.

**Arodene,** – North Somerset Council had granted permission for loft conversion and two dormers to rear of property in September 2004 advising applicant the conservatory shown as existing on the approved plans and elevations does not have planning consent and is therefore unauthorised. Following Clerk's query as to whether the Planning Department would take action about this, a reply had now been received from the Enforcement Officer that following consultation with planning officer, in 1999 North Somerset had advised the owner of the property that planning permission was not required for the conservatory as it was permitted development and it was erected on that basis. Therefore he believed he could not pursue this matter further. Councillors noted this.

**Sunnybank – Change in ground levels and fencing** – Enforcement Officer has now replied that the owner has not co-operated with North Somerset who may need to serve a planning contravention notice and then consider enforcement. A planning application has been requested, but none has been forthcoming. Building Control are to be asked to survey the stability of the land.

North Somerset Council letter advising of North Area Committee meeting on 9<sup>th</sup> December-  
NOTED

## WALTON IN GORDANO PARISH COUNCIL

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### **1811 CLERK'S REPORT:**

#### **Correspondence from North Somerset –**

- 2005 Events Guide – Information sought for guide – form passed to social committee.
- North Somerset Council Speed Management Initiative, Vehicle Activated Signs. North Somerset have purchased a number of mobile signs which remind motorists of the speed at which they are travelling – Clerk to reply asking for sign to be put in bay by drive by the “Boma” on Coast Road.
- Advice of mobile library service - NOTICEBOARDS
- Winter Maintenance – Grit Bins – Clerk had received reply from North Somerset Highways advising bin in Walton Bay will be repaired when the contractor is next filling the bins and bags. NOTED
- Freedom of Information Awareness – Advice of sessions being held in area during December and January at various venues – Clerk to attend and possibly Cllr Cannell.
- Housing, Health & Social Care for Adults Policy & Scrutiny Panel - meeting on 29<sup>th</sup> November, Portishead + Care Homes Booklet – NOTED
- Advice of Carers Rights Day – 3<sup>rd</sup> December – NOTED
- North Somerset Replacement Local Plan Pre-Inquiry Changes to Policy E/1C and consequential changes – NOTED
- Reply advising that following consultation with Highways, Royal Mail and electoral register who all agreed that the road between Taggart and B3124 is recognised as Walton Street, request has been forwarded to Highways to erect the appropriate signs. Clerk had spoken with Cllr Cannell and a reply has been sent advising that when this process was carried out some years ago, a parishioner complained of not having been consulted and the road signs had to be removed. North Somerset were asked to undertake the appropriate procedures. No response as yet.
- Cancellation of Standards Committee meeting 1<sup>st</sup> December – NOTED
- Special Meeting of Housing Health and Social Care for Adults Policy and Scrutiny Panel – 29<sup>th</sup> November Portishead - NOTED
- Reply from Transport Policy Officer regarding the bus timetable case for the bust stop outside the village hall. First Bus are to fund this. Suggested site meeting regarding lack of bus stop on Coast Road. Clerk to arrange with Cllr. Mrs. Rutley.

BDOR – Weston Area Development Framework, Consultation Draft – NOTED

Letter from Alison Stott at The Manor House asking who to contact at Highways regarding the possible installation of a traffic mirror opposite the end of their driveway because of increasing difficulty of exiting the drive. Clerk had replied with a contact.

Letter from Shirley and Ruth Long supporting the naming of Walton Street. NOTED

NHS Bristol Health Services Plan – Additional Information – consultation period to end 1/11/04. NOTED

ALCA – Newsletter/Notice of ALCA subscription rate for 2005/6 - £47/Terms and Conditions of Employment/Campaign for Racial Equality Gypsy and Traveller Scrutiny Project Invitation to give evidence/Annual Review & Accounts – ALL NOTED

Clerk had written to Highways asking for repair of the dip in the pavement near Cross Tree Farm where previous roadworks had been undertaken and left loose chippings in the hollow. Clerk to ascertain what is happening about Parish Gangs.

