

# **Councillors are Summoned to the Annual Meeting of the Council in the Village Hall at 7pm on Monday May 11th 2026**

*Nigel Ashton, Gordano Valley Ward Cllr attends when possible*

Members of the public may talk with Councillors before or after the meeting.

Residents may submit agenda items to the Clerk by the Wednesday before the meeting at which the item will appear.

Where appropriate, the Chair may suspend Standing Orders to allow residents to contribute to the discussion of an agenda item.

**Don Hill - Clerk**

## **ANNUAL MEETING OF THE COUNCIL**

### **AGENDA**

1. **APOLOGIES**
2. **ELECTION OF CHAIR & VICE CHAIR & ASSOCIATED PAPERWORK**
3. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES:**  
Ad Hoc Representative to NSC Standards Sub-Committee
4. **AGREEMENT TO RE-CONFIRM RECENTLY APPROVED GOVERNANCE FRAMEWORK**
5. **CHAIRMAN'S REPORT** *(to be presented via the Annual Residents' Meeting, immediately following).*

## **ORDINARY MEETING OF THE COUNCIL**

### **Agenda & Agenda Notes**

*There is a Councillor vacancy - please contact a Councillor or the Clerk if you are interested in becoming involved*

*Before each meeting Clerk & Chair will Exchange back up disks*

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST** (Dispensations apply to Cllrs re the setting of the precept, and to Village Hall matters)
3. **LAST MEETING MINUTES**  
Meeting minutes of April 13th 2026 to be agreed and signed *(the March meeting was cancelled).*
4. **GOVERNANCE 1:** The Annual Governance Statement, being Section 1 of the Annual Governance and Accountability Return (AGAR) 2025-2026 to be approved and signed.
5. **PLANNING** *(The NSC website has full details. Applications notified on the meeting day will also be considered)*
  - i. **New:**
    - a) **26/P/0700/FUH** The Sanctuary Walton Bay. Proposed 2nd floor with North-facing balcony: existing conservatory to be replaced by a single-storey extension: ground-floor side extension with terrace above and 1st floor South extension with terrace above to create level access to rear landscaping.

- b) **26/P/0818/FUH & 26-P-0817-LBC:** Plumtree Cottage, Walton Village. Replacement of windows facing B3124.

6. **PARISH MATTERS**

- i. **Highways & Footpaths:** A letter from NSC sought volunteer help with footpath upkeep. Clerk responded that we are hoping to have a contractor to do basic Highways and Footpath maintenance.
- ii. **Public Light:** 2nd quote being sought.
- iii. **Walton Bay Bus Stop erosion:** Still no feedback from NSC.
- iv. **Drainage pipe - Coast Road to Walton Bay:** reported twice to be taking in sewage. No NSC response.
- v. **Blocked Gullies on the Coast Road from Squires Cottage to the B3124 Cross Tree Junction:**  
7 gullies to be dugout from Two Acres Park to The Gargoyle.  
  
17 gullies reported to the NSC drainage team for emptying: 2 outside Squire Cottage - 2 from Two Acres Park to Walton Bay Park - 1 outside Seascapes - 1 outside Arodene - 2 outside Taggart House - 1 opposite Hill Cottage - 1 outside Orchard Lea - 1 outside Sylvanlea - 1 outside Old Rectory House - 5 from The Old School to Cross Tree junction with B3124.
- vi. **Black bollard at Cross Tree:** needs replacing. Reported 23/02/26 reference 0010-4244-7504-9730. Clerk notes that damaged bollard has been removed.
- vii. **30 mph sign at Plum Tree:** Cutting surrounding hedging due to be done.
- viii. **Notice Boards:** New quote due from Arien Signs. Other quotes awaited.
- ix. **Highway Improvements:** Cllr Flower to seek a consultant to prepare a report on all the parish roads.
- x. **Horse sign in Moor Lane:** Waiting for sign's removal.
- xi. **Walton Street Somerset Stones by Myrtle Cottage:** NSC repairs in hand.
- xii. **Walton Street Brook open section:** Clerk notes that this has not been cleared of overgrowth except where the gabion was removed.

