

Minutes of the Meeting Held on Monday 9th February 2026

Meetings are held at 7.00pm in the Village Hall unless stated otherwise - Nigel Ashton, Gordano Valley Ward Cllr, attends when possible

There is a vacancy for a Councillor - contact a Councillor or the Clerk if you would like to apply

Present: Cllrs Brian Cannell (Chair), Claire Flower, Dave Wherrett

In Attendance: Don Hill (Clerk)

Public Attendance: 1

010/26 APOLOGIES

NSC Ward Cllr Nigel Ashton

011/26 DECLARATIONS OF INTEREST *(Dispensations apply to Cllrs re the setting of the precept, and to Village Hall matters)*

None

012/26 LAST MEETING MINUTES

The January 12th minutes were agreed and signed.

013/26 PLANNING *(The NSC website has full details. Applications notified on the meeting day will also be considered)*

- i. **New: 26/P/0056/FUH** Old School House replacement conservatory. This was supported by all Members. However, as a puzzlement rather than an objection, the fact that the new structure was not level with the side wall of the property and thus centred with the 1st floor window seemed, perhaps, somewhat eccentric (?), particularly given the narrowness of the access pathway to the storage shed at the rear of the property. It may be to do with increased internal space? **Clerk to comment to NSC**
- ii. **Decision Awaited: 25/P/2140/FUL** - Yew Corner, Walton Bay. Replacement house
- iii. **Granted: 25/P/2526/TRCA** - Manor House tree work.

014/26 PARISH MATTERS

- i. **Highways & Footpaths:** Cllrs Flower and Cannell preparing works and cost arrangements. Parish Councils received a letter from NSC Footpaths seeking volunteer help with footpath upkeep. Clerk will respond that we do not have a footpath group in the parish, but that we are hoping to have a contractor to do basic Highways and Footpath maintenance. **Clerk to progress.**
- ii. **Public Light:** Maintenance contract - awaiting details from contractor and NSC. **Clerk to chase**
- iii. **Walton Bay Bus Stop erosion:** Still no feedback from NSC.
- iv. **Drainage pipe - Coast Road to Walton Bay:** reported twice to be taking in sewage. No NSC response.
- v. **Blocked Gullies on the Coast Road from Squires Cottage to the B3124 Cross Tree Junction:**
7 gullies to be dugout from Two Acres Park to The Gargoyle.
17 gullies reported to the NSC drainage team for emptying: 2 outside Squire Cottage - 2 from Two Acres Park to Walton Bay Park - 1 outside Seascapes - 1 outside Arodene - 2 outside Taggart House - 1 opposite Hill Cottage - 1 outside Orchard Lea - 1 outside Sylvanlea - 1 outside Old Rectory House - 5 from The Old School to Cross Tree junction with B3124
- vi. **Black bollard** - around the Cross Tree has been destroyed and needs replacing, although replacement is no longer NSC policy. **Clerk to report.**
- vii. **30 mph sign at Plum Tree:** Cutting surrounding hedging due to be done.

- viii. **Notice Boards:** Approved for purchase from ring-fenced reserves.
- ix. **Highway Improvements:** Cllr Flower to seek a consultant to prepare a report on all the parish roads.
- x. **Horse sign in Moor Lane:** Waiting for sign's removal.
- xi. **Moor Lane Natural England (NE) Information Board:** NE confirm that they like our suggested board move (November 2025 minute 072/25 xiii). It will have to fit into a pressured work timetable, but it is planned to happen.
- xii. **Broken Somerset Stone by Myrtle Cottage:** NSC area Officer has its replacement in hand.

015/26 COUNCILLORS REPORTS

016/26 FINANCE

- i. **2025-26 Accounts to date:** were reviewed and reconciled with the bank statement.
- ii. **2026-27 Budget:** Precept of £10442 confirmed by NSC.
- iii. **Payments Authorised:** ALCA Assertion A10 Clerk's training course **£35.00. Clerk to pay.**

017/26 GOVERNANCE

Preparing for Assertion 10 (AGAR 2025/26):

- i. **ALCA GDPR Awareness Webinar:** We had 3 attendees on this course.
- ii. **Clerk's 2 Courses re Assertion 10:** These have been completed and a key element for change is outlined at iii below, where it is evident that it will be a learning curve for everyone - including in smaller councils. Interpretations of the author's intent is also somewhat of a moveable feast.
- iii. **Assertion 10 and email addresses for Councillors:** PC email addresses for all Councillors at £20 each will cost a further £40 per year and will demand that all Council communications take place within these Council owned addresses. Communications that are not between these Council owned addresses will then not be the responsibility of the Council. Each Councillor will need to confirm that they have removed all Council related matters from their personal computer files and placed them within their PC email address framework or, if appropriate, deleted it. This confirmation will absolve the Council from responsibility for any GDPR, SAC or FOC enquiry outside the ring-fence of its own address profile. When a Councillor ceases to be a Councillor they will have 30 days to supply written confirmation that they have deleted all Council related business from their devices and that, where needed, copies have been supplied to the Clerk for filing. We will have to learn our way into how best these requirements can be managed in such a way that the Clerk has a master file of all ongoing matters that need to be filed. **Clerk to set up addresses via website provider Vision ITC.**
- iv. **Annual Governance Policy Documents Review:** Updated/corrected documents were studied in detail by Cllr Cannell and corrections/ adjustments applied. Other Councillors will review the documents by prior, prior to publication in March and ratification at the April meeting. An IT policy is included as a requirement of the AGAR 10 assertion. A draft noticeboard policy was amended to allow for a notice to be displayed for 4 weeks (rather than 2 weeks) prior to the advertised event. the policy was agreed. There are two key holders at Walton Bay - one for the Council and one for the Social Club. A Village local agreed to act as the key holder for the Village noticeboard. Clerk to incorporate the Notice Board Policy in to the 2026-27 Governance file, and **publish to the website in March:** to be ratified at the April meeting.

018/26 DATE OF NEXT MEETING: Monday April 13th 2026

The scheduled March 9th meeting has been cancelled as it would be inquorate.

The Meeting Closed at 8.05pm