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**1811 CLERK'S REPORT: (continued)**

West of England Partnership – Letter enclosing Vision 2026 for West of England and delivery priorities, directions for change: consultation on a sub-regional spatial strategy, consultation on the Greater Bristol Strategic Transport Study, responses required by 14<sup>th</sup> January – NOTED. Re tree damaged by car accident in June, Clerk had written to Planet Insurance (recorded delivery) regarding motorist's insurance, but this had been returned unopened by Post Office advising it had not been collected. Clerk had now spoken to ALCA and a letter with copies of all correspondence regarding the subject has been sent to them which will be forwarded on to their Head Office for advice. ALCA suggested writing to the Parish Council's insurers (Allianz Cornhill) for advice also.

**1812 COUNCILLORS' REPORTS**

**Cllr Mrs Charlesworth** – More rubbish dumped in Moor Lane in gate Also fridge dumped on verge. Overhanging brambles on wall at Myrtle Cottage. Asked for white line to be reinstated at junction with Cross Tree on B3124 and in Walton Street. Asked for <sup>New</sup> pedestrian signs for ~~between~~ <sup>between</sup> south of Black Strip and at Coast Caravan Park. Suggested donation towards village children's Christmas party. Chariman advised no funds available at the moment. It was believed 50% of the children attending lived in the parish. Suggested proposal be put in writing to Parish Council by the organisers of the party. The 25% of the precept allowed for donations is given between church and social committee. To be discussed at January meeting.

*Mr. Rutley*

**Cllr Mr Cannell** – Gulleys and grating by Church Farm need cleaning. Concerned that Harley Hill dangerous as it is now one vehicle width and muddy. Clerk has written to Highways.

**Cllr Mr Baldwin** – Had written to North Somerset Cleaning Department re muddy pavements.

**Cllr Mrs Rutley** – Noticeboard for Coast Road – To be discussed when deciding precept at January meeting. Walton Bay phone box has now been cleaned following firework damage.

Sewerage on Coast Path – This is now cleared. *☺*

**1813 FINANCE:**

The following cheque was signed:  
Cheque No. 435 for £5.50 for Walton Village Hall Committee for hire of hall.

**1814 CRIME & DISORDER ACT:**

Nothing to report.

**1815 PARISH COUNCIL VACANCY:**

Clerk had received letter from Richard Kent offering to serve as Councillor. Following discussion Councillors agreed to co-opt Mr Kent. Clerk to write confirming co-option and sending copy of Code of Conduct booklet and Members Interests Form. A parishioner, *Mr Dr.* Colbrook, at the meeting also expressed an interest in being a Councillor and it was suggested that he write formally to the Council for consideration.

**1816 QUALITY COUNCIL BOOKLET**

Cllr Cannell asked Councillors if they would read their copy of this booklet, which had been handed out at the last meeting, with a view to considering applying to be a Quality Council. This could be an advantage financially. At the present time the Council would not be able to qualify as two out of the 9 tests cannot be complied with. 80% of the seats must be elected (not co-opted). Also clerk does not have appropriate qualifications.

The meeting then closed at 8.40 p.m.

# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 10<sup>TH</sup> JANUARY 2005 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Baldwin, B Cannell, (Chairman) Mrs A Charlesworth, R Kent and  
Mrs M Rutley  
Mr Paul Slade (Liaison Officer)  
Mrs C Dixon (Clerk)

The Chairman welcomed Cllr Kent to the meeting.

**1817 APOLOGIES:** Cllr N Ashton and PC Tracey Payne

**1818 MINUTES OF LAST MEETING:** The Minutes of the meeting of 13<sup>th</sup> December 2004 were agreed and signed by Cllr Cannell and the Clerk following amendment of Mr Colbrook's name to Dr Colbrook in item 1815 Parish Council Vacancy and the last five sentences under Cllr Mrs Charlesworth's Report in item 1812 being attributed to Cllr Mrs Rutley. Also fifth sentence in Cllr Mrs Charlesworth's report to read "New pedestrian signs between Black Strip and Coast Caravan Park".

### **1819 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Still no reply to date from North Somerset. Clerk to chase.

**White lining at junction of Moor Lane/B3124** – Still waiting on Highways' list of maintenance works.

**Road Narrows Signs in Moor Lane** – Still awaiting repair/replacement.

### **1820 PLANNING:**

**04/P/3195/LB – The Manor House – Single storey extension to existing detached garaged including minor alterations to existing doors – Listed Building consent** Following discussion Councillors had no objection to this application.