7. **COUNCILLORS REPORTS**

8. **FINANCE**

- i. **2025-26 Accounts date:** to be reviewed and reconciled with the bank statement.
- ii. **AGAR Part 2 Certificate of Exemption:** has been acknowledged as received by the external auditor.
- iii. **Payments to be Authorised: Village Hall** - annual hire fee - **£150.00.**

9. **GOVERNANCE 2**

AGAR, 2025-26 accounts and Public Rights notice to be approved and signed for publication on the web and notice boards.

10. **DATE OF NEXT MEETING - Monday June 8th 2026.**

## Minutes of the Meeting Held on Monday 13th April 2026

Meetings are held at 7.00pm in the Village Hall unless stated otherwise - Nigel Ashton, Gordano Valley Ward Cllr, attends when possible

*There is a vacancy for a Councillor - contact a Councillor or the Clerk if you would like to apply*

*We were so sorry to hear of Anne Greenhill's passing. Anne and Colin moved in to Cross Tree Farm in the early nineteen-eighties and immediately became part of village life. They were involved in the Church, The Village Hall, the fete, the Gardening Club, and so much more - including care of the Cross Tree garden! Anne's gentle kindness will be much missed.*

**Present:** Cllrs Brian Cannell (Chair), Claire Flower, Dave Wherrett

**In Attendance:** Don Hill (Clerk)

**Public Attendance:** 0

### 019/26 APOLOGIES

NSC Ward Cllr Nigel Ashton

### 020/26 DECLARATIONS OF INTEREST *(Dispensations apply to Cllrs re the setting of the precept, and to Village Hall matters)*

None

### 021/26 LAST MEETING MINUTES

There was no meeting in March. The February 9th minutes were agreed and signed.

### 022/26 PLANNING *(The NSC website has full details. Applications notified on the meeting day will also be considered)*

i. **New:** None

ii. **Granted:**

a) **25/P/2526/TRCA** - Manor tree work.

b) **25/P/2140/FUL** - Yew Corner, Walton Bay. Replacement house, without original Coast Road entry.  
A letter of thanks from the owners re the Council's support for the project.

c) **26/P/0056/FUH** Old School House new conservatory.

d) **26/P/0270/NMA:** The Old School, Walton Street - amendment to 25/P/0188/FUH.

e) **Parish Council Comment to NSC re 26/P/0270/NMA at d) above (ratified):**

*This roofing amendment adds some roof windows, with which we have no problem. However, it also significantly changes the material and appearance of the new extension roof. The original approval contained the following statement (also aligned with the NSC delegated report): The materials to be used in the development hereby permitted shall be in complete accordance with the approved plans and specifications unless details of any alternative material have first been submitted to and approved, in writing, by the Local Planning Authority. Reason: To ensure that the materials to be used are acceptable in order to maintain the character and appearance of the building and those of the surrounding area, and in accordance with policy CS12 of the North Somerset Core Strategy and policies DM32 and DM38 of the North Somerset Sites and Policies Plan (Part 1). In this respect, the proposed amended composite slates are of a lighter colour to the existing. The reason given in the latest application for variation is:*

*'With respect to the roofing material, to provide a more uniform appearance between the new and existing roofs and due to poor availability of matching natural slate.'*

*From the pictures supplied, the proposed slates are not the same colour as the existing - they are noticeably lighter. How can they therefore provide a more uniform appearance between new*

*and old Quite the opposite (unless the owners propose to change the complete old roof slates to the composite material). The new roof with the proposed composite slates will certainly not 'maintain the character and appearance of the building and those of the surrounding area, and be in accordance with policy CS12'.*

*'Poor availability' does not mean 'unavailable', it just means that they are more difficult and more costly to procure. This should not be a consideration in dealing with a listed building (as we have seen many times in the past within Walton and various planning applications).*

#### 023/26 PARISH MATTERS

- i. **Highways & Footpaths:** A letter from NSC sought volunteer help with footpath upkeep. Clerk responded that we are hoping to have a contractor to do basic Highways and Footpath maintenance.
- ii. **Public Light:** Maintenance contract update.
- iii. **Walton Bay Bus Stop erosion:** Still no feedback from NSC.
- iv. **Drainage pipe - Coast Road to Walton Bay:** reported twice to be taking in sewage. No NSC response.
- v. **Blocked Gullies on the Coast Road from Squires Cottage to the B3124 Cross Tree Junction:**  
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- vi. **Black bollard at Cross Tree:** needs replacing. Reported 23/02/26 reference 0010-4244-7504-9730.
- vii. **30 mph sign at Plum Tree:** Cutting surrounding hedging due to be done.
- viii. **Notice Boards:** Erection to be organised prior to ordering. Quote from Arien Signs of Cheddar needs clarifying. Other options Members are keen to be asked to quote. **Clerk to seek quotes.**
- ix. **Highway Improvements:** Cllr Flower to seek a consultant to prepare a report on all the parish roads.
- x. **Horse sign in Moor Lane:** Waiting for sign's removal.
- xi. **Broken Somerset Stone by Myrtle Cottage:** NSC area Officer has replacement in hand and has also been notified about the shifted stones outside Sunnybank.

