

## Councillors are Summoned to a Meeting in the Village Hall at 7pm on Monday February 9th 2025

*Nigel Ashton, Gordano Valley Ward Cllr attends when possible*

Members of the public may talk with Councillors before or after the meeting.

Residents may submit agenda items to the Clerk by the Wednesday before the meeting at which the item will appear.

Where appropriate, the Chair may suspend Standing Orders to allow residents to contribute to the discussion of an agenda item.

**Don Hill - Clerk**

### Agenda & Notes

*There are Councillor vacancies - please contact a Councillor or the Clerk if you are interested in becoming involved*

*Before each meeting Clerk & Chair will Exchange back up disks*

#### 1. APOLOGIES

#### 2. DECLARATIONS OF INTEREST *(Dispensations apply to Cllrs re the setting of the precept, and to Village Hall matters)*

#### 3. LAST MEETING MINUTES

Minutes of the meeting on January 12th to be agreed and signed.

#### 4. PLANNING *(The NSC website has full details. Applications notified on the meeting day will also be considered)*

- i. **New: 26/P/0056/FUH** Old School House replacement conservatory.
- ii. **Decision Awaited: 25/P/2140/FUL** - Yew Corner, Walton Bay. Replacement house
- iii. **Granted: 25/P/2526/TRCA** - Manor House tree work.

#### 5. PARISH MATTERS

- i. **Highways & Footpaths:** Cllrs Flower and Cannell preparing works and cost arrangements.
- ii. **Public Light:** Maintenance contract - awaiting details from contractor and NSC. **Clerk to chase**
- iii. **Walton Bay Bus Stop erosion:** Still no feedback from NSC.
- iv. **Drainage pipe - Coast Road to Walton Bay:** reported twice to be taking in sewage. No NSC response.
- v. **Blocked Gullies on the Coast Road from Squires Cottage to the B3124 Cross Tree Junction:**

**7 gullies** to be dugout from Two Acres Park to The Gargoyle.

**17 gullies reported to the NSC drainage team for emptying:** 2 outside Squire Cottage - 2 from Two Acres Park to Walton Bay Park - 1 outside Seascapes - 1 outside Arodene - 2 outside Taggart House - 1 opposite Hill Cottage - 1 outside Orchard Lea - 1 outside Sylvanlea - 1 outside Old Rectory House - 5 from The Old School to Cross Tree junction with B3124

- vi. **Black bollard** - around the Cross Tree has been destroyed and needs replacing. **Clerk to report.**
- vii. **30 mph sign at Plum Tree:** Cutting surrounding hedging due to be done.
- viii. **Notice Boards:** Approved for purchase from ring-fenced reserves.
- ix. **Highway Improvements:** Cllr Flower to seek a consultant to prepare a report on all the parish roads.
- x. **Horse sign in Moor Lane:** Waiting for sign's removal.
- xi. **Fly-tipping in Moor Lane:** large agricultural tyre at gateway to old tip field has been removed.

- xii. **Moor Lane Natural England (NE) Information Board:** NE confirm that they like our suggested board move (November 2025 minute 072/25 xiii). It will have to fit into a pressured work timetable, but it is planned to happen.
- xiii. **Broken Somerset Stone by Myrtle Cottage:** NSC area Officer has its replacement in hand.

## 6. COUNCILLORS REPORTS

## 7. FINANCE

- i. **2025-26 Accounts to date:** to be reviewed and reconciled with the bank statement.
- ii. **2026-27 Budget:** Precept of £10442 confirmed by NSC.
- iii. **Payments to be Authorised:**

## 8. GOVERNANCE

### **Preparing for Assertion 10 (AGAR 2025/26):**

- i. **ALCA GDPR Awareness Webinar:** We had 3 attendees on this course.
- ii. **Clerk's 2 Courses re Assertion 10:** These have been completed and a key element for change is outlined at iii below, where it is evident that it will be a learning curve for everyone in smaller councils.
- iii. **Assertion 10 and email addresses for Councillors:** PC email addresses for all Councillors at £20 each will cost a further £40 per year and will demand that all Council communications take place within these Council owned addresses. Communications that are not between these Council owned addresses will then not be the responsibility of the Council. Each Councillor will need to confirm that they have placed all Council related matters within their PC email address framework or, if appropriate, deleted it. This confirmation will absolve the Council from responsibility for any GDPR, SAC or FOC enquiry outside the ring-fence of its own address profile. When a Councillor ceases to be a Councillor they will have 30 days to supply written confirmation that they have deleted all Council related business from their devices or that it has been supplied to the Clerk for filing. We will have to learn our way into how best these requirements can be managed in such a way that the Clerk has a master file of all matters that need to be filed.
- iv. **Annual Governance Policy Documents Review:** Updated/corrected documents are provided to Members for scrutiny, prior to agreement at the March meeting. An IT policy is included as a requirement of the AGAR 10 assertion. A draft noticeboard policy is provided separately for consideration re long term noticeboard management.

## 9. DATE OF NEXT MEETING: Monday March 9th 2026