**Sunnybank – Change in ground levels and fencing** – Clerk to chase for reply.

**04/P/2701/F – The Old School – erection of rear conservatory** – permission granted. North Somerset Council letter advising of North Area Committee meeting on 6<sup>th</sup> January. NOTED

### **1821 CLERK'S REPORT:**

**Correspondence from North Somerset** – 2<sup>nd</sup> Local Transport Plan 2006-22 – Circulated

- Highways November Information Sheet – NOTED
- Parish Plans Workshop 19<sup>th</sup> & 22<sup>nd</sup> Jan 2005 – NOTED
- North Somerset Local Access Forum meeting 18<sup>th</sup> Jan – NOTED
- Dematters Newsletter – NOTED
- Christmas promotion for waste management – NOTED and poster already on noticeboard.
- North Somerset Life magazine – views sought re distribution (via Mercury) – Cllrs advised they do not receive it. Clerk to reply.

## WALTON IN GORDANO PARISH COUNCIL

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### **1821 CLERK'S REPORT: (continued)**

Bristol Health Services Plan – Advice of extension to consultation process re Cossham Hospital and Kingswood. NOTED

Bristol and Cardiff International Airports – Further letter asking for views on increased airspace around airports – Clerk to reply no objection.

North Somerset Primary Care Trust – “What to do if your GP surgery is closed” leaflets - CIRCULATED

Volunteer Centre – December Newsletter – NOTED

CPRE – North Somerset Newsletter - NOTED

Clerks & Councils Direct – Magazine – NOTED

ALCA - December and January Newsletters/Policy Update: DfT consultation update of roads Circular 1/93 – setting local road speed limits/Legal update: Freedom of Information Act General Right of Access – January 2005/Legal Update: Environmental Information Regulations/Training update: New arrangements for the Cert. of Local Council Admin. – CiLCA commencing 17<sup>th</sup> Jan 2005/Employment Update: New statutory disciplinary and grievance procedures in the workplace/Minutes of Executive Committee meetings on 14<sup>th</sup> October and 18<sup>th</sup>

November/Minutes of North Somerset Group meeting 5<sup>th</sup> October/Chief Exec. Update: Asian Disaster/Advice of North Somerset Group mtg on 15<sup>th</sup> February/Royal Garden Party

Nominations/Table of Parochial Fees/The Local Channel (website provider) and Freedom of Information Act (FOI) – ALL NOTED

Clerk had spoken to North Somerset Council following her letter with concern about procedures for the street naming of Walton Street and was advised that some years ago there was a legal document about Walton Street. Rebecca Daniels from North Somerset will look into this and send copy when found.

Clerk had not received reply from ALCA regarding advice as to the way forward following the car accident involving the Cross Tree in June 2004. Allianz Cornhill had replied that the tree is not insured under the Parish Council's policy and said they would search their database for the motorist's insurers if they are provided with the car's registration number. Clerk had already replied with this information.

### **1822 COUNCILLORS' REPORTS**

**Cllr Mrs Charlesworth** – Road narrows signs still missing, but “Toads crossing” sign (only in one direction) erected. More rubbish dumped in Moor Lane in gate –parish gangs could clear. Fridge had now been taken away. Grit bin by Hill Cottage - the lid is now completely off the bin, which had been reported damaged to North Somerset who said it would be repaired when being filled (bin now full). Gulleys and gratings have been cleared, but it could have been by the rain.

**Cllr Mr Cannell** – Clerk to chase Highways re Harley Hill. No more items apart from the ones already raised by other Councillors.

**Cllr Mr Baldwin** – Muddy pavements had been cleaned, but were now muddy again. Asked Mr Slade if he could put any pressure on North Somerset to proceed with outstanding work. Clerk to advise Mr Slade of what is outstanding. Also Parish Council filing cabinet is full. Clerk to check with ALCA what paperwork needs to be retained and for how long, especially with the introduction of the new Freedom of Information Act.