#### 024/26 COUNCILLORS REPORTS

None

#### 025/26 FINANCE

- i. **2025-26 Accounts to date:** were reviewed and reconciled with the bank statement prior to going for internal audit.
- ii. **AGAR Part 2 Certificate of Exemption:** was agreed and signed. **Clerk to email to external auditor.**
- iii. **Payments Authorised: VisionICT re VisionICT Annual Charge 2025-26 £318 (ratified). Cllr Cannell Clerk Transport Jan/Fe £23.40 (ratified). Vision ITC Annual Charge 2026-27 £370.01. ALCA Subscription 2026-27 £88.41. Zurich Insurance 2026-27 £264.00**

#### 026/26 GOVERNANCE

- i. **Assertion 10 and email addresses for Councillors:** These are now set up.
- ii. **Annual Governance Policy Documents Review:** Now published to the website.
- iii. **2026-27 Risk Assessment:** to be signed by Chair and Clerk.

#### 027/26 DATE OF NEXT MEETING

**Monday May 11th 2026: Annual meeting of the Parish Council and Annual Parish Meeting**

- **7pm The Annual and Ordinary Meetings of the Parish Council**
- **8pm The Annual Parish Meeting**

**The meeting closed at 7.55pm**

**WALTON-IN-GORDANO PARISH COUNCIL INCOME & EXPENDITURE: 1st April 2026 - 31st March 2027 (Precept £10442)**

DATE	BANK (run via deposit account)				GENERAL FUND EXPENSE ANALYSIS												OPERATING FUNDS						
2026	ITEM	CH	IN	OUT	BALANCE	Stmnt	Notes	Employ't	Clk/Clr	Hall	Public	Ins/Subs	Parish	Other	Web	Bank	TOTALS	VAT	Current	Election	Capital	General	Total Op
-2027								Costs	Exp	Hire	Light	Audit	Maint	Costs	site	Charge			Account	Pro	Prov	Fund	Funds
Apr 1	Funds Bought Forward				19,761.22														500.00	2735.24	7000.00	9525.98	19,761.22
	Less bal on Treasurer's a/c				500.00																		0.00
	<b>OPERATING BAL B/F</b>				<b>19,261.22</b>														<b>500.00</b>	<b>2,735.24</b>	<b>7,000.00</b>	<b>9,525.98</b>	<b>19261.22</b>
Apr 13	Clerk's Pay & Expenses	IB		248.28	19,012.94	RT		222.08	26.20								248.28					248.28	
	Hall Hire - paid in May	IB			19,012.94	-											0.00					0.00	
	ALCA Subscription 26-27	IB		88.41	18,924.53	RT						88.41					88.41					88.41	
	Precept for first half of year	BACS	5221.00		24,145.53	RT											0.00		100.00	500.00		4,621.00	
	Zurich Insurance 2026-27	IB		264.00	23,881.53	RT						264.00					264.00					264.00	
	Bank Service Charge			4.25	23,877.28	RT										4.25	4.25					4.25	
	Interest		8.22		23,885.50	RT											0.00					8.22	
	Vision ICT Annual Charge 26-27			370.01	23,515.49	RT									370.01		370.01	61.67				370.01	
	WME Street Light Electricity Feb	DD		35.72	23,479.77	RT						35.72					35.72	5.95				35.72	
	HMRC PAYE JanMar Prior Year			161.40	23,318.37	RT		161.40									161.40					161.40	
May 11	Clerk's Pay & Expenses			248.28	23,070.09			222.08	26.20								248.28					248.28	
	Hall Hire			150.00	22,920.09					150.00							150.00					150.00	
	Interest				22,920.09												0.00					0.00	
	WME Street Light Electricity Mar			39.28	22,880.81							39.28					39.28	6.55				39.28	
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