## WALTON IN GORDANO PARISH COUNCIL

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### 1822 COUNCILLORS' REPORTS (Continued)

**Cllr Mrs Rutley** – Had met with Mr Connolly of North Somerset on 17<sup>th</sup> December with 3 other bus users to have site meeting about lack of bus stop on Coast Road. Possibility of moving the stop going north about five yards further south, making it easier for bus drivers to see anyone waiting. It will take 3-4 months to get clearance from utilities and road safety. Cllr Mrs Rutley had phoned on 6<sup>th</sup> January seeking written clarification of this, but to date nothing received. Mr Connolly had asked if there was any possibility of the Parish Council funding the bus stop. Clerk to chase for white lines on road between Springhead Cottage and end of Golf Course.  
**Cllr Mr Kent** - Advised that dip in pavement had got worse. Clerk to chase.

### 1823 FINANCE:

Following discussion regarding the Precept for 2005/06, it was agreed to budget for the following:

Noticeboard for the Coast Road and supports (same kind as in village) (Clerk to ascertain permission from Mr Rowles for installation of new board)	£580.00
CPRE	25.00
Audit	58.75
SWEB	30.00
Hall hire	90.00
Information Sheet	100.00
Donation towards Neighbourhood Watch Co-ordinator	6.30
Donation towards marquee for fete (Cllr Baldwin proposed and Cllr Kent seconded the donation to marquee be increased from £400 to £500).	500.00
Clerk's salary – this was increased to	1,100.00

Cllr Cannell suggested and it was agreed that the Parish Council purchase an up-to-date Local Council Administration by Charles Arnold Baker 45.00  
There was discussion on how much float there should be and whether some of it should be used for the new Coast Road noticeboard. Clerk had received letters from Jessie May Trust, Victim Support Avonvale and North Somerset Citizens Advice Bureau, all seeking donations. Following discussion, Councillors believed they could not give financial support to these charities.

Letter received from Sue Betts fund-raising organiser on behalf of St Paul's Church, seeking donation of say, £50, towards Christmas Children's Party. The church funds this event – usually the entertainment, food and hall hire. Following discussion Clerk to reply that the Parish Council's donation towards the marquee for the fete has been increased and Council has to be careful about giving donations from the parish's money, bearing in mind the small precept. In response to his query, Cllr Kent was given details of how the precept is arrived at and paid. All agreed the precept should be £2,800.

The following cheques were signed:

No. 436 to SWEB for £5.20

No. 437 to Mrs C Dixon for £273, part clerk's salary (Oct-Dec 2004)

No. 438 to Village Hall Committee for £8.25 for hire of village hall .

Clerk to arrange for Cllr Kent to be added to bank account.

### 1824 CRIME & DISORDER ACT:

Nothing to report.



WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

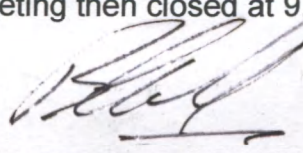
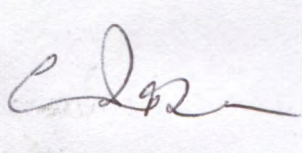
3 Black Rock Villas  
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**1825 PARISH COUNCIL VACANCY:**

Clerk had received letter from Dr Colbrook, seeking co-option as Councillor, which was proposed by Cllr Mrs Charlesworth and seconded by Cllr Baldwin. Clerk to reply with Code of Conduct booklet and Members Interests Form. Cllr Cannell had obtained some leaflets from the Standards Board "The code to protect you" which were circulated. This item to be taken off agenda.

**1826 QUALITY COUNCIL BOOKLET** . Clerk to give Cllrs Kent and Colbrook a Quality Council Booklet. In order for the Clerk to undertake a qualification, Clerk needs to be a member of Society for Local Council Clerks (SLCC) in addition to a fee for the qualification. It was believed membership of SLCC was about £40 per half year. There was discussion on whether the Parish Council would recoup part or whole of this amount through any financial benefits. Cllr Cannell gave an example of the Parish Council taking over the verge clearing and cutting, but this is at present carried out by a contractor for the district council and there was concern it could cost extra all round to devolve such work. Clerk asked to take this item off agenda for the present time.

The meeting then closed at 9.00 p.m.

 14/2/05 

# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
Clevedon Road  
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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 14<sup>TH</sup> FEBRUARY 2005 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Cannell, (Chairman) Mrs A Charlesworth, R Kent and  
Mrs M Rutley  
Mrs C Dixon (Clerk)

**1827 APOLOGIES:** Cllr B Baldwin, District Cllr N Ashton, Paul Slade and PC Tracey Payne. Dr. Paul Colbrook had written a letter to the Clerk sending his apologies for not attending the meeting and advising that he will not be able to continue as Councillor due to other developments which had just arisen. Councillors asked Clerk to reply thanking him for his interest and advising he would be welcome if he reconsidered being a Councillor.

**1828 MINUTES OF LAST MEETING:** The Minutes of the meeting of 10<sup>th</sup> January 2005 were agreed and signed by Cllr Cannell and the Clerk.

### **1829 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Clerk had received reply from David Bailey at Highways advising that funding not available for formal speed count. However, speed trailer is available which gives digital speed reading to motorists if they are exceeding speed limit and it can also collate vehicle speed. To ensure matter was not delayed, Clerk consulted with Cllrs Cannell and Mrs Rutley and had replied that the Council would like the trailer positioned on the verge opposite the Coast Caravan Park entrance facing the traffic coming from the Portishead direction, as this is where there is sufficient width of flat grass. Clerk had now received acknowledgement that this will be sited as close to that position as possible when it becomes available.

**White lining at junction of Moor Lane/B3124** – On Highways' list of maintenance works.

**Road Narrows Signs in Moor Lane** – Still awaiting repair/replacement.

### **1830 PLANNING:**

**04/P/3195/LB – The Manor House – Single storey extension to existing detached garaged including minor alterations to existing doors – Listed Building consent - Refused** – proposed extensions and alterations by virtue of height, scale and character will result in a visually intrusive building within setting of this listed building. NOTED

**04/P/2917/F – The Manor House – Erection of first floor extension and alteration to existing detached garage, including front and rear dormers and rear decking area to provide private office accommodation.** – Refused – proposal would constitute inappropriate development within the Bristol & Bath Green Belt, which would compromise the openness of the Green Belt and conflict with the purposes of including land within it. No very special circumstances have been demonstrated to override the harm caused. Proposed extensions and alterations by virtue of height, scale and character will result in a visually intrusive building within setting of this listed building. NOTED

**Sunnybank – Change in ground levels and fencing** – Clerk had received reply from Enforcement Officer who is considering issuing enforcement notice to remedy breach. North Somerset Council letter advising of North Area Committee meeting on 3rd February and site meeting on 22<sup>nd</sup> February-NOTED

## WALTON IN GORDANO PARISH COUNCIL

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### **1831 CLERK'S REPORT:**

- Correspondence from North Somerset** – Highways Information Sheet for January – NOTED
- Letter asking if North Somerset Life magazine has been received with Mercury – Clerk to reply that Councillors have not received it.
  - Advice of Standards Committee meeting on 27<sup>th</sup> January – NOTED
  - Action for Nature – The North Somerset Biodiversity Action Plan leaflets – NOTICEBOARD
  - North Somerset Safer Communities Audit 2004 – NOTED
  - Education Directorate Councillor Newsletter – NOTED
  - North Somerset Town & Parish Council Charter Part 1 (Revised Draft) - NOTED

### **Safety Camera Partnership Booklets – CIRCULATED**

ALCA – February Newsletter/Salary Scale and Benchmarking Workshop for Local Councils/New Certificate in Local Council Administration/SLCC meeting 12<sup>th</sup> March/Clerks' training events/Clerks salary award revised scales/National Agreement on Salaries & Conditions of Service of Local Council Clerks/Somerset Association of Local Councils – Clerks' Workshop with Inland Revenue on E-filing + Certificate in Local Council Administration (CiLCA) Training and support sessions/Office of Dep. Prime Minister – Freedom of Info. Act – Authorisation of Qualified Person + Amendments to Schedule 12A of Act/Co-operative Bank accounts for Councils/Silvanus Services – tree & woodland work + vegetation management/ Consultation, Office of Dep. Prime Minister – “planning for gypsy and traveller sites”. ALL NOTED.

Office of the Deputy Prime Minister – 2 Documents – “Citizen Engagement and Public Services: Why Neighbourhoods Matter” and “Vibrant Local Leadership”. NOTED

Volunteer Centre, North Somerset – Trumpet Voluntary Newsletter – NOTED

Dept for Environment, Food and Rural Affairs – Advice of Clean Neighbourhoods and Environment Bill – NOTED

North Bristol NHS Trust – Emergency Department Redesign – NOTED

Bristol Airpor – Statement of Intent – Passed to Cllr Cannell.

Clerk still awaiting copy of legal document naming Walton Street – Clerk to ask for copy under Freedom of Information Act.

Clerk had attended New Licensing Act Seminar organised by Community Action on 14<sup>th</sup> February.

Clerk had received reply from ALCA regarding the car accident involving the Cross Tree in June 2004. ALCA advised taking legal proceedings against Mr Austin as tree not insured by Parish Council. This would entail using a local firm of solicitors who specialise in civil litigation, who will draft a letter to Mr Austin. If no reply is received from Mr Austin or his insurers, then Parish Council will need to pursue claim against Mr Austin. Following discussion on the possible costs involved to the Parish Council, Clerk asked to send letter to Mr Austin asking for him to reply or Parish Council will consider taking legal action. The cost of a letter from solicitors could be more than the cost of replacing the tree with a sapling. Allianz Cornhill had sent details of Mr Austin's insurers, but Clerk had been unable to contact them.

## WALTON IN GORDANO PARISH COUNCIL

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### 1831 CLERK'S REPORT: (continued)

Clerk had received letter from parishioner concerned at the amount and speed of traffic, especially when exiting/accessing Moor Lane. He suggested mirrors to assist drivers exiting Moor Lane; larger road signs "slow dangerous bend with cross roads"; roundabout; traffic lights; speed ramps – 2 from each direction with warning signs; a by-pass following lines of old railway and converting existing road in the areas not needed back to farmland; pedestrian crossing by village hall; a couple of chicanes with warning signs. Following discussion – Highways would not agree to mirrors, too many signs would not be taken notice of. Chicanes were the most favoured idea. Clerk to write to Highways suggesting speed calming measures with copy of Mr Redmore's letter and advise Mr Redmore of Council's action.

### 1832 COUNCILLORS' REPORTS

**Cllr Mrs Charlesworth** – More rubbish in Moor Lane – Parish Gangs to be asked to clear. Following heavy rain, ~~potholes~~ *excess water* on bend near gate in Moor Lane. Channel in verge would alleviate this.

**Cllr Mr Cannell** – New poles and junction box installed in Moor Lane with notices on existing telephone poles. Mr Cannell had attended Safety Camera Partnership Meeting at Weston Super Mare. Cameras available to put on poles for community speedwatch, which do not need volunteers to stand in road to hold equipment. Specific locations required for speed cameras. Nowhere in village would qualify for permanent camera. Mr Cannell and Clerk had both attended a Freedom of Information Act seminar organised by North Somerset Council.

**Cllr Mrs Rutley** – Highways processing possible new siting of bus stop with new pole and flag on Coast Road. Letter received by Mrs Rutley from Mr Conolly at North Somerset advising that funding for bus stop improvements mainly put towards main routes used by buses with low floors. Raised kerbs to be installed within next 10 years. Concern that letter states moving stop "slightly up the road", but it was not clear in which direction. Clerk to write to ascertain where this will be. Lot of rubbish on Coast Road – Parish Gangs to be asked to clear and continuing into Weston in Gordano parish. Urgent work needs to be undertaken on Coast Path in Walton Bay due to badgers digging holes. Also overhanging hedges need cutting down as they reduce width of path (near Walton Farm area, below Squires Cottage).

**Cllr Mr Kent** - Nothing to report

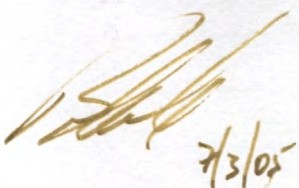
### 1833 FINANCE:

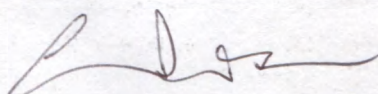
North Somerset letter received confirming the Precept for 2005/06 at £2,800.  
Cheque No. 439 signed for £8.25 for Walton Village Hall Committee (hire of hall).

### 1834 CRIME & DISORDER ACT:

Nothing to report.

The meeting then closed at 9.05 p.m.

  
7/3/05



# WALTON IN GORDANO PARISH COUNCIL

Clerk:  
Mrs C Dixon  
Tel. No. 01275 849200

3 Black Rock Villas  
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## MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 7<sup>TH</sup> MARCH 2005 AT 7.30 P.M. IN THE VILLAGE HALL, WALTON IN GORDANO

**PRESENT:** Cllrs. B Cannell, (Chairman) Mrs A Charlesworth, and B Baldwin  
Paul Slade, Liaison Officer  
Mrs C Dixon (Clerk)

**1835 APOLOGIES:** Cllrs R Kent, Mrs M Rutley, District Cllr N Ashton, and PC Tracey Payne.

**1836 MINUTES OF LAST MEETING:** Following replacing the word "potholes" with "excess water" under Cllr Charlesworth's report in minute 1832, the Minutes of the meeting of 14<sup>th</sup> February 2005 were agreed and signed by Cllr Cannell and the Clerk.

### **1837 MATTERS ARISING FROM MINUTES:**

**Traffic Speed Survey on Coast Road** – Clerk to ascertain when mobile speed monitor will be available for Coast Road.

**White lining at junction of Moor Lane/B3124** – Clerk to ascertain when this will be carried out.

**Road Narrows Signs in Moor Lane** – Clerk to ascertain when these will be repaired/replaced.

### **1838 PLANNING:**

**04/P/3195/LB – The Manor House – Single storey extension to existing detached garaged including minor alterations to existing doors – Listed Building consent -**

**4/P/2917/F – The Manor House – Erection of first floor extension and alteration to existing detached garage, including front and rear dormers and rear decking area to provide private office accommodation.** – Clerk had now received advice that following North Somerset Planning Dept's refusal for the above, the applicants had now lodged an appeal with the Planning Inspectorate.

**05/P/0342/WT – Unknown fell at School House, Walton Street** – There were no objections to this.

**Sunnybank – Change in ground levels and fencing** – Clerk had received further information from Enforcement Officer – "A Building Control Inspector has examined the earth retaining "wall" and it is safe. I have served a notice on the owner under Section 330 of the Town and Country Planning Act 1990 and he has responded. I have told him the earth retaining "wall" is unacceptable in a conservation area. I have asked to meet with him to discuss what would be acceptable – a wall built in local stone. I await a response from him."

North Somerset Council letter advising of North Area Committee meeting on 3rd March and site meeting on 22<sup>nd</sup> February-NOTED

### **1839 CLERK'S REPORT:**

- **Correspondence from North Somerset** – Amendments to Register of Electors – NOTED
- **Joint Local Transport Plan 2006-2011** – Town & Parish Consultation – 10.30 8<sup>th</sup> March, Winter Gardens, Weston Super Mare – NOTED
- **Advice of Joint Local Transport Plan Public Consultation March 2005** - NOTED  
Posters advertising Joint Local Transport Plan open meeting on 24<sup>th</sup> March, Somerset Hall Portishead – NOTICEBOARD
- **North Somerset Car Share Scheme** – advice of scheme and poster – NOTICEBOARD

## WALTON IN GORDANO PARISH COUNCIL

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### **1839 CLERK'S REPORT: (continued)**

Bristol International Airport – Master Plan Consultation – Statement of Community Involvement, Statement of Intent and “the future of Bristol International Airport” leaflet – CIRCULATED  
Standards Board for England – A Code for the Future and Introduction to review of the Code of Conduct for members – responses by 17 June – CIRCULATED

ALCA – Joint Spring Conference – Future of Neighbourhood Government and Review of the Code of Conduct for Members at Wookey, 19<sup>th</sup> March/Legal Update – Freedom of Information & Data Protection (Appropriate limit and fees) Regulations 2004/Details of ALCA's independence from Community Action and new premises/NALC National Conference 23-25 September, Eastbourne/Society of Local Council Clerks – training conference at Devizes, 20<sup>th</sup> May – ALL NOTED

ALCA – North Somerset Group – Advice of time of 2 p.m. for Parish Charter meeting on 10<sup>th</sup> March, plus advice of Planning Workshop on 19<sup>th</sup> May, Group Meeting on 21<sup>st</sup> June at Bleadon and Group Meeting at Clevedon on 4<sup>th</sup> October. – NOTED

Clerk still awaiting copy of legal document naming Walton Street – Clerk has asked for copy under Freedom of Information Act and an acknowledgement received (Reference FOI/2005/0065).

Clerk had written letter (sent by recorded delivery) to Mr Damien Austin with a copy of her original letter dated 10<sup>th</sup> August 2004 asking him or his insurers to reply with regard to the car accident involving the Cross Tree on 23<sup>rd</sup> June 2004 otherwise the Parish Council would be forced to consider legal action as regards compensation for the possible future loss of the Cross Tree at Walton. No reply has been received.

Following discussion and agreement to install new replacement noticeboard by the Coast Road, Clerk had written to Mr Rowles seeking permission to replace the noticeboard which is on his land. He had replied giving agreement to this and suggesting an additional support may be required because of the exposed position. Also it must be sited as near the telephone box as possible i.e. extend to the right. It must not be extended to the left. He intends to cut the height of the hedge from the end board towards Clevedon to improve visibility. The hedge behind the board will remain to give it the maximum protection from westerly winds. He would be pleased to meet those responsible before erecting the new board and would like to have the old noticeboard returned to him. Councillors were quite happy with these conditions. A board will be ordered in the new financial year.

Clerk had written to Mr Conolly, Transport Policy Officer regarding the re-siting of the bus stop on the Coast Road, but no reply has been received.

Clerk had met with Mike Brown and Steve Brake from Highways to discuss outstanding highway matters. Mike Brown was no longer responsible for Walton in Gordano and Steve Brake advised that any matters outstanding would be dealt with. Clerk gave Mr Brake a list of jobs for the Parish Gang who were due in the area in 2 weeks.

Following Clerk's letter to Highways regarding the grit bin in Walton Bay outside Hill Cottage advising the lid was broken, a reply had been received that it would be repaired. This had not happened and Steve Brake advised that the Parish Council could purchase a new one for £100 or have a bag for free (which is collected at the end of winter and replaced in autumn). Another alternative was for a local person to repair it and Cllr Cannell offered to have a look at it with a view to replacing the rod, which had been vandalised. When Clerk said that Highways had supplied the bin in the first place, he replied that Highways do not supply them unless a Parish Council or person buys them. Councillors could not recall such a purchase.

Highways had not replied to Clerk's letter suggesting speed calming measures at Cross Roads with copy of Mr Redmore's letter.

**WALTON IN GORDANO PARISH COUNCIL**

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**1840 COUNCILLORS' REPORTS**

**Cllr Mrs Charlesworth** – Rubbish in Moor Lane – it is hoped Parish Gangs will clear. Drug users' silver paper in gateway. Concern at road narrows signs still missing and delay in new white lines. Channel in Moor Lane should be cleaned.

**Cllr Mr Baldwin** – Asked that Clerk put on agenda that all parishioners may attend parish council meetings, but not participate and would like the minutes in a smaller version for the noticeboard. The metal railings round the golf course above Hill Cottage are being replaced with wooden ones. It was not known who is executing the work, but it was believed that Somerset District Council were responsible for keeping them in good repair. Suggestion that Cllr Cannell ask Golf Club what is happening.

**Cllr Mr Cannell** – Regarding New poles and junction box installed in Moor Lane with notices on existing telephone poles giving details of how to complain about the replacements, Mr Cannell said that one pole had been placed right in the crown of the willow tree also one on the bank of the ditch which could prevent clearing of the stream. Clerk asked to write to Gordano Valley Drainage Board advising of this and letter to Highways regarding pole on verge. Clerk asked to chase Highways re clearing of gullies and the ditch across the pavement.

**1841 FINANCE:**

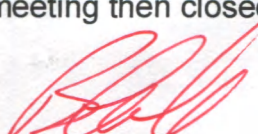
ALCA subscription due in April - £46.68.

Cheque No. 440 signed for £5.50 for Walton Village Hall Committee (hire of hall).

**1842 CRIME & DISORDER ACT:**

Nothing to report.

The meeting then closed at 8.25 p.m.

  
11/4/02

